

# City of Greencastle

City Hall  
One North Locust Street, P.O. Box 607  
Greencastle, Indiana 46135  
765.653.9211  
[ldunbar@cityofgreencastle.com](mailto:ldunbar@cityofgreencastle.com)



Lynda R. Dunbar  
Clerk Treasurer

## **Greencastle Board of Works Special Session**

**January 13, 2021**

**4:00 p.m.**

**Greencastle City Hall & Zoom**

- I. Call to Order; Roll Call**
- II. Old Business- None**
- III. New Business**
  - A. Local Roads and Bridges Matching Grant Agreement-  
Contract Number A249-21-LG200416**
  - B. INDOT Project Coordination Contract Des. No. 1800238**
- IV. Adjournment**

***Persons who require assistance or need information regarding access to the meeting and the availability of facilities are requested to telephone Laurie Hardwick, ADA Coordinator, at (765) 655-2301 or (765) 653-3100, at least three days in advance of the meeting.***

Join Zoom Meeting

<https://us02web.zoom.us/j/8283332867>

Call In Number:

312-626-6799

Meeting ID:

828 333 2867

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## Greencastle Board of Works Regular Session

January 15, 2020

4:30 p.m.

Greencastle City Hall

- I. **Pledge Allegiance**
- II. **Call to Order; Roll Call**
- III. **Special Requests**
- IV. **Approval of Minutes**
  - A. Regular Session – December 18, 2018
- V. **Approval of Claims**
  - A. Water
  - B. Wastewater
- VI. **Department Reports**
  - A. Fire Department – John Burgess
  - B. Planner – Scott Zimmerman
  - C. Police Department – Tom Sutherland
  - D. Department of Public Works – Brad Phillips
  - E. Water & Wastewater Department – Oscar King Jr.
  - F. City Attorney - Laurie Robertson Hardwick
  - G. Park and Recreation – Rod Weinschenk
- VII. **Old Business**
- VIII. **New Business**
  - A. Approval to Order Aerial Tower Fire Truck
  - B. Indianapolis Road- Final Pay App/Release of Retainage
  - C. Street Paving 2019- Final Pay App/Release of Retainage
- IX. **Adjournment**

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## **Greencastle Board of Works Regular Session**

**January 20, 2021**

**4:30 p.m.**

**Greencastle City Hall & ZOOM**

- I. Pledge Allegiance**
- II. Call to Order; Roll Call**
- III. Special Requests**
  - A. Sewer Leak Adjustment- William Lewis- \$1,700.06
- IV. Approval of Minutes**
  - A. Regular Session – December 16, 2020
  - B. Special Session- January 13, 2021
- V. Approval of Claims**
  - A. Water
  - B. Wastewater
- VI. Department Reports**
  - A. Fire Department – John Burgess
  - B. Planner – Scott Zimmerman
  - C. Police Department – Tom Sutherland
  - D. Department of Public Works – Brad Phillips
  - E. Water & Wastewater Department – Oscar King Jr.
  - F. City Attorney - Laurie Robertson Hardwick
  - G. Park and Recreation – Rod Weinschenk
- VII. Old Business**
- VIII. New Business**
  - A. INDOT Project Coordination Contract Des. No. 1800238- Right Away- Contract
  - B. INDOT Project Coordination Contract Des. No. 1800238- Construction
  - C. Change Order #1- Phosphorous Removal Project
  - D. Fire Hydrant Needs
  - E. Permitting and Fees
- IX. Adjournment**

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## **Greencastle Board of Works Regular Session**

**February 19, 2020**

**4:30 p.m.**

**Greencastle City Hall**

- I. Pledge Allegiance**
- II. Call to Order; Roll Call**
- III. Special Requests**
  - A. Sewer Leak Adjustment- Groomingdales- \$875.14
- IV. Approval of Minutes**
  - A. Regular Session – January 15, 2020
- V. Approval of Claims**
  - A. Water
  - B. Wastewater
- VI. Department Reports**
  - A. Fire Department – John Burgess
  - B. Planner – Scott Zimmerman
  - C. Police Department – Tom Sutherland
  - D. Department of Public Works – Brad Phillips
  - E. Water & Wastewater Department – Oscar King Jr.
  - F. City Attorney - Laurie Robertson Hardwick
  - G. Park and Recreation – Rod Weinschenk
- VII. Old Business**
- VIII. New Business**
  - A. **Review and Approval of INDOT Agreement to Replace US 231 Waterline**
  - B. **Discussion of Items Eligible for Recycling**
  - C. **Discussion of Mowing City Properties**
  - D. **Discussion of Budgets and Capital Improvement Plans for Water and Wastewater**
  - E. **Interview Candidate for Fire Fighter Position**
- IX. Adjournment**

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## Greencastle Board of Works Regular Session

March 18, 2020

4:30 p.m.

Greencastle City Hall

- I. **Pledge Allegiance**
- II. **Call to Order; Roll Call**
- III. **Special Requests**
- IV. **Approval of Minutes**
  - A. Regular Session – February 19, 2020
- V. **Approval of Claims**
  - A. Water
  - B. Wastewater
  - C. Property
- VI. **Department Reports**
  - A. Fire Department – John Burgess
  - B. Planner – Scott Zimmerman
  - C. Police Department – Tom Sutherlin
  - D. Department of Public Works – Brad Phillips
  - E. Water & Wastewater Department – Oscar King Jr.
  - F. City Attorney - Laurie Robertson Hardwick
  - G. Park and Recreation – Rod Weinschenk
- VII. **Old Business**
- VIII. **New Business**
  - A. **2020 Water and Wastewater Budget**
  - B. **Five Year Utility Capital Plan**
- IX. **Adjournment**

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## Greencastle Board of Works Regular Session

April 15, 2020

4:30 p.m.

Greencastle City Hall

- I. **Pledge Allegiance**
- II. **Call to Order; Roll Call**
  
- III. **Special Requests**
  
- IV. **Approval of Minutes**
  - A. Regular Session – March 18, 2020
- V. **Approval of Claims**
  - A. Water
  - B. Wastewater
  - C. Property
  
- VI. **Department Reports**
  - A. Fire Department – John Burgess
  - B. Planner – Scott Zimmerman
  - C. Police Department – Tom Sutherland
  - D. Department of Public Works – Brad Phillips
  - E. Water & Wastewater Department – Oscar King Jr.
  - F. City Attorney - Laurie Robertson Hardwick
  - G. Park and Recreation – Rod Weinschenk
  
- VII. **Old Business**
- VIII. **New Business**
  - A. **Amendment to the Republic Trash Contract**
  - B. **Contract with Civil Engineering for Zinc Mill Road engineering**
  - C. **Zinc Mill Construction Contract**
  - D. **Fire Department Building HVAC Bid**
  - E. **Jack's Sludge Hauling Contract**
  
- IX. **Adjournment**

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## Greencastle Board of Works Regular Session

May 20, 2020

4:30 p.m.

Greencastle City Hall

- I. **Pledge Allegiance**
- II. **Call to Order; Roll Call**
- III. **Special Requests**
- IV. **Approval of Minutes**
  - A. Regular Session – April 15, 2020
- V. **Approval of Claims**
  - A. Water
  - B. Wastewater
- VI. **Department Reports**
  - A. Fire Department – John Burgess
  - B. Planner – Scott Zimmerman
  - C. Police Department – Tom Sutherlin
  - D. Department of Public Works – Brad Phillips
  - E. Water & Wastewater Department – Oscar King Jr.
  - F. City Attorney - Laurie Robertson Hardwick
  - G. Park and Recreation – Rod Weinschenk
- VII. **Old Business**
- VIII. **New Business**
  - A. Approval to go out to bid on phosphorous project and garage
  - B. Proposed 2020 Street Resurfacing List
  - C. Proposed 2020 Sidewalks
  - D. Grant Expenditure for SCBA Fit Testing Equipment
  - E. Internet and Telephone Upgrades
- IX. **Adjournment**

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**ZOOM Meeting Info:** Call in number: 312-626-6799 Meeting ID: 828 333 2867



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## **Greencastle Board of Works Regular Session**

**June 17, 2020**

**4:30 p.m.**

**Greencastle City Hall & Zoom**

- I. Pledge Allegiance**
- II. Call to Order; Roll Call**
- III. Special Requests**
  - A. Tractor Supply Fine Appeal**
- IV. Approval of Minutes**
  - A. Regular Session – May 20, 2020**
- V. Approval of Claims**
  - A. Water**
  - B. Wastewater**
- VI. Department Reports**
  - A. Fire Department – John Burgess**
  - B. Planner – Scott Zimmerman**
  - C. Police Department – Tom Sutherlin**
  - D. Department of Public Works – Brad Phillips**
  - E. Water & Wastewater Department – Oscar King Jr.**
  - F. City Attorney - Laurie Robertson Hardwick**
  - G. Park and Recreation – Rod Weinschenk**
- VII. Old Business**
- VIII. New Business**
  - A. Probationary Police Officer to Regular Police Officer Status – Jared McDaniel**
  - B. Street Sewer Line Replacement Project**
  - C. Aerial Tower Fire Truck Change Order**
  - D. Confirmation of June 25, 2020 Work Session on Water Rates**
- IX. Adjournment**

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## **Greencastle Common Council Special Session Agenda**

**June 25, 2020**

**5:00 PM**

**Greencastle City Hall**

- I. Call to Order; Roll Call**
  
- II. New Business**
  - A. Street Closure Review and Determination- Larry Dickerson**
  
- III. Adjournment**

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## **Greencastle Common Council and Board of Works Work Session Agenda**

**July 7, 2020**

**7:00 PM**

**Greencastle City Hall**

- I. Call to Order; Roll Call**
  
- II. New Business**
  - A. Discussion on Utility Water and Wastewater Rates**
  
- III. Adjournment**

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## Greencastle Board of Works Regular Session

July 15, 2020

4:30 p.m.

Greencastle City Hall & Zoom

- I. **Pledge Allegiance**
- II. **Call to Order; Roll Call**
- III. **Special Requests**
  - A. **Sewer Leak Adjustment- Don Julio Mexican Restaurant-\$532.98**
- IV. **Approval of Minutes**
  - A. Regular Session – June 17, 2020
  - B. Special Work Session- June 25, 2020
  - C. Special Work Session- July 7, 2020
- V. **Approval of Claims**
  - A. Water
  - B. Wastewater
- VI. **Department Reports**
  - A. Fire Department – John Burgess
  - B. Planner – Scott Zimmerman
  - C. Police Department – Tom Sutherlin
  - D. Department of Public Works – Brad Phillips
  - E. Water & Wastewater Department – Oscar King Jr.
  - F. City Attorney - Laurie Robertson Hardwick
  - G. Park and Recreation – Rod Weinschenk
- VII. **Old Business**
- VIII. **New Business**
  - A. **Full Notice to Proceed on Zinc Mill Road**
  - B. **Street Resurfacing List**
  - C. **Change Order-Wayfinding Contract**
- IX. **Adjournment**

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## **Greencastle Board of Works Regular Session**

**August 19, 2020**

**4:30 p.m.**

**Greencastle City Hall & Zoom**

- I. Pledge Allegiance**
- II. Call to Order; Roll Call**
- III. Special Requests**
- IV. Approval of Minutes**
  - A. Regular Session – July 15, 2020
- V. Approval of Claims**
  - A. Water
  - B. Wastewater
- VI. Department Reports**
  - A. Fire Department – John Burgess
  - B. Planner – Scott Zimmerman
  - C. Police Department – Tom Sutherlin
  - D. Department of Public Works – Brad Phillips
  - E. Water & Wastewater Department – Oscar King Jr.
  - F. City Attorney - Laurie Robertson Hardwick
  - G. Park and Recreation – Rod Weinschenk
- VII. Old Business**
- VIII. New Business**
  - A. Street Paving Award
  - B. Police Body Camera Program
  - C. Water Tower Painting Specification-Contract with Curry & Associates
  - D. Man Hole Covers Contract
- IX. Adjournment**

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## Greencastle Board of Works Regular Session

September 16, 2020

4:30 p.m.

Greencastle City Hall & Zoom

- I. **Pledge Allegiance**
- II. **Call to Order; Roll Call**
- III. **Special Requests**
  - A. Sewer Leak Adjustment- Humphrey's Outdoor Power- \$1,112.02
- IV. **Approval of Minutes**
  - A. Regular Session – August 19, 2020
- V. **Approval of Claims**
  - A. Water
  - B. Wastewater
- VI. **Department Reports**
  - A. Fire Department – John Burgess
  - B. Planner – Scott Zimmerman
  - C. Police Department – Tom Sutherlin
  - D. Department of Public Works – Brad Phillips
  - E. Water & Wastewater Department – Oscar King Jr.
  - F. City Attorney - Laurie Robertson Hardwick
  - G. Park and Recreation – Rod Weinschenk
- VII. **Old Business**
- VIII. **New Business**
  - A. Change Order for Wayfinding Project
  - B. Contract to Replace Water Main on Eagle Court
  - C. Water Tower Report
  - D. Water Rate Discussion
- IX. **Adjournment**

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## **Greencastle Common Council and Board of Works Special Session Agenda**

**September 23, 2020**

**5:00 PM**

**Greencastle City Hall & ZOOM**

- I. Call to Order; Roll Call**
- II. New Business**
  - A. Discussion on Utility Water Rates and Recommendation from BOW**
- III. Adjournment**

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## Greencastle Board of Works Regular Session

October 21, 2020

4:30 p.m.

Greencastle City Hall & Zoom

- I. **Pledge Allegiance**
- II. **Call to Order; Roll Call**
- III. **Special Requests**
  - A. Sewer Leak Adjustment- \$601.20 – Lewis Spiker
- IV. **Approval of Minutes**
  - A. Regular Session – September 16, 2020
  - B. Special Session- September 23, 2020
  - C. Special Session- October 5, 2020
- V. **Approval of Claims**
  - A. Water
  - B. Wastewater
- VI. **Department Reports**
  - A. Fire Department – John Burgess
  - B. Planner – Scott Zimmerman
  - C. Police Department – Tom Sutherlin
  - D. Department of Public Works – Brad Phillips
  - E. Water & Wastewater Department – Oscar King Jr.
  - F. City Attorney - Laurie Robertson Hardwick
  - G. Park and Recreation – Rod Weinschenk
- VII. **Old Business**
- VIII. **New Business**
  - A. Probationary Firefighter to Full Firefighter Status – Jonathan Newgent
  - B. Probationary Police Officer to Full Police Officer Status – Angela Taylor
  - C. Duke Energy Pole Easement
- IX. **Adjournment**

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## Greencastle Board of Works Regular Session

November 18, 2020

4:30 p.m.

Greencastle City Hall & Zoom

- I. **Pledge Allegiance**
- II. **Call to Order; Roll Call**
- III. **Special Requests**
  - A. Sewer Leak Adjustment- \$611.94 – Thomas Investment Property, LLC
- IV. **Approval of Minutes**
  - A. Regular Session – October 21, 2020
  - B. Special Session- October 29, 2020
- V. **Approval of Claims**
  - A. Water
  - B. Wastewater
- VI. **Department Reports**
  - A. Fire Department – John Burgess
  - B. Planner – Scott Zimmerman
  - C. Police Department – Tom Sutherlin
  - D. Department of Public Works – Brad Phillips
  - E. Water & Wastewater Department – Oscar King Jr.
  - F. City Attorney - Laurie Robertson Hardwick
  - G. Park and Recreation – Rod Weinschenk
- VII. **Old Business**
- VIII. **New Business**
  - A. Phosphorus Removal Equipment
  - B. Amended Trash Contract
  - C. Locust Street Right-Of-Way Services Agreement
- IX. **Adjournment**

Call in Number: 312-626-6799

Meeting ID: 828 333 2867

Meeting Link: <https://us02web.zoom.us/j/8283332867>

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## **Greencastle Board of Works Regular Session**

**December 16, 2020**

**4:30 p.m.**

**Greencastle City Hall & Zoom**

- I. Pledge Allegiance**
- II. Call to Order; Roll Call**
- III. Special Requests**
  - A. Sewer Leak Adjustment- \$921.20 – CNR Quality Rentals
  - B. Sewer Leak Adjustment- \$789.60- Steven Whitman
  - C. Appeal of Fines- J&C Custom Homes 2, LLC
- IV. Approval of Minutes**
  - A. Regular Session – November 18, 2020
- V. Approval of Claims**
  - A. Water
  - B. Wastewater
- VI. Department Reports**
  - A. Fire Department – John Burgess
  - B. Planner – Scott Zimmerman
  - C. Police Department – Tom Sutherlin
  - D. Department of Public Works – Brad Phillips
  - E. Water & Wastewater Department – Oscar King Jr.
  - F. City Attorney - Laurie Robertson Hardwick
  - G. Park and Recreation – Rod Weinschenk
- VII. Old Business**
  - A. Tennis Court Agreement
- VIII. New Business**
  - A. Probationary Firefighter to Full Status- Jake Armstrong
- IX. Adjournment**

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