



VOLUNTEER POLICY

Rush WI West depends on member families to help with the essential functions that keep our club running smoothly and to minimize administrative costs. We understand that every family has different time constraints, and we appreciate all contributions. Families that can provide more than the required hours are always welcome to do so! Your support makes it possible for Rush WI West to operate successfully and host our annual tournament.

Volunteer information

Volunteer or service hours may include time contributed to the club or your team in a designated role, or hours provided on an as-needed basis. Serving in an official club role fulfills a family's volunteer obligation for the entire year

Examples of roles that fulfill a family's volunteer obligation include:

- **Board Position**
- **Team Manager** (U9–U19, one per team)
- **Official Committee Member**

Additional as-needed volunteer opportunities will be shared via email and social media. An online sign-up system will be used to officially track these hours.

Important:

- Any family member **14 years or older** may complete the hours.
 - Special permission is required for volunteers under 14.
 - Families **must sign in** at volunteer events to receive credit for hours worked.
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Volunteer Buyout Option

- Each family must complete a **minimum number of service hours** based on player age group **OR** choose the buyout option.
- Buyout fees and required hours are outlined by age group.
- If you have multiple players, your family obligation defaults to the **U11–U13 requirement** or its corresponding buyout fee.
- **Buyout payments** are due **at registration**.
- **Financial aid recipients cannot buy out** their hours and must complete the required service.

The buyout option is not intended as a fundraiser—it is offered as convenience. We strongly encourage all families to contribute time and talents for the benefit of the club.

Families that **complete their service hours** may request reimbursement of their volunteer buy-out by submitting the **Volunteer Fee Reimbursement Form** at the end of the season.

Volunteer Hours Requirements

- **Recreational U4–U8:** No requirement
- **Academy (Seasonal):** 4 volunteer hours per season (Fall **or** Spring)
- **Academy (Full Year):** 8 volunteer hours
- **U11–U15 (Non–High School):** 8 volunteer hours
- **U15–U19 (High School):** 4 volunteer hours (Fall **or** Spring)

Volunteer opportunities are available throughout the year and can be reserved via our online sign-up system, found on our website. If your player is seasonal, you can fulfill the volunteer hours anytime from August 1st–July 31st of that season.

If you would like to volunteer in another capacity, please email us at rushwiwest@gmail.com.