WA | QLD | NT | NSW | TAS
Timesheets: admin@techforce.com.au
Enquiries: wapayroll@techforce.com.au

SA
Timesheets & Enquiries: payroll@techforce.net.au

Timesheets must be received by 10am Monday

TECHFORCE PERSONNEL

Week Ending: /   /

Candidate Name:	**Company Name:**
Position:	**Site:**
Assignment Continuing: *Yes* ☐ *No* ☐	**Purchase Order Number:**
Consultant:	

Working Day	Shift Day / Night	Date	Start Time (24hr format)	Lunch Break	Finish Time (24hr format)	Total Hours per day
Example	*D*	*DD / MM / YY*	*06:00*	*30* minutes	*18:00*	*11.5*
Monday		/ /	:	minutes	:	
Tuesday		/ /	:	minutes	:	
Wednesday		/ /	:	minutes	:	
Thursday		/ /	:	minutes	:	
Friday		/ /	:	minutes	:	
Saturday		/ /	:	minutes	:	
Sunday		/ /	:	minutes	:	
				Total Hours to be processed:		

Candidate Declaration:

I acknowledge that I was inducted bu the Client and that the hours stated above are a correct reflection of the hours I worked.
I further advise that I was not involved in any incident or injury that hasn't already been reported to Techforce Personnel.

Name :
Signature :
Date :

Client Declaration

By signing this form, I verify that the hours stated are correct and completed to satisfaction, and that the worker has not been involved in any incident or injury that hasn't already been reported to Techforce Personnel. I also acknowledge that this is deemed as acceptance of the Techforce Personnel Pty Ltd Terms of Business.

Name :	Position :
Signature :	
Date :	