



JASPER COUNTY
EMERGENCY SERVICES DISTRICT #1

P.O. BOX 2030
BUNA, TEXAS 77612

Commissioners:

Steve Hyden – President
Mark Mueller – Vice Pres
Billy Ted Smith – Sec/Tres
Tracy Shipley -Commissioner
Todd Walters - Commissioner

MINUTES OF MEETING OF THE
BOARD OF COMMISSIONERS

June 17, 2025

THE STATE OF TEXAS §
COUNTY OF JASPER §
JASPER COUNTY EMERGENCY SERVICES DISTRICT NO. 1 §

The Board of Commissioners (the "Board") of Jasper County Emergency Services District No. 1 (the "District") met in regular session, open to the public, at the Buna Sub Courthouse, Buna, Texas 77612, a meeting place inside the boundaries of the District, on Tuesday June 17, 2025, at 6:00 p.m. whereupon, the roll was called of the members of the Board, to- wit:

Steve Hyden	President
Mark Mueller	Vice – President
Billy Ted Smith	Secretary/Treasurer
Tracy Shipley	Commissioner
Todd Walters	Commissioner

All members of the Board were present. thus, constituting a quorum. Also attending the meeting were: the following: Larry McBride (Fire Chief); Mr. Clark; Mr. Williamson of Buna VFD and Monty Cartright of Allegiance. A copy of the sign-in sheet is attached hereto.

WHEREUPON the meeting was called to order by the President Hyden and evidence was presented that public notice of the meeting had been given in compliance with the law. The posted notices of the meeting are attached hereto.

Receipt of Audit Report for 2024

Mitchell Fontenote of his auditing firm presented the audit report for FY 2024, showing no deficiencies.

Citizens Comments

No citizen comments.

READING AND APPROVAL OF MINUTES OF PREVIOUS MEETING

The minutes of the meetings conducted on May 20, 2025, were approved on motion by Todd Walters and seconded by Mark Mueller. Motion carried.

TREASURER REPORT AND PAYMENT OF BILLS

The Board approved the Treasurer Report to include that included:

- a. Treasurer Financial presented by Treasurer Smith
- b. October Expense Approval Report presented by Treasurer Smith
- c. All Financial Reports presented by Treasurer Smith. All these items were approved by motion by Mr. Mueller and seconded by Mr. Shipley. Motion carried.

EXECUTIVE SESSION

None

EMS REPORT OF ACADIAN AMBULANCE SERVICE

The Board considered approval of the EMS Report was presented by Allegiance manager Monty Cartright for the monthly activities for the month of May. Upon a motion by Commissioner Smith, seconded by Commissioner Walters after full discussion and the question being put to the Board, the Board unanimously approve the EMS Report of March as presented.

REPORTS OF THE BUNA VOLUNTEER FIRE DEPARTMENT

The Board considered approval of the Run Reports, Financial, Membership and other reports of the Department for the month of May by Fire Chief Larry McBride. Upon a motion by Commissioner Smith, seconded by Commissioner Shipley after full discussion and the question being put to the Board, the Board unanimously approved Run Report of May and other membership, and financial statements as presented

REPORT ON PROGRESS AT CAIRO SPRINGS STATION

Construction has officially begun.

DISCUSSION AND POSSIBLE ACTION REGARDING PERSON OR PERSONS APPROVED FOR CHANGE ORDERS FOR NEW CAIRO SPRINGS SUB STATION

After discussion, a motion was made Todd Walters and seconded by Billy Ted Smith to approve change orders by texting all commissioners and if approved the order will be approved, if not approved will have to have called meeting to approve. Motion carried.

Item #11

No action

Item #12

No action

Item #13

No action

Item #14

Regarding Tanker 5. Still needing numerous items, items signed on receipt of truck was for amount of mileage, statement that tanker on scene. Also discussed that numerous items still need to be completed before final. Further information will be on recorded minutes.

COMMISSIONER REPORTS

None

Item #16

No action

Discuss and take action as necessary to begin scanning, shedding and storage of District documents

After discussion, it was agreed on a motion by Todd Walters and seconded by Tracy Shipley to approve the Secretary/Treasurer to hire someone part time at the rate of \$21.00 and hour to work on this project. Motion carried without opposition.

Adjournment

There being no further business the meeting was adjourned at 7:00 p.m. this date June 17, 2025.

PASSED, PROVED AND ADOPTED

A handwritten signature in black ink, appearing to read "Billy Lee", is written over a horizontal line.

SECRETARY, BOARD OF COMMISSIONERS

- Digital (taped) proceedings of this meeting is in storage at ESD office