ST. BONIFACE EPISCOPAL CHURCH

Vestry Meeting Minutes - September 24, 2026

5:30 Gathering Time for Spiritual Direction – Justin

6:00 The meeting was called to Order & Roll Call was held.

Present: Justin Miller (Sr. Warden), Mark Johnston (Jr. Warden), Cass Anderson, Suzanne Barksdale, Marjorie Floyd, Bob Woody, Prill Nugent, Christine Puthoff

Zoom: Dick Smoot, Wendy Prell

Absent: Nikki Seger (Rector), Carol Gilchrist,

Other Attendees: Sharon Alden (Clerk), Jen Foster (Vestry Intern)

A. Consent Agenda

1. July Vestry Minutes and Rector's Report pulled
2. Christine made a motion to accept the balance of the consent agenda. The motion was seconded by Cass and all approved.

B. Old Business

1. Beach Parking
   a. Justin said that Christine Sheehan had received an opinion from the Chancellor regarding the agreement. Although it was not a legal opinion, it appears that the income should not affect our non-profit status. There was a question regarding it affecting our property tax but it appears that it will not. The parking company stated they have a legal opinion regarding tax status and exemptions and we are waiting to see it before making a decision
2. Litigation Update
   Bob provided an update and stated that, in accordance with the decision made during the special August 30th vestry meeting, we have accepted the $95,000 settlement offered by Cannon. The settlement is to be wired within 20 days.
3. By-laws
   Justin has postponed the discussion about the by-laws.

C. New Business

1. Consent Agenda items
   a. The July minutes will be corrected to reflect that Justin took the July minutes and to correct Bob's name.
   b. Prill had additional information to add to Nikki's Rector's Report. She will be assisting with getting our employment ad for an assistant clergy person

online at the new Episcopal on-line tool for job placement.

c. Marjorie made a motion to accept the Rector's Report. It was seconded by Prill and passed unanimously.

2. Jr. Warden Report

Mark updated the vestry about the roof leaks and dry wood termites. The termites are being treated as necessary but there is a good possibility of the need to tent and treat the entire church at some point.

The roof leaks are currently being recaulked as they appear. Mark reviewed the options and discussed the proposals he received from Manning Roofing and the pictures taken showing the problems. After much discussion, it was decided to go with the more comprehensive repairs. Funds are available in this year's operating reserve fund. Marjorie made a motion to proceed with the repair. It was seconded by Dick and passed unanimously.

3. Vacancy of Trudi's seat

A motion was made by Christine to approve Jen, currently the Vestry intern, to complete Trudi's term on the Vestry which runs until 2028. The motion was seconded by Mark and passed unanimously. Trudi will continue to assist with the new landscaping.

Justin noted that, due to his resignation, effective the end of the year, there will be 4 additional vacancies. He has asked Talia to consider completing his term which runs until 2028.

4. Mutual Ministry Review

There was discussion regarding when this should be done-now or in December. It was noted that December gets very busy and it would probably be better to do sooner. Due to dissatisfaction with the current form, Justin will be looking for a better form.

5. Financial Discussions

a. Budget Committee Update provided by Dick

There was a discussion about the mid-year budget review. Nikki has indicated that she would like this done in June or July.

They have held 6 meetings and have focused on music, property maintenance, capital expenses, insurance and grants and outreach. They have also been reviewing our rental income.

The 2027 budget will be presented at the December vestry meeting along with a Capital Maintenance schedule to assist in planning and anticipating maintenance needs. They noted that any change in the timing of the gratitude campaign does not bother the committee.

It was decided to hold off on any discussion of a capital campaign due to the opportunity to now sell the lots. But they suggested that next year a Legacy Campaign be developed.

Due to significant expenses coming up, they believe it would be better to sell the lots sooner, rather than later.
They would also like to increase the budget for Grants and Outreach with some new initiatives.

b. Justin stated that the FOM (Friends of Music) funded staff will now be reflected in the operating budget.

c. AV/Lighting /Tech need
These are becoming priorities as we have difficulties with the Boxcast not working and the need to replace lights.

d. Property Inquiries
We are already receiving inquiries regarding the sale of the lots. For now, it was decided to just start a list of those inquiring.
After we have received the litigation funds and have more information about our capital needs, etc., a decision will need to be made on how to best use the money. A discussion and decision will be made during the October meeting.
Marjorie noted that we should be ready to put the property on the market during this upcoming season.

e. Annual Appeal
Justin advised the vestry that the annual appeal will be moved to spring when more parishioners are here. However, year-end gifts will still be solicited.

f. Funding of health insurance for 2027
St. Boniface currently funds 90% of the cost. For 2027, the defined single-level coverage base insurance plan is $17,448 so 90% coverage would be $15,703.20; with the additional $300.00 dental allowance, the total will be $16,003.20 annually. Justin made a motion to continue this funding and it was seconded by Dick. All approved.

g. COLA
All employees who started by September 1, 2026 will be eligible for the COLA which will be 3%, the same as the Diocese. Marjorie made a motion to approve which was seconded by Dick and approved by all.

h. Paid Choir Singers
The paid choir singers are becoming employees instead of being on contracts. This will give us more control over their hours and when they work (which is typically a weekly rehearsal and Sunday service). With this change, they will now be paid $80.00 per call.
There was a discussion about the hiring of Glenn Priest who will be assisting Steven. It was noted that 10 hours of his pay will come from the Friends of Music and 10 hours will be from Jesse cutting his hours in

half. A motion was made by Mark to reallocate the unused paid choir members funds to pay Glenn for the rest of the year. This was seconded by Prill and all approved.

i. Justin let everyone know that the staff is looking for potential areas for building maintenance which will be helpful in planning.

D. Sr. Warden Report

1. Justin informed the Vestry that he will be resigning at the end of the year. His schedule with work, seminary and family no longer allows him to devote the time he would like and the time that is needed. He extended his thanks to everyone for the experience.
2. Assisting Clergy Update
   Justin gave a brief update on the search for assisting clergy and said that an interested candidate will be visiting the area. Justin also said that in addition to changing the job description, a video has been produced which we hope will yield results.

E. Temperature Check

There was a discussion about the state of our congregation and whether it's just the summer doldrums or possibly travel that has led to fewer parishioners. TBD

Vestry minute (two) topics and presenter**:**

Jen will do both services and announce that she is now on the Vestry. She will also talk about the decision made by the Vestry regarding the roof.

Post-meeting evaluation: One Word Checkout

The meeting was adjourned at 8:00 pm.

Respectfully submitted,
Sharon Alden, Clerk of the Vestry

Calendar Items:

- Please visit the Church Calendar for parish events
- 10/9-10: Diocesan Convention (Charlotte Harbor Convention Center)
- 10/19-21: 2026 MinistrySmart Conference hosted by ACS Technologies (Realm) (Tampa), Christine attending
- 10/30-31: Commission on Ministry Fall Retreat (DaySpring)
- 11/6-7: Daughters of the King & Episcopal Church Women's Weekend (St Wilfred Episcopal Church)