

ST. BONIFACE EPISCOPAL CHURCH
Vestry Meeting Minutes - March 19, 2026

5:00 Gathering Time for Spiritual Direction – Nikki

5:30 The meeting was called to Order & Roll Call was held.

Present: Justin Miller (Sr. Warden), Mark Johnston (Jr. Warden), Suzanne Barksdale, Marjorie Floyd, Carol Gilchrist, Dick Smoot, Bob Moody, Wendy Prell, Trudy Williams

On Zoom: Cass Anderson, Christine Puthoff

Absent: Prill Nugent

Other Attendees: Nikki Seger (Priest-in-Charge), Sharon Alden (Clerk)

A. Consent Agenda

1. Vestry Launch Business Meeting Minutes
2. Treasurer's February Financial Reports
3. Senior Warden's Report
4. Rector's Report
5. Grants & Outreach Committee Report

Justin made a motion to accept all the items on the consent agenda. The motion was seconded by Carol and passed unanimously.

B. Old Business

1. Candlelight Concert Volunteer Schedule
 - a. The schedule needs to be updated as additional shows have been scheduled.
 - b. It was determined that the contract was not reviewed by the Diocese so

Justin

will forward a copy to them for review.

2. Litigation Update
 - a. Bob said that oral arguments are scheduled for April 7th. It is not known how long we will have to wait for the judge's decision.

C. New Business

1. Jr. Warden Report

- a. Due to a misunderstanding regarding the digging of the ditch required for the

HVAC project, the contract has not been signed. However, Mark expects that

to happen very shortly. He also has the permit needed for tree removal ready

to be signed and submitted to the county.

- b. Mark has found a source who will be able to match the current surface when the ditch is ready to be covered.
- c. Marjorie made a motion to move the unused hurricane funds in the amount of \$173,269 to the Capital Reserve Fund to cover the additional unexpected expenses. The motion was seconded by Carol and passed unanimously.
- d. A motion was made by Dick to increase the previously approved HVAC request by \$6,000 to allow for additional unexpected expenses. The motion was seconded by Trudy and passed unanimously.

There was some discussion about the fact that a second HVAC will be needed soon.

2. Vestry Covenant

- a. There are a few minor changes that will be made.
- b. A motion was made by Carol to accept the covenant with the changes.

Mark

seconded the motion and it passed unanimously.

3. Nikki's Renewal of Ministry Service

- a. Thursday, March, 26th at 7pm; Reception to follow. Reception being coordinated by Coffee Hour Ministry
- b. There was a discussion about the service and the ceremonial gifts and

their

significance.

c. Nikki said that she has added something to the service. She will be asking all

the retired clergy to stand up and they will be presenting her with a book of their experiences.

4. Holy Week 2026

- a. See schedule below.
- b. Ministry leaders will be meeting after the service on Sunday to go over

the

coverage needed for the services.

Palm

- c. Vestry members were asked to try to be available to assist during the Sunday and Maundy Thursday services especially.

5. Launch Follow-Up

a. There was a discussion regarding the Commissions and Ministries document. Nikki asked that Teaching be added to the document. Vestry members will be the leads on them.

- 1. Finances Dick and Trudy
- 2. Facilities Mark
- 3. Worship Justin
- 4. Communication Marjorie
- 5. Justice & Advocacy Carol
- 6. Servant & Pastoral Care Nikki, Jen and Prill
- 7. Welcome and Inclusion Carol
- 8. Teaching Wendy and Sharon

b. Current “Ad Hoc” Projects document was reviewed and Points of Contact (POC) were added for each category:

- 1. Bylaws Revision Justin
- 2. Employee Handbook Revision Wendy and Justin
- 3. Beach Parking Management Bob
- 4. Friends of Music Bob
- 5. Realm Justin

Quarterly meetings were suggested for everyone to keep updated.

There was a discussion about the need to involve/recruit people. Dick suggested that by getting more people involved, we could get a better idea

of

what is important to parishioners if money was available – to be “aspirational”.

This would be helpful with budgeting and when requesting additional funds. Justin mentioned the possibility of surveying ministry leaders for input.

Justin asked vestry members to think of people they believe would like to be

more involved and ask them what they would like - to be “aspirational”.

6. Parochial Report

- a. The report is not yet complete. The finance portion is completed but the demographics (such as Average Service Attendance) are not. Betsie is assisting with that.
- b. We have until May 1st to complete and submit it.

7. Lay Delegates to Diocese Annual Meeting

- a. The Diocese Annual Meeting will be held October 9th and 10th in Punta Gorda.
- b. We need 3 delegates and an alternate.
- c. Justin and Suzanne both volunteered so only one delegate and the alternate
are still needed.

D. Other Business/Announcements

Following a discussion about the search for an Associate Rector, a decision was made to allocate \$5,000.00 into a fund for expenses relating to the search. Marjorie made a motion to allocate these funds which was seconded by Carol and passed unanimously.

E. Vestry Minute topics and presenter

Justin will talk about the Vestry Covenant and the upcoming Easter services.

Post-meeting evaluation: One Word Checkout

The meeting was adjourned at 7:20 p.m.

Respectfully submitted,
Sharon Alden, Clerk of the Vestry

Calendar Items:

- Sat, 3/21, 7pm, Duo Beaux Arts piano concert
- Sun, 3/22, 11:30am, Holy Week Ministry Planning Meeting
- Wed, 3/25, 5:30pm, Worship & Potluck
- Thurs, 3/26, 7pm, Nikki Renewal of Ministry Service
- Fri, 3/27, 6:30 & 8:30pm, Candlelight Concerts
- Sun, 3/29, 8 & 10am, Palm Sunday Services
- Mon, 3/30, 6pm, Holy Monday Labyrinth Walk & Taize
- Tues, 3/31, 6pm, Holy Tuesday Healing & Holy Eucharist
- Wed, 4/1, 6pm, Holy Tuesday Healing & Holy Eucharist
- Thurs, 4/2, 6pm, Maundy Thursday
- Fri, 4/3, Good Friday: 12:00pm Way of the Cross, 12:30pm Hymns & Meditations,
2pm Liturgy
- Sat, 4/4, 7:30pm, Easter Vigil
- Sun, 4/5, 8 & 10am, Easter

