



Hoërskool F.H. Odendaal

Our Passion is Contagious

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December 2023

GRADE 10 PARENT INFORMATION LETTER

Congratulations that your child has reached this phase of his/her school career. This is most certainly an important year. We therefore ask for your co-operation to ensure that your child performs according to his/her potential this year. The aim of this letter is to provide you with more information about what will happen in Grade 10 during this year and what you can expect.

1. Registration process for 2024

- Registration of all learners will take place on Tuesday, 16 January 2024 from 12:00 until 14:00 (Gate 4).
- A parent/guardian must be present during registration to sign the relevant documents.
- Learners will receive a school diary, a timetable and textbooks on the day.

TEXTBOOK COLLECTION FOR 2024 VIA DRIVE –THRU

- All the parents who paid their registration fee can collect their textbooks on the date indicated below.
- If the registration fee is not paid, please do not proceed to the drive-thru because the textbooks will not be available at the collection point.
- Please adhere to the time indicated for each grade. These textbooks will be at the collection point.
- If the payment for registration was made a day before the collection date, please bring the bank slip (proof of payment) for the textbook fee.
- No pedestrians allowed.
- Parents need to sign to acknowledge the receiving of textbooks.

THE TABLE BELOW SUMMARIZES THE DIFFERENT ALLOCATED TIME SLOTS.

	DATE	TIME	GATE
Grade 12	16/01	08:00-10:00	4
Grade 11	16/01	10:00-12:00	4
Grade 10	16/01	12:00-14:00	4
Grade 9	16/01	10:00-12:00	1
Grade 8	16/01	08:00-10:00	1

2. School uniform

It is expected from every learner to have a prescribed school blazer, as well as the prescribed school bag for the preservation of the textbooks. Please remember that Gr. 10 – 12 ladies should wear a WHITE blouse and Gr. 10 – 12 gentlemen should wear a GREY button shirt. All items can be purchased from Totiusdal Handelshuis. The NEW tracksuit can be worn on sportdays and Fridays

3. School hours

School starts at **07:25** every day and closes at **14:00**. Please ensure that your child has reliable transport and that he/she does not arrive late for school. Learners that are frequently late for school, miss out on a lot of academic time. Learners that arrive late will receive demerits and will have to attend detention. Please phone the school if your child is going to be late to avoid the demerits. If your child is ill, please inform the school or the Grade Head.

No child is allowed to wait in the street for transport. If their transport is unable to pick them up immediately after school the learners must please wait in the waiting area.

4. Absenteeism

Learners must keep absenteeism to a minimum. They miss a lot of school work when they are not present. Parents must send an email (kris@fhodendaal.co.za) or a doctor's letter as soon as the child returns to school. According to the Schools Act, learners may be absent from school no more than 10 days per annum, or else they must re-register.

If the learner is absent more than 5 days without a medical letter they will forfeit their opportunity to extra classes.

5. Latecomers

We would like to urge all parents to support us in this regard. Please select a transport company that you can trust to get your child to school on time every day. Those learners who are frequently late for school, miss out on a lot of academic time. No learner (does not matter what the reason) will be allowed to be late more than 5 times a calander year.

6. School fees

As per the South African Schools Act 1996 (No. 84 of 1996) and Government Notice No. 1293 of 12 October 1998, we are a Section 21 Fee- Paying School and Payment of School Fees is compulsory. You as the parent/guardian has made a choice for a quality education by enrolling your child at a Section 21 School which comes with certain obligations and responsibilities on

you.

Banking Details: ABSA, Cheque account, Account number: 1430390062, Branch code: 632005

Reference: Learner's FAMILY CODE and Surname E.g. 4321 MOTAU

Accounts that are in **arrears** without arrangements, will be handed over to the school's attorneys in **April 2024** for the FULL OUTSTANDING AMOUNT, for collection.

School fees due by you for the year **2024** amount to **R 16 000** and is payable with **three** options. **NB.** Any other arrangements regarding school fees have to be done in writing at the school's finance office or sent via mail to finance@fhodendaal.co.za.

Option 1 Monthly payment – R 16 000.

A **compulsory payment** of **R1500** is payable **on/before 15 January 2024** in order to receive your timetable and textbook. No arrangement. Thereafter **10 instalments** of **R1 450.00** is payable monthly starting the 7th of February and ending the 7th of November 2024.

DATE PAYABLE	AMOUNT	OUTST. BALANCE
Opening balance – 01/01/2024	R 16 000	R 16 000
1st Compulsory payment before or on 15/01/2024	R 1 500	R 14 500
1st Instalment before or on 07/02/2024	R 1 450	R 13 050
2nd Instalment before or on 07/03/2024	R 1 450	R 11 600
3rd Instalment before or on 07/04/2024	R 1 450	R 10 150
4th Instalment before or on 07/05/2024	R 1 450	R 8 700
5th Instalment before or on 07/06/2024	R 1 450	R 7 250
6th Instalment before or on 07/07/2024	R 1 450	R 5 800
7th Instalment before or on 07/08/2024	R 1 450	R 4 350
8th Instalment before or on 07/09/2024	R 1 450	R 2 900
9th Instalment before or on 07/10/2024	R 1 450	R 1 450
10th Instalment before or on 07/11/2024	R 1 450	R 0

Option 2 Once Off – R 15 200 (Discount of R800)

School fees may be **paid in full** by the **28th of February 2024** to **qualify for 5% discount**. The amount payable is **R15 200.00 (R16 000.00 – R800.00)**. A **compulsory payment** of **R1500** is still payable **on/before 15 January 2024** in order to receive your timetable and textbook. No arrangement. The compulsory payment should be deducted when full payment is made, **R13 700.00 (R15 200.00 – R1 500.00)**.

Option 3 Debit order – R 15 480 (Discount of R520)

These rates only apply if you sign a debit order with FH Odendaal.

DUE DATE	DEBIT ORDER AMOUNT
1 st Instalment before/on 31.01.2024	R 1 290
2 nd Instalment before/on 28.02.2024	R 1 290
3 rd Instalment before/on 31.03.2024	R 1 290
4 th Instalment before/on 30.04.2024	R 1 290
5 th Instalment before/on 31.05.2024	R 1 290
6 th Instalment before/on 30.06.2024	R 1 290
7 th Instalment before/on 31.07.2024	R 1 290
8 th Instalment before/on 31.08.2024	R 1 290
9 th Instalment before/on 30.09.2024	R 1 290
10 th Instalment before/on 31.10.2024	R 1 290
11 th Instalment before/on 30.11.2024	R 1 290
12 th Instalment before/on 31.12.2024	R 1 290

Existing debit order users do not have to fill in another debit order form for 2024 and they **do not pay the R1500 compulsory payment**. The debit order will start in January 2024.

For a **new debit order application**, please request a debit order form at finance@fhodendaal.co.za. A **compulsory payment** of **R1500** is still payable **on/before 15 January 2024** in order to receive your timetable and textbook. No arrangement. The debit order will start in February 2024.

The debit order will be valid and applicable for the duration of the learner's school career. Amounts will be adjusted yearly in January as per the agreed increase on our General Annual meeting. **To cancel the debit order or change details, a 30 day written notice must be handed in at the Finance Office.** Should the debit order return unpaid there is an additional R50 penalty and the outstanding amount must be paid within 5 working days. If the debit order returns unpaid two consecutive months it will be cancelled by the authorities.

7. Textbooks

The learners receive textbooks when they register. If a learner loses or damages a textbook, he/she must immediately pay **R350** at the finance office in order to receive a replacement. Outstanding textbooks from 2023 will result in **no** textbooks being issued in 2024.

8. Pass requirements, tests and portfolios

In order to pass Grade 10, your child must obtain the following marks:

- Home language: 40% minimum
- ANY OTHER THREE subjects: 40% minimum
- Three other subjects: 30% minimum

We insist that your child submits all portfolio tasks that he/she receives during the year. In most subjects, the portfolio tasks count 25% of the final promotion mark. Written tests count 75% of the final promotion mark.

If a subject has a practical component (PAT), the mark distribution is as follows:

- Exam 50%
- PAT 25%
- Portfolio tasks 25%

Should your child be absent on the day of a test/exam, a doctor's letter **MUST** be submitted. Your child will then get an opportunity to write the test/question paper during detention. No doctors letter = 0 mark. Please phone the school and inform the Grade Head if your child is ill and will be missing a test.

9. Subject changes

The National Policy Pertaining to the Programme and Promotion Requirements of the National Curriculum Statement states that a learner is only allowed to change TWO subjects during his/her Grade 10 and 11 phase. Please note that:

- If a learner changed two subjects in Grade 10, he/she will not be allowed to change Any subjects in Grade 11 or 12.
- If a learner changed one subject in Grade 10, he/she will only be allowed to change one subject in Grade 11.
- If no subjects were changed in Grade 10, he/she will be allowed to change two subjects in Grade 11.
- No subjects will be changed in Grade 12.
- Subject changes will only be allowed at the end of Term 2 (March) and Term 4 (November).

10. NSC exam registration

Learners are already provisionally registered for the Grade 12-examination during their Grade 10 and 11 year. It is therefore of the utmost importance that your child – as soon as he/she turns 16 – applies for an identity document/card (ID). Learners **may not** write the Grade 12 examination if they are not in possession of an official ID-document, so please ensure that your child gets his/her ID this year already.

11. Parent evenings

PLEASE NOTE THAT THE FIRST COMPULSARY PARENTS EVENING WILL BE ON 24 JANUARY 2024. It will commence at 18:00 sharp, please arrive at 17:30.

IT IS COMPULSARY FOR LEARNERS TO ATTEND WITH THEIR PARENTS, IN SCHOOL UNIFORM.

Parent evenings are scheduled throughout the year in order to give you the opportunity to communicate with your child's educators in person. At the same time the reports are usually

issued.

Should you experience any problems regarding your child's academic progress/discipline, you are welcome to consult the subject teacher and/or Grade Head.

12. Value-driven school

Hoërskool F.H. Odendaal is 'n value-driven school. Each grade has been assigned a specific value for 2023. Every term the school will focus on a different value. The value for Grade 10 for next year is *Responsibility* and the general values (per term) are as follows:

Term 1 – Unity

Term 2 – Balance

Term 3 – Bravery

Term 4 – Optimism

We ask all parents for their co-operation and support, by implementing the same values at home.

13. Detention

Should a learner transgress a school rule, he/she receives demerits (negative points). When the demerit total reaches -30, the learner must sit compulsory detention as punishment. Detention takes place on Monday, Wednesday and Friday afternoons directly after school, and lasts 1 hour. The Grade Head or Grade Head Assistant will supervise the learners during that hour.

Learners repeatedly transgressing a school rule will not be tolerated. The Grade Head will phone you and invite you to the school for a meeting. We will give you the opportunity to **attend your child's classes with him/her** to determine the cause of the problem. Through collaborative effort we will improve your child's behaviour to ensure a positive academic outcome.

14. Initiation school

The school receives several requests for learners to attend initiation school during the year. The school supports this tradition but requires a letter from the Chief of the Traditional Council stating the dates of the proposed school. The parents must also write a letter giving their child permission to attend the initiation school. Learners will not be allowed to attend initiation school during their Grade 12 year, please ensure your son/daughter attends before then.

15. Fundraising activities

There are two annual fundraising events arranged by the school. They usually take place during the months of March and October. These excursions are to Bela-Bela and Gold Reef City. Our school encourages all learners to take part in at least one of the excursions. It is always a lot of fun!

Please note: Your child **MAY NOT** attend any of the excursions if he/she has more than – 200 debit marks.

16. Google Classroom

Google classroom is used for enrichment. Your child will find past papers to work through. This is encouraged when your child is preparing for tests/exams.



Google has various educational Apps that enhance the learning experience. Your child will have access to ALL of these Apps – in a safe and secure environment.

Each learner has his/her own **adminnumber@odiesonline.co.za** domain. (This **admin number** is on their timetable and school fee account. This domain helps to share educational resources with you and your child.

Each learner can access his/her own account by following these steps.

1. Access your email/Gmail.
2. Login with a new account.
3. Use your admin number as follows: 000000@odiesonline.co.za
4. Use the following password (case sensitive): Odies123!
(Please change your password)
5. Join all your classes. (See the class codes attached)

We would like to thank *Eduplusconsult* and *Opennetworks* for their advice, support and training during this endeavour. Together the sky is the limit.

CLASS CODES for 2024:

Grade 10 learners must only join 7 (seven) classes - one for each of their subjects.

Grade 10

Subject	Classcode
Accounting	lphcj64
Afrikaans Eerste Addisionele Taal	x7leg3b
Afrikaans Huis Taal	q4aaggp
Business Studies	lv5oxi2
Computer Application Technology	af7p6mo
Consumer Studies	oh7cpz2
Dramatic Arts	qtq2lg2
Engineering Graphics and Design	n6zq74h
English First Additional Language	zyditnn
English Home Language	z2sl3zt
Geography	vlyfs7s
History	6hm5sdm
Life Orientation	zdbqcqe
Life Science	dszchhc
Mathematics	sde5qzd
Mathematics Literacy	cmxqzgx
Physical Science	s4fpual
Tourism	t2ubg2b
Visual Arts	epkgtqc

17. Social Media**Contact details:**

Facebook: <https://www.facebook.com/Streefhoog> / Hoërskool FH Odendaal Info Page

School Website: www.fhodendaal.co.za

Instagram: hs_fh_odendaal

We wish you and your child all of the best for this year. If he/she works hard now, he/she will reap the benefits in his/her matric year.

Should you need any further information, please feel free to contact the Grade Head or the school.

Mr. J.D. Brummer
PRINCIPAL

Mr. K. Vermeulen
GRADE HEAD
kris@fhodendaal.co.za