

CLAY TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING
January, 6, 2026

The regular trustee meeting of the Clay Township Trustees was called to order by Chairman, Angela Howell at 5:00 P.M.

The Pledge of Allegiance was said and a moment of silence observed for our active military, veterans and first responders.

Roll: Angela Howell - Present Dale Winner - Present Mark Haworth - Present

Angela Howell presented the minutes for the Regular Trustee Meeting 12/02/2025.

Angela Howell made a motion to approve the minutes from the Regular Trustee Meeting 12/02/2025. Seconded by Dale Winner.

Roll: Angela Howell - Yes Dale Winner - Yes Mark Haworth - Abstain

Angela Howell presented the minutes for the Special Trustee Meeting 12/12/2025.

Angela Howell made a motion to approve the minutes from the Special Trustee Meeting 12/12/2025. Seconded by Dale Winner.

Roll: Angela Howell - Yes Dale Winner - Yes Mark Haworth - Abstain

No Public Comments

Department Reports:

Police

Chief Birk presented Officer N. Anderson with his Merit Award for his actions, professionalism, and exemplary service during a felony apprehension of a dangerous suspect.

Chief Birk presented the December 2025 monthly PD report. There were 113 dispatch calls, 128 warnings with 49 citations issued, 2 felony reports and assistance with other department calls.

Angela Howell made a motion to accept in to record the December 2025 Monthly PD Report. Seconded by Dale Winner.

Roll: Angela Howell - Yes Dale Winner - Yes Mark Haworth - Yes

Chief Birk presented the Police Department 2025 Yearly Report. Chief Birk states assists up 29%, criminal incidents up 74%, accident investigations up 38%, and traffic citations are up 178% along with OVI's increasing up to 175%. The proactive traffic enforcement tactics are making a difference in the township and we are safer because of it.

Angela Howell made a motion to accept into record the Police Chief's 2025 Yearly Report. Seconded by Dale Winner.

Roll: All yes

Road and Cemetery

Chris Maleski presented the December 2025 Cemetery monthly report, total sales \$12,200.

Angela Howell made a motion to accept into record the December 2025 Cemetery monthly report, seconded by Dale Winner.

Roll: All yes

Chris Maleski presented the 2025 Arlington Cemetery year end report. Total sales \$125,573.00, work performed by Chris Maleski, Keith Lucking, Dave Steffey, Daryl Boose.

Angela Howell made a motion to accept into record the 2025 Arlington Cemetery yearly report, Seconded by Dale Winner.

Roll: All yes

Zoning

Greg Stose presented the December 2025 Zoning Administrator monthly report and the 2025 Year End report. General conversation regarding current Zoning and Code Enforcement held. Permits for December totaled \$1,627.50 including ROW permits to Frontier and Spectrum for running fiber optic cables. Total permit sales for 2025 \$12,200, up from 2024.

Angela Howell made a motion to accept into record the December 2025 Zoning Administrator monthly report. Seconded by Dale Winner.

Roll: All yes

Angela Howell made a motion to accept into record the Zoning Administrator Year End 2025 Report. Seconded by Dale Winner.

Roll: All yes

Angela Howell made a motion to approve the payment to the Zoning Commission members for 2025 totaling \$975. Seconded by Dale Winner.

Roll: All yes

Angela Howell made a motion to approve the payment to the Board of Zoning Appeals members for 2025 totaling \$350. Seconded by Dale Winner.

Roll: All yes

Phillipsburg FD Report

Fire Chief Patrick Aldrich presented his 2025 Staffing, Calls and Budgeting report. Chief Aldrich confirms that ambulance staffing is at over 95%. Phillipsburg FD was dispatched to 333 calls in 2025, about 50% of these were taken by PFD, others by mutual aid. Final budgeting for the PFD was \$445,000, this amount includes operating and capital improvements. Awarded \$160,000 FEMA grant for capital improvements. Chief Aldrich is projecting income of \$247,000 from Clay Township for contracted services and EMS billing.

Angela Howell made a motion to accept into record the Phillipsburg Fire Department Report for December 2025. Seconded by Dale Winner.

Roll: All yes

Fiscal Officer Report

Vanessa Furrey states December 2025 Financial Package delayed and will be presented at the February meeting. Vanessa explained that we are up and running on UAN, but working through end of year tasks, Stacy is helping to get this all lined up.

Also discussed was the certification for the total amount from all sources available for expenditures for all funds sent by township fiscal officer to county auditor on or about the first day of the fiscal year per O.R.C. 5705.36 along with the required passage date of annual appropriation measure O.R.C. 5705.38. Vanessa Furrey confirms this requirement was met at the December 30, 2025 meeting.

Angela Howell made a motion to accept into record the 2026 Clay Township Inventory Reports per ORC 505.04. Seconded by Dale Winner.

Roll: All yes

No Unfinished Business

New Business:

Nomination of the Board of Trustees Chairman for 2026 per ORC 505.01. General discussion held. Dale Winner moved to nominate Angela Howell as Board of Trustee Chairman for 2026. Seconded by Mark Haworth.

Roll: All yes

Angela Howell presented the 2026 Township Meeting Calendar. General discussion held. Angela stated that the previous BOT had to approve the calendar at the end of 2025, but with new Trustee Haworth coming aboard needed to review again.

Dale Winner moved to amend the 2026 Clay Township calendar to change the time from 5:00 PM to 5:30 PM, seconded by Angela Howell.

Roll: All yes

Angela Howell presented the 2026 Trustee Assignments that need to be discussed and accepted. General discussion held. All trustees agreed more time is needed to go over all assignments and provide Trustee Haworth with more details on what each assignment includes, who is the new incoming trustee. Work Session to be scheduled.

Dale Winner presented the 2026 Board of Trustees Meeting Agenda Formats for Regular Meetings, Special Meetings, and Work Sessions. General discussion held.

Dale Winner made a motion to adopt the 2026 Board of Trustees Meeting Agenda Formats for Regular Meetings, Special Meetings, and Work Sessions, seconded by Mark Haworth.

Roll: All yes

Angela Howell presented Resolution 2026-001-Trustee/Fiscal Officer Rate of Compensation. Dale states that the ORC sets our rates and the exhibit attached tells the fiscal officer how to pay.

Angela Howell made a motion to approve Resolution 2026-001-Trustee/Fiscal Officer Rate of Compensation. Seconded by Dale Winner.

Roll: All yes

Angela Howell presented Resolution 2026-002 - Notification of Intent to Conduct an Internet Auction for the Sale of Unneeded, Obsolete, or Unfit Personal Property of Clay Township for the '26 Calendar Year.

With no further questions, Angela Howell made a motion to approve Resolution 2026-002 - Notification of Intent to Conduct an Internet Auction for the Sale of Unneeded, Obsolete or Unfit Personal Property of Clay Township for the '26 Calendar Year. Seconded by Dale Winner.

Roll: All yes

Per Angela Howell, Resolution 2026-003 -Salary/Benefit Splits for Non-Police Employees for the 2026 Calendar Year will be tabled for next month, due to 2026 assignments not being assigned yet.

Angela Howell presented Resolution 2026-004 - Authorizing the purchase of a 2025 Ford Explorer K8A from Lebanon Ford. Chief Birk elaborated to the Trustees that the need to replace Patrol Unit #5, a 2023 Ford Police Interceptor which was totaled in a collision occurring October 19, 2025 with an insurance payout of \$36,000. General discussion held. Chief Birk states that Lebanon Ford was the only lot that still had the 2025 Ford Interceptor and estimates are coming in under \$46,000. Chief Birk is proposing to use the equipment from the totalled cruiser to outfit his personal cruiser and then to purchase a 2025 Interceptor with the insurance money. Mark Haworth asked Chief Birk about the truck and when it will be placed in service. Chief Birk explained there is a technical issue with the MDT but this is being worked on and should be fixed soon. Chief Birk provided 3 estimates for consideration, all options reviewed.

With no other questions, Angela Howell made a motion to approve Resolution 2026-004 - Authorizing the purchase of a 2025 Ford Explorer K8A from Lebanon Ford. Dale Winner seconded the motion.

Roll: All yes.

A visitor in the audience asked the Trustees to comment on the information being circulated in the township about a proposal to remove territory from the township to create a new township. Angela Howell stated the BOT current understanding of the Northwest Initiative information and stated this is being reviewed, once more details can be confirmed they will be released to the public and BOT is working on an opposition letter. Other Public comment provided - refer to audio

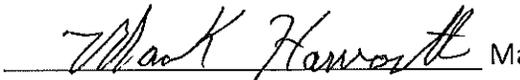
Dale Winner moved to adjourn the meeting at 6:20 P.M. Seconded by Angela Howell.

Roll: All yes

The meeting was adjourned at 6:20 P.M.


Angela Howell, Chairman


Dale Winner, Trustee


Mark Haworth, Trustee


Attested, Vanessa Furrey, Fiscal Officer