

CLAY TOWNSHIP BOARD OF TRUSTEES SPECIAL MEETING

June 02, 2026

The Regular meeting of the Clay Township Trustees was called to order by Chairman, Angela Howell at 5:30 pm.

The Pledge of Allegiance was said and a moment of silence was observed for our active military, veterans, and first responders.

Roll: Angela Howell – Present Dale Winner – Present Mark Haworth – Present

Angela Howell presented the minutes from the Regular Trustee Meeting on 05/05/2026.
Angela Howell made a motion to approve the Regular Trustee Meeting Minutes from 05/05/2026,
Seconded by Dale Winner

Roll: All yes

No Public Comment:

Department Reports:

Police Department-

Chief Birk presented the May 2026 PD Stats Report and the May 2026 Monthly Traffic Report.
The latest report shows an increase in all areas with warning citations up to 162 for the month.
Chief reports 150 training hours in May and he attended the Chief's Conference.

The speed signs are being rotated throughout the township and based on community feedback have been placed at areas of reported concern with data being compiled.

Chief also reports as of 05/04/2026 he received notice that the township has been approved for a Worker's Compensation Grant to install a Big Fan in the garage building. A Worker's Compensation representative came to the building and after evaluation determined this would be necessary and beneficial to the township. The process is in the final stages and the fan is to be installed soon.

Finally, the Chief indicated that the new contract with the Village of Phillipsburg to begin police protection is going well, with no current issues to report.

Angela Howell made a motion to approve the May 2026 Monthly PD Report. Seconded by Dale Winner.

Roll: All yes.

Angela Howell made a motion to record the May 2026 Monthly Traffic Report. Seconded by Dale Winner.

Roll: All yes.

Road and Cemetery-

Keith Lucking presented the Arlington Cemetery report, total monthly sales \$17,387.00. Dale Winner confirmed that Chris has spoken with all residents within the area of the Pleasant Plain Phase III project and residents are aware of the work to begin and are supportive.

Angela Howell made a motion to accept into record the Arlington Cemetery May 2026 monthly report. Seconded by Dale Winner.

Roll: All yes

Zoning -

Greg Stose presented the May 2026 Zoning Administrator report. Greg provided updates on all current code enforcement actions, and developments, monthly permits \$900. Greg Stose provided several updates regarding recent department activities:

- EZ Trucking: A violation notice was sent via certified mail - Greg informed them that no other permits will be issued until this violation is addressed.
- Quik Trip Site: Updates were provided on the current erosion control measures.
- Right of Way Permits: updates provided for the Fiber Optic Installation requests from Frontier and Spectrum.

Greg reported upcoming BZA meetings.

Angela Howell made a motion to accept into record the Zoning Administrator May 2026 monthly report. Seconded by Dale Winner.

Roll: All yes

Chief Pat Aldrich delivered the Village of Phillipsburg's Fire Department report. .

Mark Haworth presented the May 2026 Brookville Fire Department report. Mark made a motion to accept into record the May 2026 Brookville Fire Dept report, seconded by Angela Howell.

Roll: All Yes

Fiscal Officer Report -

Vanessa Furrey presented the April 2026 Financial Package. Angela Howell stated the need to begin reviewing and meeting about the 2027 Budget. Finally, Vanessa states that our Audit will take place the next three days, she will have a report at the next meeting.

Angela Howell made a motion to accept into record the April 2026 Financial Package. Seconded by Dale Winner.

Roll: All yes

Unfinished Business:

Angela Howell presented updates on the townships Cybersecurity options to implement all necessary requirements of HB96 after the previous discussions held at the last work session meeting. Angela stated that the Ohio Cybersecurity Committee has provided a template package for the policies and plans needed, which are being worked on. General discussion held.

Angela Howell made a motion to approve a contract with DTGI to provide the township with a Cybersecurity program from 2026-2027 at a cost of \$1800 annually. Seconded by Dale Winner.

Roll: All yes

Angela Howell presented the final draft of the QuikTrip Development Agreement. Angela stated that this has been sent to legal counsel and waiting on response. Angela stated a special meeting for a final decision will be needed. General discussion held.

New Business:

Angela Howell presented Resolution 2026-020 Authorizing the Appointment of Cole Williams to Full Time Clay Township Officer. Chief Birk provided the necessity to move Officer Williams from being a part-time officer to a full-time officer, all promotional requirements met.

Angela Howell made a motion to approve Resolution 2026-020 Authorizing the Appointment of Cole Williams to Full Time Clay Township Officer effective 06/03/2026 at a rate of pay \$25.17. Seconded by Dale Winner.

Roll: All yes

Dale Winner presented Resolution 2026-021 Authorizing the Approval of Documents to Execute Farmland Lease Agreement. The township's 3 year lease agreement is set to expire, the need to advertise to negotiate a new contract is needed. Dale prepared all the documents to proceed, the due date is September 1, 2026.

Dale Winner made a motion to approve Resolution 2026-021 Authorizing the Approval of Documents to Execute Farmland Lease Agreement. for the 22 acres of township owned land. Seconded by Mark Haworth

Roll: All yes

Angela Howell presented Resolution 2026-022 Authorizing Participation in an Eligible Deferred Compensation Program, Including a Roth Contribution Option. Angela stated based on requests from township employees this program is being considered to allow employees a more extensive deferred program, at no additional cost to the township. General discussion held.

Angela Howell made a motion to approve Resolution 2026-022 Authorizing Participation in an Eligible Deferred Compensation Program, Including a Roth Contribution Option, Seconded by Dale Winner.

Roll: All yes

Trustee Assignment Reports

Clay-Phil Trash & Recycling

Mark provided an update on the delinquent trash report, confirmed with Admin Assist Andrea, the first delinquent notice letter has been sent. Mark began discussions of the possibility of implementing an administrative late fee associated with working these accounts. General discussion held. Further consideration needed and no decisions made.

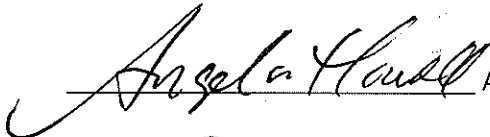
Angela Howell provided an update on the last Montgomery County Township Association (MCTA) meeting held May 21, 2026.

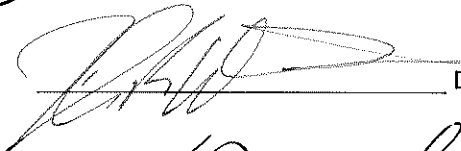
Angela Howell stated that the Zoning Commission members have asked the BOT to look at passing legislation to define and allow voting rights for the board's alternate members when regular members are absent, reviewing ORC 519.04. Angela provided copies of the ORC and asked for review and comments at the next meeting.

With no further business to discuss, Dale Winner made a motion to adjourn the Regular Meeting at 6:47 P.M., seconded by Dale Winner.

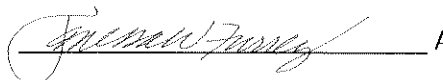
Roll: All Yes

The meeting was adjourned at 6:47 PM

 Angela Howell, Chairman

 Dale Winner, Trustee

 Mark Haworth, Trustee

 Attested, Vanessa Furrey, Fiscal Officer