

Greater Richmond Continuum of Care
System Policy and Process (SPP) Committee
Charter
Revised April 2024

The System Policy and Process (SPP) Committee uses provider input and expertise to review, and update Coordinated Entry policies and processes and program standards as required by HUD and DHCD and based on need within GRCoC. Relevant policies include access, assessment, prioritization, and referral to emergency shelter, rapid rehousing, joint transitional housing & RRH for youth, and permanent supportive housing, as well as other relevant interventions and should meet the needs of clients from all jurisdictions in GRCoC. The committee also manages all GRCoC related grievances in accordance with the GRCoC Client Grievance Appeal Policy.

The SPP Committee has nine members. One member is recommended from each of the following provider types: Outreach, Emergency Shelter, Rapid Re-Housing, Joint Transitional Housing & Rapid Re-Housing, Permanent Supportive Housing, Domestic Violence, and Veterans Services. One non-voting member is selected to represent Coordinated Entry; however, this position does not require an application. The committee is staffed by the Coordinated Entry System.

The committee membership's main purpose is to incorporate provider expertise in the development and oversight of policies that support the CoC's efforts to address homelessness through its Coordinated Entry System. Committee members review drafted documents, provide feedback on documents, and make recommendations for actions. Committee members also participate in the GRCoC grievance process in accordance with the GRCoC Client Grievance Appeal Policy.

One of these members is a Chair appointed by the GRCoC Board Chair. The chair does not represent provider types as chair (i.e. if an SPP chair works for an emergency shelter provider, a separate emergency shelter provider representative is on the committee). The SPP Chair works with the Coordinated Entry System Coordinator staff to develop a meeting schedule, agenda, draft documents for committee and board review, establish voting actions for each meeting, and support the GRCoC grievance process in accordance with the GRCoC Client Grievance Appeal Policy.