

ST. BONIFACE EPISCOPAL CHURCH
Vestry Agenda October 16, 2025

5:00 Gathering Time for Spiritual Direction

5:30 Meeting Called to Order

Roll Call

Present: Donna Conyers (Zoom), Bestie Danner, Kay Goodman (Junior Warden, Zoom), Justi Miller (Acting Secretary), Cass Anderson, Suzanne Barksdale (Treasurer), Prill Nugent, Bob Woody (Senior Warden) Carol Gilchrist

Absent: Marjorie Floyd, Kenra Hunter, Dick Smoot

Consent Agenda

- September Financials
- Junior Warden's Report
- Letter from Healing Mission (to be considered at our next meeting in the context of our insurance renewal)

Request for Question:

- Junior Warden Report
 - AC Purchase - clarification on using excess funds to finance purchase (after donations of \$18,677)
- Continuing water leak (Doug Francis contact for history); Professional landscape design recommendation - not covered under insurance - but could be charged against \$100,000 allocation. Background: Master Gardener Volunteers originally assisted with clean-up and made some recommendations for specific areas, but professional nursery to be sought by Building & Grounds for purchases based on the recommendations of design recommendations. Additionally, the \$22,500 budget for property maintenance only has \$4,000 in expenses to date. The current landscape company covers maintenance, but not nursery / design.
- Irrigation system update: Kay - $\frac{3}{4}$ done - one controller still malfunctioning; water is running; timers set; salt is in range; well is not dry
- Healing Mission Letter: confirmation that consent agenda acknowledges receipt;
- Loose plate expecting to increase with move to season? Yes.
 - Motion made and seconded. Approved unanimously.

Old Business

- Staff Search Update
 - Music: several well qualified candidates interviewed; Moving to in-person interviews and auditions;
 - Business Manager / Facilities Manager: budget scenarios to be shared with Senior Warden
 - Nikki to be reaching out to current candidate to discuss background, experience, and current needs

- Assistant Rector: Still in process - Prill helped develop language for Episcopal website to share opening more widely

New Business

- A/C Budget Needs
 - Kay explained - new 20-ton unit needed; adding refrigerant is costly and expensive; bid for 2 10-ton units + supplies and labor; (initial estimate \$58,125); extra donations to help offset; additional costs for trenching a new line would be extra cost; recommends including contingency
 - Motion made based on current estimate + contingency (\$42,000 to meet full cost & contingency); Seconded; approved unanimously;
- Music Director Search Budget
 - Transportation/lodging for candidates, plus paid singers for auditions;
 - Bob requesting \$5,000 towards expenses + \$1,000 from Nikki for Assisting Clergy (\$6,000 total);
 - Motion made; seconded; approved unanimously
- Grants & Outreach Funding Approval
 - Discussion / Review of projects
 - Motion made; seconded; approved unanimously
- Organ Update
 - The current interim organist has professional experience in organ repair and maintenance. Stephen not recommending replacement; will need ongoing maintenance; no longer assuming complete replacement is imminent
 - Current priority is repairing roof
- Litigation Report
 - Current case by beach parker in slip and fall case > referred to Church Insurance;
- Beach Parking Update
 - Many considerations due to risk
 - Big picture - historical reliance on volunteers, however, getting regular volunteers is difficult > either need 3rd party service or increasing volunteers;
 - Further discussions around policy, potential vendors, etc.
- Executive Committee Meeting with Bishop Scharf
 - Progress report on transition and discernment process towards Rector
 - Letter of Agreement requires: updated Strategic Plan (completed), Nikki's personal ministry plan (in process), to be followed by Mutual Ministry Review; Bob talking to Canon on process next week;
- Health Insurance for 2026
 - Historically, parish pays 90% of employee health insurance; 10% from salary;
 - Request/[motion](#) to continue in 2026; seconded; approved unanimously
- Request to hire Stephen Ball at ¾ (30 hrs/wk) as employee
 - [Motion](#): hire Stephen Ball as interim organist until permanent is hired; \$2200 every other week + benefits as approved by Vestry, effective 1st Sunday following Vestry

approval; seconded; unanimously approved

- Convention Report
 - Potential for coffee hour update - Suzanne to coordinate;
- Nominating Committee update
 - 1st meeting held - discussion of strengths and passions
 - 1 pager to encourage self-nominations
- Announcement of Kendra Hunter stepping down due to family relocation out of state;

Other Business

- Prill - Budget committee question on Bazaar funding for 2026 - \$45K for G&O - is Bazaar funding a supplement, not a supplant?
- Parish Hall Phase II renovation is permitted

Acceptance of minutes of September 18, 2025 Vestry meeting

- Moved; seconded; approved unanimously

Vestry minute (two) topics and presenter (Bestie at 8am; Justin at 10am)

- Staffing Update
- Grants & Outreach Budget Approval: \$45,400 - more info to come;

Plus/Delta post-meeting evaluation

7:45pm Adjournment

Calendar Items:

- Aloha Party – Friday, October 17, 5:30 pm
- Candlelight concerts – two shows, Saturday, October 25, 6:00 & 8:00 pm
- Taizé service – Saturday, November 1, 6:00 pm
- Bishop's Visit – Sunday, November 2
- Foyers Fall Fling – Friday, November 7
- Thanksgiving Bazaar – Saturday & Sunday, November 15 & 16
- Young Artist Showcase recital – Sunday, November 16, 4:00 pm
- Next Vestry Meeting – Thursday, November 20, 5:00 pm
- Candlelight concerts – two shows, Friday, November 21, 6:00 & 8:00 pm