

## CLAY TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING

May 6, 2025

6:00 P.M.

The regular meeting of the Clay Township Trustees was called to order by Chairman, Angela Howell at 6:00 P.M.

The Pledge was said and a moment of silence observed.

Roll: Angela Howell - Present    Dale Winner - Present    Kevin Wrightsman – Present

Angela Howell presented the minutes for the Special Trustee Meeting on 04/10/2025.

Angela Howell made a motion to approve the minutes from the Special Meeting on 04/10/2025, seconded by Dale Winner.

Roll: Angela Howell – Yes    Dale Winner – Yes    Kevin Wrightsman – Abstain

### Public Comments

Matt Bear and Jesse Cross from Globe Life/Liberty National provided information about benefits they can offer to the township employees. Matt explained this is a group term coverage and stays with the employee even after they would no longer be an employee and this is at no cost to the township. Matt will get his contact information to Dale Winner and he will review for possible consideration.

### Department Reports

#### Police -

Chief Birk presented the April 2025 monthly Police Department report. Chief presented a thank you card from the Springboro PD for our participation with an Officer Visit for a child with cancer and said that our PD is excited about the community involvement we are getting into. Chief states that Brookville PD asked us to be a part of the picnic and Union PD asked us to participate in the National Night Out in August. Also, Clay Township was represented at the Police Memorial week downtown Dayton.

Chief Birk presented the Blue Envelope Program. He states this is a low-cost program that Clay Township should provide. This envelope provides critical health information to emergency response teams for those with disabilities such as autism, diabetic seizure disorders, and others. We can provide the envelopes through the office and post it on the website, residents can keep them in their cars and have them ready if needed. Chief asks BOT to consider implementing this program.

Chief Birk presented the Traffic Solutions Report from St Rt 40 WB, top speed at 80 mph. Stats for April show our warning/citation numbers have gone up, staffing levels are good. Chief also stated that a grant from the Dayton Foundation for \$4300 was received to cover the costs of the new ballistic shields, this foundation has been great and agreed to sponsor us, we had no costs for the shields after receiving this grant. Also, continuing the process with T-Mobile for the drone grant.

Angela Howell made a motion to accept into record the April 2025 monthly PD report, seconded by Kevin Wrightsman.

Roll: all yes

Angela Howell made a motion to accept into record the April 2025 Traffic Solution Report, seconded by Dale Winner.

Roll: all yes

Road & Cemetery -

Chris Maleski presented the April 2025 monthly cemetery report. Total monthly sales of \$13,585.00. Chris submitted a review for new roadwork projects and reported on the status of Wellbaum, between Wengerlawn and 40. Chris states there was a major washout under the road, need to replace a 24" tile and an 18" crossover under the asphalt. The damage was extensive and Chris contacted Heuker Excavating to help with the repairs. Chris said there is a need for a new headwall and will contact Lightcap and Sons, as well as J & A Construction for the repair of the asphalt.

Angela Howell made a motion to accept into record the April 2025 monthly Cemetery report, seconded by Kevin Wrightsman.

Roll: all yes

Angela Howell made a motion to approve the cemetery deeds as presented, seconded by Dale Winner.

Roll: all yes

Zoning -

Greg Stose presented the April 2025 monthly Zoning report. Greg stated that he has applied for a MORE grant for safety equipment.

Angela Howell made a motion to accept into record the April 2025 monthly Zoning report, seconded by Kevin Wrightsman.

Roll: all yes

Greg requested an update to the Application for Zoning permit form to call attention to the fact that the residents must follow up with Montgomery County after receiving our permits to ensure there are no additional permits required. Angela asked Dale if a motion to adopt the change was needed, Dale stated since there is no language change, only highlighted verbiage already on the form, no motion needed.

Fiscal –

Vanessa presented the March 2025 Financial reports. Reports are balances and accounts are in good standing.

Angela Howell made a motion to accept into record the March 2025 financial package, seconded by Dale Winner.

Roll: all yes

No unfinished business.

New Business

Chief Birk presented Resolution 2025-028 Authorizing Updates to Police Policy and Procedures for Multi-Factor Authentication and CJIS Device Security Protocols 82.1.13 and 82.1.14. Chief states that The Ohio Collaborative Board requires certain protocols/updates to be complaint with policy to help ensure information security. This request is to make sure we are complaint with their updates.

Angela Howell made a motion to approve Resolution 2025-028 - Authorizing Updates to Police Policy and Procedures for Multi-Factor Authentication and CJIS Device Security Protocols 82.1.13 and 82.1.14, seconded by Kevin Wrightsman.

Roll: all yes

Angela Howell presented Resolution 2025-029 Authorizing Step Pay Increase for Officer Brad Goudy. Chief Birk explained that he believes Officer Goudy deserves this as he has been performing additional duties and has become a good training officer for the last 2 new hires. No issues with budget.

Angela Howell made a motion to approve Resolution 2025-029 Authorizing Step Pay Increase for Officer Brad Goudy, seconded by Kevin Wrightsman.

Roll: all yes

Chief Birk presented Resolution 2025-030 Authorizing the Purchase of a 2024 Chevrolet Silverado 1500 PPV Z71 Police Pursuit Truck through Berger Chevrolet Grand Rapids, MI. Chief explained that the approval given in 2024 was to purchase a new police cruise Ford Interceptor, but he is presenting the idea of purchasing a truck instead. He believes this would be very beneficial to the township and will not exceed the budget already approved for the car. It will provide higher clearance view, a bed for picking up debris/dead animals, and handle winter weather. Purchase price \$49,487. Chief explains that Unit 1 patrol car has about 100K miles with additional maintenance costs, but Greg's Zoning vehicle is in much worse shape, has 123K miles and costs are higher, also no longer has AC. Chief believes the best course is to transition Unit 1 patrol car to the Zoning Office and then sell the Zoning vehicle on GOV Deals.

General discussion held. BOT reviewed all the information and had no other questions.

Angela Howell made a motion to approve resolution 2025-030 Authorizing the Purchase of a 2024 Chevrolet Silverado 1500 PPV Z71 Police Pursuit Truck through Berger Chevrolet Grand Rapids, MI, seconded by Kevin Wrightsman.

Roll: all yes

## Trustee Assignments

Angela Howell stated there was a meeting on 04/15/2025 regarding the ST RT 49 Waterline Project. Attendees included representatives from Montgomery County, City of Clayton, Brookville Fire Chief Ron Fletcher. Chief Fletcher spent some time explaining the history of the waterline and in his opinion he recommends a 12" line with 2 loops, thinking of the good in the long term. He's not for or against development and for Quik Trip's business 8" is good, but if there plans to be any other economic development within the JEDD it will require a larger line. Angela reports that the current estimated costs are 1.4 million for 8" line and 1.8 million for 12". Clay Township and Clayton would only be responsible for the difference, about \$400,000. There is still the question of how much of the line is the township versus Clayton to determine the percentage of our contribution that would be made, Montgomery County is working to answer this. The final thing discussed was the flushing fees, Montgomery County advised it costs \$149 per day/ \$51,000 yr. Montgomery County is working to finalize numbers and will be sending an update soon.

Angela Howell stated that the renewal of the Electric Aggregation program is complete. The Township rate is 9.17 per kwh till June 2026. In year two and three there is a decrease with a generation fee.

Dale Winner stated the Trash bids are open and he is meeting with Mayor Newsome of Phillipsburg to bring recommendations back to the BOT for review. He says the process will need to move fast to ensure things are completed on time for no interruption of service.

Kevin Wrightsman presented 3 new road projects. J & A Construction has submitted an estimate for Mill and Overlay on Wengerlawn Road, from 49 to Diamond Mill Rd, for 3 areas costing \$16,380. Mill and Overlay on Kimmel Rd, from 49 to Clay Twp, for 20 areas costing \$17,900. The final estimate is to repair Cracked Sealing on Pleasant Plain Rd, from Arlington Rd to Brookville Phillipsburg Rd. Chris stated that the section of Pleasant Plain Rd is newer and we should not wait to complete this repair and should be a priority. He also states Kimmel Rd has the worst damage. Angela asked about the funds that are used to pay for these projects, Vanessa states Gas Tax Fund and Chris mentioned Kimmel Rd is within the JEDD could also use those funds. BOT will take time to review all estimates and funds available, will be prepared to discuss again at the next meeting.

Angela Howell read a thank you card from Johnson's Flooring, she stated the meeting room carpet looks great.

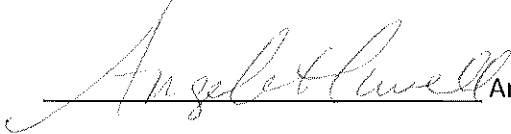
Vanessa Furrey read her resignation letter. Vanessa stated she is very grateful for the opportunity to serve the township and to work with everyone, but due to personal conflicts she can't continue in her role. She assured the BOT and Township that she will make sure there is a smooth transition and will be helpful in any way she can and will help train the incoming FO.

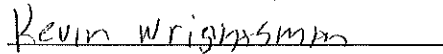
Angela Howell stated she would start the process for finding a new FO. Angela thanked Vanessa for her service saying she's done an amazing job and has made the township better in so many ways. Dale, Kevin, Chief Birk, Chris Maleski, and Greg Stose all thanked her, she will be missed.

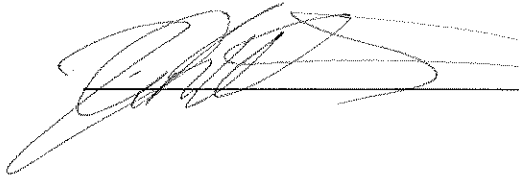
Being there was no further business to discuss, Dale Winner moved to adjourn the Regular Trustee meeting at 6:55 P.M, seconded by Kevin Wrightsman.


Roll: all yes

The meeting adjourned at 6:55 P.M.

 Angela Howell, Chairman

 Kevin Wrightsman, Trustee

 Dale Winner, Trustee

 Attested, Vanessa Furrey, Fiscal Officer