

Low-Level Concern Form

For reporting any concern, however small, that an adult may have acted in a way inconsistent with the Staff Code of Conduct.

Please use this form to share any concern, no matter how small, and even if no more than causing a sense of unease or a 'nagging doubt', that an adult may have acted in a way that:

- Is inconsistent with the Staff Code of Conduct, including inappropriate conduct outside of nursery, and
- Does not meet the allegation threshold, or is otherwise not serious enough to merit a referral to the LADO.

Provide a concise record including brief details of how the low-level concern arose, in chronological and precise detail. Use a separate sheet if necessary. Sign and date the form and return it to the DSL/manager.

Details of concern

Date	
Details of concern	

Reported by

Name of staff member	Role
Date	Signed

Received by

Name (DSL/manager)	Date

Action taken

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