

CLAY TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING

June 3, 2025

6:02 P.M.

The regular meeting of the Clay Township Trustees was called to order by Chairman, Angela Howell at 6:02 P.M.

The Pledge was said and a moment of silence observed.

Roll: Angela Howell - Present Dale Winner - Present Kevin Wrightsman – Present

Angela Howell presented the minutes for the Regular Trustee Meeting on 04/01/2025.

Angela Howell made a motion to approve the minutes from the Regular Meeting on 04/01/2025, seconded by Dale Winner.

Roll: all yes

Angela Howell presented the minutes for the Regular Trustee Meeting on 05/06/2025.

Angela Howell made a motion to approve the minutes from the Regular Meeting on 05/06/2025, seconded by Kevin Wrightsman.

Roll: all yes

Angela Howell presented the minutes for the Special Trustee Meeting on 05/13/2025.

Angela Howell made a motion to approve the minutes from the Special Meeting on 05/13/2025, seconded by Dale Winner.

Roll: all yes

Public Comments

Mark Morrell made the BOT aware of a business possibly misrepresenting themselves and driving around the area stopping at homes, the BOT asked Mark to provide the business information and thanked him.

Department Reports

Police -

Chief Birk on vacation, May 2025 PD report will be presented at the July meeting. Angela Howell presented the Traffic Solutions Report from ST RT 40 EB at Wellbaum, top speed at 95 mph.

Angela Howell made a motion to accept into record the May 2025 Traffic Solution Report, seconded by Dale Winner.

Roll: all yes

Road & Cemetery -

Chris Maleski presented the May 2025 monthly cemetery report. Total monthly sales of \$20,054. Chris stated that Wellbaum Rd should be re-opened soon, repairs on the collapsed road are going good, but there has been a lot of rain which has slowed repairs down. Chris also reported that all approved J & A road projects will be getting started.

Angela Howell made a motion to accept into record the May 2025 monthly Cemetery report, seconded by Dale Winner.

Roll: all yes

Zoning -

Greg Stose presented the May 2025 monthly Zoning report. Total of 7 permits totaling \$1,075 was collected for the month. Greg provided update on all violations, all parties involved are working towards resolutions. Angela Howell thanked Greg for creating the new summary report format for the permits, this breaks down the permits by type of permit, the month, and sales amount. This makes it very easy to see where most of the time and work is spent and can help keep the ZC and BZA informed.

Angela Howell made a motion to accept into record the May 2025 monthly Zoning report, seconded by Kevin Wrightsman.

Roll: all yes

Fiscal –

Vanessa presented the April 2025 Financial reports. Reports are balanced and accounts are in good standing.

Angela Howell made a motion to accept into record the April 2025 financial package, seconded by Dale Winner.

Roll: all yes

Angela Howell made a motion to approve the cemetery deeds as presented, seconded by Dale Winner.

Roll: all yes

Angela Howell presented the May 2025 Fire Department Operations report from Chief Fletcher. There were 120 total calls for service in the incorporated area and 29 in the unincorporated area.

Angela Howell made a motion to accept into record the May 2025 Fire Department Operations report, seconded by Kevin Wrightsman.

Roll: all yes

No unfinished business.

New Business

Angela Howell presented Resolution 2025-036 Authorizing Police Policy Change Section 41.3.6.1 Patrol Equipment to include Ballistic Shields. Angela stated that Chief Birk explained that since receiving the new Ballistic Shields and Helmets he found a need to update General Orders policy information to add this equipment into the critical incident section. General discussion held, no other concerns or questions for Chief Birk.

Angela Howell made a motion to approve Resolution 2025-036 - Authorizing Police Policy Change Section 41.3.6.1 Patrol Equipment to include Ballistic Shields, seconded by Dale Winner.

Roll: all yes

Angela Howell presented Resolution 2025-037 Authorizing Phoenix Upfitters, LLC to outfit 2024 Chevy Truck and to decommission Unit #1 from Patrol. Angela states Chief Birk provided 2 estimates received for the outfitting of the new truck. KE Rose estimates \$19,042 and Phoenix Upfitters estimates \$17,970. The warranty from both companies is the same, but he did advise that Phoenix Upfitters is able to put additional elements on, such as a push bumper and side steps, for no additional cost. Angela stated she spoke with Chief Birk and he is recommending Phoenix Upfitters. General discussion held.

Angela Howell made a motion to approve Resolution 2025-037 Authorizing Phoenix Upfitters, LLC to outfit 2024 Chevy Truck and to decommission Unit #1 from Patrol, seconded by Dale Winner.

Roll: all yes

Angela Howell presented Resolution 2025-038 Authorizing Supplemental Appropriation to the 2025 Annual Appropriation (OPERS). Vanessa explained she needs to provide funds to cover OPERS payments in the Trash Fund #2071 in 2025, totaling \$800.

Angela Howell made a motion to approve resolution 2025-038 Authorizing Supplemental Appropriation to the 2025 Annual Appropriation (OPERS), seconded by Kevin Wrightsman.

Roll: all yes

Trustee Assignment Reports

Dale Winner provided an update on the SAM account. The township account is set to expire in July, he has updated all information and the account is active.

Dale Winner provided an update on the Clay/Phil Trash district switch from Republic to Rumpke. Dale states that Republic will be collecting their carts the week of June 23rd and then the following week Rumpke will drop off the new carts. We did not get the carry-out list from Republic so there will be sometime of transition to get Rumpke updated on who requires carry-out services. We will receive one

last delinquent account list, which we will need to work and then any remaining unpaid trash bills will need to go through the rest of the process to be assessed on taxes.

Angela Howell provided an update on the ST RT 49 Waterline Project. Angela stated she received an updated email from Montgomery Co. Engineers office that they are working to finalize the modeling analysis on the 12" line. All proposed waterline will be in Clay Township and another call is scheduled once the response is received from the Engineers office. Current estimates indicate the 8" line will be around \$1.4 million and the 12" line is \$1.8 million, no talks about what the split will be between Clay and Clayton. Angela and Amanda state the parties would like to see a 12" line go in for future growth of the JEDD area, which has been discussed with Chief Ron Fletcher and he has provided support for this. Angela stated Chief Fletcher is extremely knowledgeable about the water issues and quality in the area and has been very beneficial in the discussions with Montgomery Co. Angela also includes she is trying to negotiate that Quik Trip become a member of the JEDD, more updates coming.

Angela Howell presented the IT inventory/equipment status report. Last month there were several issues DTG had to address, including replacing back-up batteries on 6 computers and two computers replaced in the Police Road room due to being at end of life and not able to take the windows 11 update. Angela states that DTG has sent her two quotes for approval. The main building server is at end of life and to replace the current system cost is \$19,935.43. DTG has explained that this information has been relayed to the township since 2022, this is when the 7 yr plan was up and they feel we should not wait much longer to replace our current server as this could go down or need maintenance and they won't be able to fix it. The new plan is a 10 yr subscription. The second quote is for a Firewall Upgrade at \$6,391.64 for a 5 yr subscription. Angela states she is sending the quotes to Dale and Kevin for review and will add for further discussion at a future meeting.

Chris presented a maintenance service plan from Buckeye Power Sales for the big generator that services the Township building / Police Department. Chris explained that Chase services the smaller generator, but their company is not equipped to handle the big generator and this company in Cincinnati is the closest that can provide quality maintenance. This is a 3 yr plan and is not a contract, \$885 per yr. Chris states he feels this is extremely important to get, this generator is very expensive and if the electronics goes out there is no fixing it and a new generator would have to be bought. He states this plan will allow regular maintenance to keep it in the best condition. General discussion held, no concerns.

Kevin Wrightsman made a motion to approve and accept the 3 yr service plan from Power Sales, seconded by Angela Howell.

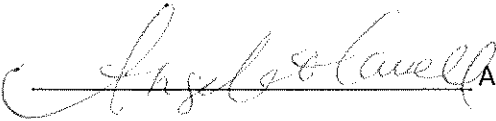
Roll: all yes

Angela Howell reported there have been no applications received for the Fiscal Officer position. Vanessa stated that she will be able to continue for now. Continuing to post job listing on the website and one more article is running in the Herald.

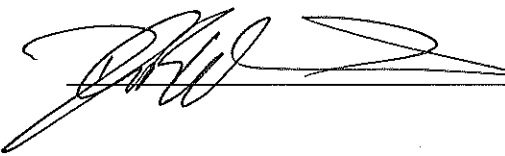
Being there was no further business to discuss, Angela Howell moved to adjourn the Regular Trustee meeting at 7:00 P.M, seconded by Kevin Wrightsman.


Roll: all yes

The meeting adjourned at 7:00 P.M.

 Angela Howell, Chairman

____ Kevin Wrightsman, Trustee

 Dale Winner, Trustee

 Attested, Vanessa Furrey, Fiscal Officer