MINUTES OF MEETING OF THE BOARD OF COMMISSIONERS

JASPER COUNTY EMERGENCY SERVICES DISTRICT NO. 1

Regular Meeting - July 28, 2026 - 6:00 p.m.

Meeting Place	Jasper County Sub-Courthouse, 33625 US Highway 96 South, Buna, Texas 77612
Legal Notice	Public notice was presented as having been posted in compliance with law; posted notices are attached to the official record.
Record Status	Reviewed and completed as the official minutes of the July 28, 2026 regular meeting.

07_1.0 CALL TO ORDER AND ESTABLISH QUORUM

The regular meeting of the Board of Commissioners of Jasper County Emergency Services District No. 1 (the "District") was called to order at approximately 6:00 p.m. A quorum was announced present.

Commissioner / Office	Attendance	Verification
Steve Hyden - President	Present	**Confirmed**
Mark Mueller - Vice President	Present	**Confirmed**
Billy Ted Smith - Secretary/Treasurer	Present	**Confirmed**
Tracy Shipley - Commissioner	Present	**Confirmed**
Todd Walters - Commissioner	Present	**Confirmed**

07_2.0 CITIZEN COMMENTS

No citizen comments were offered.

07_3.0 APPROVAL OF PREVIOUS MEETING MINUTES

The Board considered the minutes of the June 30, 2026 regular meeting. Following correction of the meeting reference from May to June, a motion was made and seconded to approve the minutes. The motion carried.

Motion by Todd Walters, seconded by Mark Mueller. Approved unanimously.

07_4.0 TREASURER'S REPORT AND PAYMENT OF BILLS

The Treasurer's Report was presented. The reported July 1 beginning balance was $781,266.34. Receipts totaled $130,655.23, consisting of $1,983.28 in ad valorem tax revenue and $128,671.95 in sales tax revenue, producing an interim balance of $911,921.57. Presented expenses totaled $205,875.96, leaving $706,045.61. After additional identified obligations, including workers' compensation insurance, station painting, and replacement of the District computer, the projected balance was reported as $689,765.42.

The Board also reviewed the June 30, 2026 actual-versus-budget report and financial statements. The statements reported total assets of $4,398,691.04, total liabilities of $153,217.31, total equity of $4,245,473.73, and net income of $322,917.53 for the six months ended June 30, 2026.

The quarterly investment report was not available at the time of the meeting. On a motion by Commissioner Todd Walters, seconded by Vice President Mark Mueller, the Board unanimously approved the financial reports and payment of bills as presented. The approved financial and expense reports are attached to the official minutes.

07_5.0 FISCAL YEAR 2026-2027 BUDGET AND 2026 TAX RATE

The Board reviewed the budget-versus-actual worksheet and discussed the proposed fiscal year 2026-2027 budget. Discussion included District and Buna Volunteer Fire Department expense responsibilities, utilities and monitoring at District facilities, communications equipment, apparatus and equipment repair, reserve funding, and proposed fire-department funding. The Board discussed budgeting $200,000 for fire-department support and clarifying that operational expenses paid by the Department should not be duplicated in the District budget.

On a motion by Commissioner Todd Walters, seconded by Vice President Mark Mueller, the Board approved $200,000 as the proposed fiscal year 2026-2027 funding amount for Buna Volunteer Fire Department support. The Board continued reviewing and revising the remaining budget lines but did not finalize or adopt the complete fiscal year 2026-2027 District budget at this meeting.

The Board selected the no-new-revenue tax rate of $0.017273 per $100 of taxable valuation as the proposed 2026 tax rate. The meeting notes reflect that all commissioners participating in the record vote supported the no-new-revenue rate. Final adoption remained subject to completion and adoption of the budget and the legally required tax-rate process.

A motion was made and seconded authorizing publication of the required Small Taxing Unit Notice in the newspaper and approving posting of the notice on the District website. The motion carried.

Voting Aye were Steve Hyden, Billy Ted Smith, Tracy Shipley, Todd Walters and Mark Mueller.

07_6.5 EXECUTIVE SESSION

The Board did not convene in executive session.

07_7.1 ALLEGIANCE AMBULANCE SERVICE REPORT

The Allegiance representative presented the June 2026 EMS activity report. The report reflected 72 calls, 48 transports, and a 67 percent transport rate. Primary Unit 8550 handled

63 calls and 43 transports, with an average response time of 9 minutes 47 seconds and no flights. Mutual aid into the District reflected 9 calls, 5 transports, an average response time of 19 minutes 12 seconds, and no flights. On a motion by Commissioner Todd Walters, seconded by Vice President Mark Mueller, the Board unanimously approved the June 2026 Allegiance report. The written report is attached to these minutes.

07_7.2 BUNA VOLUNTEER FIRE DEPARTMENT REPORTS

The Board received the Buna Volunteer Fire Department response, financial, membership, and related reports for June 2026. The June run report reflected 77 total responses and 506 responses year to date. June activity included 1 grass fire, 2 structure fires, 2 vehicle fires, 1 controlled burn, 1 other fire-related call, 6 wrecks, 3 false alarms, 1 mutual-aid response, 59 medical responses, and 1 storm-related response. On a motion by Commissioner Todd Walters, seconded by Vice President Mark Mueller, the Board unanimously approved the reports. The written reports are attached to these minutes.

07_7.3 CAIRO SPRINGS STATION NO. 2 CONSTRUCTION REPORT

The Board reviewed remaining work at Cairo Springs Station No. 2, including door issues, sign lighting, HVAC/dehumidification, electrical and generator-related items, floor work, monitoring, and other closeout items. The Board also discussed contractor retainage and unpaid subcontractor invoices and directed that retainage and outstanding invoices be verified before final payment or release. Quotes were to be obtained for remaining smaller-scope work as appropriate.

07_7.4 DISTRICT ROLLING STOCK MAINTENANCE

The Board discussed current apparatus repairs and maintenance. Engine 3 remained under repair. Engine 2 had received electrical repairs and tires but still required air-conditioning work after Engine 3 returned to service. No separate formal action was recorded.

07_8.0 FACILITIES IMPROVEMENTS, REPAIRS, AND CONSTRUCTION

The Board discussed facility utilities, fire and security monitoring, Starlink and internet services, generator fuel controls, and the need for a written fuel log documenting the person, vehicle, and gallons dispensed. The Board requested clarification of a $6,500 fuel expense shown in the financial records and whether it belonged to the District or Fire Department budget.

07_9.0 / 07_9.1a SALES TAX REPORTS

The Board received and reviewed the May/June sales-tax information and the HdL commissionable-taxpayer summary report. No separate formal action was recorded.

07_10.0 DISTRICT COMMISSIONER REPORTS

Commissioners discussed District communications and radio inventory, programming, and assignment. The Board requested confirmation of the number and status of handheld radios already purchased and whether the previously budgeted $15,000 radio line should remain. The Board also discussed station completion, equipment needs, and other District operational matters.

07_11.0 CAIRO SPRINGS STATION NO. 2 MOVE-IN AND ROLL-IN

The Board discussed opening and placing apparatus into Cairo Springs Station No. 2 after completion of the remaining door, lighting, HVAC, electrical, flooring, monitoring, and closeout items. The anticipated goal was to open the station during the following month, subject to completion of the outstanding work. No firm opening date was adopted.

07_12.0 MEETING PLANNER AND FUTURE AGENDA ITEMS

The next regular meeting was identified as August 25, 2026. The Board also discussed scheduling a budget workshop in mid-August to complete the fiscal year 2026-2027 budget and proceed with tax-rate action. Follow-up items included confirming radio inventory, obtaining the Fire Department maintenance/equipment log, reviewing the $6,500 fuel entry with the bookkeeper, and verifying retainage and outstanding station invoices.

06_17.0 ADJOURNMENT

There being no further business, the meeting was adjourned following completion of the posted agenda on July 28, 2026.

PASSED, APPROVED, AND ADOPTED

Steve Hyden, President	**Billy Ted Smith, Secretary/Treasurer**