Book Cliff Elementary Community Council
Meeting Minutes
Nov. 4, 2026
3:00 PM BCE Conference Room

School Community Council Meeting Minutes

I. Call to Order

Greg Parsons called the meeting to order at 3:09 p.m.

II. Roll Call

Members Present: Greg Parsons, Addison Gee, Dylan Keele, Heidi Quintana, and Gaylene Erwin.

III. Approval of Minutes

Addison Gee made a motion to approve the September meeting minutes. Heidi Quintana seconded the motion. All members voted in favor, and the motion passed unanimously.

IV. Announcements

a) Upcoming School LAND Trust Training Opportunity

Gaylene shared information about an upcoming School LAND Trust training opportunity. Addison Gee expressed interest in attending, and Gaylene will forward the training information.

b) Fall Requirements Completed

Gaylene reported that all fall requirements have been completed. She also explained that, to protect council members' privacy and reduce security risks, the school website provides a general Community Council email address. Messages sent to this address are forwarded to all council members.

c) Upcoming Changes

Gaylene provided an overview of recent changes affecting School Community Councils. These changes were discussed further under New Business.

V. New Business

a) Positive Behavior Plan

DRAFT

Gaylene presented the school's Positive Behavior Plan for the current school year and invited council members to share ideas, suggestions, and feedback. No additional feedback was provided at this time.

b) Digital Citizenship and Technology

Book Cliff Elementary will hold White Ribbon Week January 25–29, focusing on digital citizenship and online safety.

A family night will be held at 6:00 p.m., featuring a presentation by the Screen Guy. BCE has partnered with the Green River Youth Coalition to provide games and activities for students while parents participate in the presentation.

Throughout the week, students will learn about internet safety, responsible technology use, and ways to reduce and manage their digital footprints.

c) College and Career Week

College and Career Week is scheduled for November 9–13. The BCE school counselor will lead and coordinate the week's activities.

d) Safe Routes to School

Gaylene reported that BCE has submitted its Safe Routes to School plan. She also shared that she will serve on Green River City's Safe Streets Committee to support student and community safety.

e) School Breakfast Plan

Gaylene reviewed BCE's breakfast program, explaining that the school offers a second-chance breakfast option. This ensures that all students have an opportunity to eat breakfast, including those who arrive late to school.

f) Current TSSA Plan Review

The council discussed upcoming changes to TSSA planning requirements. Moving forward, the council will review and adjust the plan to align with requirements related to grade-level reading cut scores and the allocation of qualifying expenditures.

g) Current School LAND Trust Plan Review

Gaylene reported that BCE is on track with its current School LAND Trust Plan. The council will begin reviewing student achievement data to identify priorities and develop the plan for the upcoming school year.

h) School Goals and Plan Alignment

DRAFT

Gaylene shared BCE's vision of having 100% of students reading on grade level. The school continues to work toward this goal and is making progress each year.

The council discussed the importance of aligning school improvement efforts, resources, and funding plans to support student achievement and move closer to this vision.

i) Council Idea Sharing and Data Review

Council members discussed what data would be most helpful when developing next year's School LAND Trust Plan.

Suggested data included:

- Number of students with Individualized Reading Plans (IRPs)
- Midyear assessment results and student growth
- Student tardiness
- Student attendance
- Student behavior data

The council will use relevant data to help identify school needs and guide future planning decisions.

VI. Adjournment

Greg Parsons made a motion to adjourn the meeting. Dylan Keele seconded the motion. All members voted in favor, and the motion passed unanimously.

DRAFT