

CLAY TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING

April 7, 2026

The Regular meeting of the Clay Township Trustees was called to order by Chairman, Angela Howell at 5:30 pm.

The Pledge of Allegiance was said and a moment of silence was observed for our active military, veterans, and first responders.

Roll: Angela Howell – Present Dale Winner – Present Mark Haworth – Present

Angela Howell presented the minutes from the Regular Trustee Meeting on 02/03/2026.
Angela Howell made a motion to approve the Regular Trustee Meeting Minutes from 02/03/2026,
Seconded by Dale Winner

Roll: All yes

Angela Howell presented the minutes from the Regular Trustee Meeting on 03/03/2026.
Angela Howell made a motion to approve the Regular Trustee Meeting Minutes from 03/03/2026,
Seconded by Dale Winner

Roll: All yes

Angela Howell presented the minutes from the Special Trustee Meeting on 03/12/2026.
Angela Howell made a motion to approve the Special Trustee Meeting Minutes from 03/12/2026,
Seconded by Dale Winner

Roll: All yes

Angela Howell presented the minutes from the Special Trustee Meeting on 3/19/2026.
Angela Howell made a motion to approve the Special Trustee Meeting Minutes from 3/19/2026,
Seconded by Dale Winner

Roll: All yes

Public Comment:

Amy and Kevin Fiddler spoke regarding updates on the Fire and EMS levy. Amy is currently posting updates frequently to keep the community informed. She updated the community activities schedule and met with the Brookville Chamber of Commerce to discuss the levy. Kevin Fiddler provided an update regarding two events to inform the citizens of the facts. The Phillipsburg Fire Association has a waffle fundraiser on Saturday, April 25, at 10:00 AM at Golden Gate Park and on the evening of Wednesday, April 29, 2026 there is a meeting at 7:00 PM at the Brookville Fire House sponsored by the Brookville Chamber of Commerce.

Department Reports:

Police Department-

Chief Birk presented the March 2026 PD stats and the March 2026 Monthly Traffic Report.

The latest report shows an increase in business checks and a decrease in calls for service. Chief Birk emphasized the importance of quality citations, specifically for speeding and red-light violations which cause accidents. These efforts continue to benefit Clay Township. Notably, the top speed recorded by the speed sign for the month of March has dropped to 77 MPH, prior month was at 89 MPH, demonstrating its effectiveness as an enforcement tool. The Chief indicated that the speed sign will now be able to be placed on several township roads thanks to Chris Maleski's help in installing the new crime watch signs.

The department is now utilizing Lexipol for policy management. This system allows for electronic, instantaneous, and accurate policy updates. Additionally, Chief Birk has successfully secured a \$7,500 traffic grant, still working towards several other equipment grants to help the department. Chief Birk highlighted several promotional and safety events scheduled for this spring and summer and fall, including:

- Click It or Ticket
- National Police Week
- Peace Officer Memorial Day
- Drive Sober or Get Pulled Over

Angela Howell made a motion to approve the March 2026 Monthly PD Report. Seconded by Dale Winner.

Roll: All yes.

Angela Howell made a motion to accept into record the March 2026 Monthly Traffic Report. Seconded by Dale Winner.

Roll: All yes.

Road and Cemetery-

Chris Maleski presented the March 2026 Arlington Cemetery report, total monthly sales \$8,325.00. Additionally, Chris provided the following project updates:

- Pleasant Plain Road Improvements Phase III: meetings being scheduled to begin this project
- Hartman Road Resurfacing Project: Milling is scheduled to begin on Thursday, April 9, 2026.

Angela Howell made a motion to accept into record the Superintendent of Arlington Cemetery March 2026 monthly report. Seconded by Dale Winner

Roll: All yes.

Zoning -

Greg Stose presented the March 2026 Zoning Administrator report. Greg provided updates on all current code enforcement actions, and developments regarding the Spectrum and Frontier requests for ROW permits regarding the installation of fiber cables on township roads. Greg submitted for the MORE grant for \$1000.

Angela Howell discussed the actions that her and Greg are taking to address the two trucking company zoning issues. The next Zoning Commission meeting is scheduled for April 15, 2026, at 6:00 PM.

Angela Howell made a motion to approve the Zoning Administrator March 2026 monthly report. Seconded by Dale Winner.

Roll: All yes

Fiscal Officer Report

Vanessa Furrey has not completed the full March Financial Package for acceptance, but confirmed that bank reconciliation is complete through the end of month. Vanessa will present the March monthly Financial Package at the next Regular Trustee Meeting.

Fire Department(s) Report

Chief Patrick Aldrich has submitted the Phillipsburg FD Report to the Trustees. The report details several key areas, including:

- Personnel and Staffing
- Equipment and Maintenance
- The New Ambulance
- Training
- Grants and Outside Funds
- The Clay Township Levy
- Call Volume

Mark Haworth presented and submitted the Brookville FD Operations Report for March 2026.

Mark Haworth made a motion to accept into record the Brookville FD Operations Report for March 2026 as well as the Phillipsburg FD Operations Report for March 2026. Seconded by Dale Winner.

Roll: All yes

Angela Howell made a motion to approve the cemetery deeds as presented. Seconded by Dale Winner.

Roll: All yes

No Unfinished Business

New Business:

Dale Winner presented Resolution 2026-009 -Resolution Establishing the Clay Township Cemetery Endowment Fund. This will authorize the board to create a permanent cemetery endowment fund. This fund will be dedicated to the maintenance, improvement, preservation, and beautification of township cemeteries within Clay Township. Mark Haworth asked if anyone ever offered to donate money to the cemetery. Chris Maleski explained there was a time a resident did request this, but nothing ever happened with the BOT.

Dale Winner moved to adopt Resolution 2026-009 -Resolution Establishing the Clay Township Cemetery Endowment Fund pursuant to section 517.15 of the Ohio Revised Code. Seconded by Angela Howell

Roll: All yes

Dale Winner made a motion to approve updates to the 2026 Cemetery Fee Schedule to include the optional contribution language at the bottom of the form. Angela Howell seconded.

Roll: All yes

Angela Howell presented Resolution 2026-015 - Zoning Commission Appointment, Linda Clark. Angela stated that there is an opening on the Zoning Commission and Linda Clark submitted a letter of interest to be considered. Linda brings extensive experience as a 47-year resident and long-time business owner in Clay Township. She comes highly recommended due to her deep roots in our community.

Angela Howell made a motion to approve Resolution 2026-015, appointing Linda Clark to the Clay Township Board of Zoning Commission member. Pursuant to ORC 519.04, this appointment for Montgomery County is effective immediately. Mrs. Clark will fill the vacant unexpired term terminating December 31, 2028. Seconded by Dale Winner.

Roll: All yes

Angela Howell presented Resolution 2026-016, which proposes a 12-month moratorium on the acceptance and processing of applications for the establishment or expansion of data centers within Clay Township. The Board of Trustees has found this temporary measure is necessary to allow time for our Zoning Commission Board to study the potential impacts of these facilities and concerns of environmental impacts and to decide if amendments to the Clay Township Zoning Resolution are required to protect the health, safety, and welfare of our residents. This moratorium will serve as a planning tool, allowing the local government sufficient time to review land-use issues and adopt appropriate regulations. General discussion held and questions answered.

Angela Howell made a motion to approve Resolution 2026-016 which imposes a temporary moratorium on the acceptance and processing of applications for the establishment or expansion of data centers within Clay Township for a period of twelve (12) months according to ORC Sections 519.01, 519.02, 519.12. Seconded by Dale Winner.

Roll: All yes

Trustee Assignment Reports

SAM.gov (System for Award Management/grants) renewal

Dale Winner states he received notification that our account needed to be renewed. This platform is an essential tool for grants and the renewal has been completed for one year.

QuikTrip Development Agreement updates

Angela Howell provided an update regarding the QuikTrip project. We are currently awaiting the final site plan, signage and lighting plan, and estimates for revenue and fuel volume. These details are required to generate a tax revenue estimate. Angela sent a follow-up email to QuikTrip on March 16, 2026, awaiting their response. Additionally, after consulting with the township council it has been indicated there are no concerns regarding Clay Township's liability.

Angela Howell stated that she attended the Northmont Board of Education Annual Advisory meeting, March 23, 2026.

Angela Howell stated she will be attending the Montgomery County Annual Engineer's meeting 04/08/2026 and the Township Association Luncheon on May 21, 2026.

Angela Howell informed the Trustees of a free 2-3 hr cyber security online training through The University of the State of Ohio. Each employee is required to complete.


With no further business, Angela Howell made a motion to adjourn the Regular Meeting at 7:00 PM, seconded by Dale Winner.

Roll: All Yes

The meeting was adjourned at 7:00 PM


_____ Angela Howell, Chairman


_____ Dale Winner, Trustee


_____ Mark Haworth, Trustee

_____ Attested, Vanessa Furrey, Fiscal Officer