

City of Greencastle

City Hall
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Lynda R. Dunbar
Clerk Treasurer

Greencastle Board of Works Special Session Minutes

July 26, 2017

4:30 P.M.

Greencastle City Hall

I. Call to Order; Roll Call

A. Mayor Dory called the meeting to order at 4:30 PM; upon roll by Clerk-Treasurer Lynda Dunbar the following were present William Dory, Craig Tuggle and Trudy Selvia.

II. Public Hearing on Storm Sewer Planning Grant

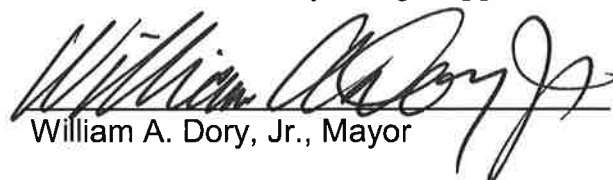
Grant Administrator Kristy Jerrell conducts the public hearing. Her minutes are attached. Motion by Trudy Selvia to close the public hearing, second Craig Tuggle, 3-0, motion carried.

III. New Business

A. **Contract for Jackson Street-** Motion by Trudy Selvia to approve the lowest bid received from JS McCullough in the amount of \$755,966.56 and giving Mayor Dory permission to sign the notice of award and proceed after all review is complete and subject to the approval of the Redevelopment Committee, second by Craig Tuggle, 3-0, motion carried.

IV. Adjournment

Motion by Trudy Selvia to dismiss at 4:52, second by Craig Tuggle, 3-0 motion carried.


William A. Dory, Jr., Mayor

ATTEST:


Lynda R. Dunbar, Clerk Treasurer

CITY OF GREENCASTLE

IOCRA Stormwater System Planning Study Planning Grant Project

PUBLIC HEARING AGENDA

Wednesday, July 26, 2017 at 4:30 pm

Location:

City of Greencastle – City Hall

Community Development Block Grant (CDBG)

Conducted By:

**Kristy Jerrell, Grant Administrator
Jerrell Consulting & Grant Administration Services, LLC**

- 1) Open Public Hearing
- 2) Indiana Office of Community and Rural Affairs (IOCRA)
Community Development Block Grant (CDBG)
- 3) General Overview of the Grant Application Process

Timelines	ON BACK
Public Hearings	2 required: 1 Before Proposal Submittal and 1 after IOCRA approves the completed DRAFT planning study
- 4) Project Overview

Total Project Cost	\$62,500	
Requested Grant Amount	\$35,000	
Local Match	\$27,500	* City Edit Funds*
- 5) General Overview of the Proposed Planning Study – Planning Grant Project
- 6) Open for Public Comments and Questions in Regards to Application for Grant Dollars and Project
- 7) Close Public Hearing

JERRELL CONSULTING & GRANT ADMINISTRATION SERVICES, LLC

**PUBLIC HEARING
Stormwater System Planning Study
Planning Grant**

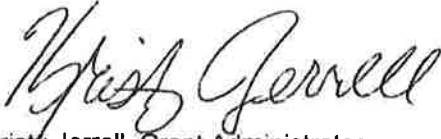
**City of Greencastle
Wednesday, July 26, 2017 at 4:30 pm**

**City of Greencastle, City Hall
One N. Locust Street
Greencastle, Indiana 46135**

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1. **Call to Order:** Mayor William A. Dory formally called the Public Hearing to order at approximately 4:32 PM.
 2. **Facilitator:** Kristy Jerrell, Grant Administrator from Jerrell Consulting & Grant Administration Services, LLC
 3. **Discussions:**
 - a. Kristy Jerrell explained the reason for the public hearing. She stated that the City is applying to the Indiana Office of Community and Rural Affairs (IOCRA) for a planning grant in order to complete a stormwater systems study plan.
 - b. Kristy Jerrell stated that the total project cost for this planning project is \$62,500. She stated that the City is committing a total of \$27,500 in local match from the City Edit Fund. She stated that the City is contributing well over the required 10% local match for the project (total of 44% of local match) and, when awarded, the City will receive a total of \$35,000 in grant funding towards the stormwater systems study plan.
 - c. Kristy Jerrell explained the timelines. She stated that the application will be submitted to IOCRA on or before 9-30-17 and the City would hopefully have an award at the end of October 2017 or mid-November 2017.
 - d. Kristy Jerrell went through the grant criteria to receive a grant award from IOCRA. She stated that there is a total of 750 points in which the City must receive a minimum score of 450 to be eligible for award. She stated the City's National Objective score is 135.38 pts, Community Distress is 88.92 pts, Local Mach is 44 pts, and if they received between 260 to 280 pts on the Project Design Factors which is the narratives, the City would have a total score of 528.30 to a 548.30. She stated that she is hopeful that the City will receive the planning grant.
 - e. Kristy Jerrell stated that the City has completed the process to procure the Engineer for the planning project: SOQ ad ran in local newspaper on 2-24-17, a total of 9 firms submitted packets, interviews with the top 2 scoring firms were held on 6-2-17 and the firm chosen was Christopher B. Burke Engineering.
 - f. Mayor Dory stated that this plan developed through the request of the City Council. He talked about the City's I/I issues and talked about a recent storm sewer pipe collapse that happened a few weeks ago a few blocks off of the downtown square. He stated that the hole is approximately 14 feet deep and 20 feet wide – stating the need for this planning study – to study the stormwater systems within the City so that the City can make much needed improvements. He told the Grant

Administrator that he would get her photos of this collapse to place into the IOCRA grant application.

- g. Board of Works Member, Trudy Selvia, stated that even in the late 1990s, the City wanted to do something of this nature (complete a City-wide planning study). She stated that the City has been trying to figure something out for 20 years now on their stormwater. She stated that the more water that the City can keep out of its wastewater treatment plant the better for the City with I/I and IDEM. She stated that I/I is a major issue for the City.
 - h. Mayor Dory stated that the recent heavy rains have exposed areas of the community where flooding is a nuisance. He stated that the Engineers will identify the worst areas of the I/I issues in the planning study.
 - i. Kristy Jerrell then asked the attendees if they had any other questions on the stormwater planning project.
1. **Adjournment:** There being no further questions, Mayor Dory adjourned the meeting at approximately 4:44 PM.



Kristy Jerrell, Grant Administrator
Recorder (See attached Third Party Authorization to Record Minutes)

Attachment:

- 1. Meeting Sign-In Sheet