

BCE Community Council Meeting Minutes

Location: Book Cliff Elementary, Green River, Utah

Date: January 28, 2026

Time: 3:00 PM

Call to Order: Dylan Keele called the meeting to order at 3:12 PM.

Roll Call: * Attendees: Dylan Keele, Sara Bradbury, Darci Quist, Gaylene Erwin.

- **Late Arrival:** Lyndsey Kyle (joined at 3:16 PM).

Approval of Minutes: The minutes from October 2025 and November 2025 were reviewed. Sara motioned to approve the minutes, Darci seconded the motion; all were in favor.

New Business

Principal's Report

Gaylene Erwin reported on upcoming events and recent developments at Book Cliff Elementary:

- **Upcoming Events:** White Ribbon Week, Parent-Teacher Conferences, and the Constitution Bee (a Council-sponsored event).
- **Professional Development:** Gaylene attended the Anita Archer training and thanked the Council for rescheduling the meeting to accommodate it. She noted the training was highly valuable and plans to share the insights with staff.
- **Writing Workshops:** Gary Hogg will be visiting soon for a school-wide assembly followed by individual classroom workshops.
- **Constitution Bee:** Gaylene requested suggestions for an MC. Dylan suggested inviting the County Sheriff.
- **Field Trips:** The 1st–3rd grade classes will visit Arches National Park in February.
- **Assemblies:** Following a teacher PD day on Feb. 9, a keynote speaker will visit Green River. Students will take a bus to the high school to attend this assembly.

Parental Involvement: Gaylene requested feedback on increasing parent participation for "Breakfast and Books." The Council suggested giving students a specific "job" to teach a reading skill to their parents, supported by a guiding handout.

Current Land Trust (LT) Plan

The Council reviewed the **FY26 plan** to ensure no amendments were needed. It was agreed that any remaining technology funds should be redirected to support literacy supplies.

FY25 Final Report

Gaylene informed the Council that the Land Trust website has been down, delaying the submission of the final report. She has the data ready and will upload it as soon as the site is functional.

Data Review & Goal Setting

Gaylene presented Beginning of Year (BOY) and Middle of Year (MOY) data for Reading and Math via Acadience:

- **Progress:** Math proficiency showed a significant increase, and Reading proficiency rose by 11%.
- **Focus Areas:** Reading remains the area of greatest need. The Council agreed to continue prioritizing literacy support.
- **Budget Alignment:** The Council decided to maintain the current plan while expanding expenditures to include book club materials, WIN (What I Need) time resources, and Tier 2/3 instructional materials for students well below grade level.
- **SY27 Goals:** The upcoming plan will aim to decrease the number of "well below" (red) students by **5%** and increase the number of "proficient" (green/blue) students by **5%**.

Gaylene will draft the plan on the Land Trust website for review at the next meeting.

Adjournment: Darci motioned to adjourn the meeting at 4:14 PM. Dylan Keele seconded the motion. All in attendance were in favor.