

**Greater Richmond Continuum of Care**  
**Letter of Support**  
**Approval Process**

The GRCoC is able to provide for letters of support and endorsement for public funding applications upon review from relevant governing bodies.

A request form will be sent to any agency that requests a letter of support or endorsement for a public funding source which requires support from the GRCoC to demonstrate eligibility. The request will be reviewed by the collaborative applicant for accuracy, and review and endorsed or declined by the Ranking Committee using the guidance below.

For existing programs:

- The organization is an active member of the GRCoC.
- The organization meets the Threshold Requirements for Coordinated Grant Applicants (see <https://www.endhomelessnessrva.org/funding>).
- The funding request meets the application year funding priorities approved by the GRCoC Board.
- The program follows the GRCoC- adopted written program standards for the relevant program type, has a signed Coordinated Entry System MOU for the relevant program type, and uses HMIS according to the current HMIS policies (or a comparable database for agencies serving survivors of sexual and domestic violence.) If the program under review does not comply with or adhere to these established policies and procedures, the organization must demonstrate intent and/ or a good faith effort to comply with these through communications with the Collaborative Applicant and relevant GRCoC committee if appropriate.

For new programs:

- The organization's current engagement with the GRCoC would qualify for active membership in subsequent years.
- The organization provides a written statement documenting steps towards meeting the threshold requirements.
- The organization provides a written statement documenting an understanding of relevant GRCoC-adopted written program standards, HMIS policies, and Coordinated Entry System policies and further intent to comply with these policies as appropriate.
- The funding request meets the funding priorities and/or addresses a documented gap in services or resources that is approved by the GRCoC Board.

If endorsed by the Ranking Committee, the GRCoC Board Chair or designee signs a letter of support.