

General Information

Entrants must observe all applicable rules and regulations and follow all instructions from police or parade officials. The Woodland Holiday Parade Committee reserves the right to remove any entrant from the parade either prior to assembly, at assembly or at any time during the parade.

THEME – 2022 - “Home for the Holiday Magic”

TIME – First unit steps off at TBD (afternoon start time). Units not in position by step off will be placed in the last division. Parade ends at approximately 6:30 p.m.

ENTRY FEE – ENTRY FEE IS CHARGED FOR EACH ENTRY AND CATEGORY WITHIN AN ENTRY THAT IS JUDGED.

- One judging category is included with the initial entry fee. There is an additional fee for extra judging categories.

LATE ENTRY FEE is \$100.00 in addition to the normal entry fee if received after entry deadline date of November 21, 2022, and placement is not guaranteed.

INSURANCE - All vehicles with an engine or motor and all units having live animals, including equestrian units, must provide evidence of insurance for bodily injury and property damage with a combined single limit of \$300,000 or split limits of \$250,000 each person and \$500,000 each occurrence bodily injury liability and \$100,000 property damage liability. *A certificate of insurance must be provided with the Woodland Chamber of Commerce and the City of Woodland named as additional insured. This certificate of insurance must be received with your entry application.*

AWARDS – Will be available beginning Tuesday, December 13, 2022 at the Woodland Chamber of Commerce Office, located at 400 Court Street.

RAIN DATE - Parade will occur rain or shine. In cases of extreme weather, heavy rainfall and high winds, the parade may be cancelled and parade entrants will be notified via the email given with parade entry application, available on the Chamber website: www.woodlandchamber.org.

There will be **NO PARKING** on Main Street starting at Noon and ending at 9:00 p.m. on the date of the parade.

REVIEW STAND – The review stand will be located across from the Opera House at Second & Main Street and will be positioned on the South side of the street. Two stands are at this Site; the first contains the judges for all categories. The judge receiving the salute will be in military uniform and in the center of the first stand. They will receive and return all salutes from units passing the review stand. The second stand will contain VIP's and no salute will be rendered.

PARADE ROUTE – Parade starts at West Street and moves east on Main Street to Sixth Street.

STAGING AREA – Will be on Main Street between Cottonwood and West Streets. All entries must enter the area at Main Street and Cottonwood.

COMPETITION AREA – A quiet zone will be marked 100 feet before the start of the judge's stand; silence must be maintained in this zone. The judging area will be 450 feet long and the width of the city street. The start and finish judging lines and the quiet zone will be marked with signs.

Portable Toilets will be available within the staging area.

Please have your **number signs** visible and placed on the **right and left side** of your windshield or front of your truck AT ALL TIMES! Marching units should have a lead walker to carry your numbered signs.

Please **move** to the **right** in case of **emergency**. Parade Marshall's will be wearing **red vests**.

CURRENT INFORMATION – Check the Chamber's Website www.woodlandchamber.org for the latest updates or call us at (530) 662-7327.

General Rules & Regulations

Entry Restrictions - Floats, or any other units, advocating, opposing or depicting any social or religious issues are subject to approval of the Woodland Holiday Parade Committee.

Entries by **political (ballot) measures** supported or opposed by individuals, groups, political action committees or by any other form are not allowed in the parade.

The Parade Committee reserves the right to withdraw any unit of which the costume or performance does not meet these rules and regulations or does not conform to the standards of reasonable community taste and decency.

Entries that do not **fully comply** with the rules and regulations jeopardize future invitations to the Woodland Holiday Parade.

The Holiday Parade Committee's decision regarding all entrants, their eligibility, placement and judging is final.

Entries are by invitation only and must be approved by the Holiday Parade Committee.

Applications received after the November 21, 2022 **entry deadline**, may not be eligible to participate.

NO CANDY OR OTHER ITEMS ARE ALLOWED TO BE THROWN FROM ANY ENTRY!!!! This causes children along the route to run into the street and into the path of parade vehicles. If you want to give candy, please have walkers walk along the sides and pass it out. Anyone throwing anything from an entry can be routed out of the parade and declined future entry into the parade.

The Chamber will furnish the **Official Santa Claus** for the day. Any unit having a Santa Claus as part of their unit will be disqualified. Mrs. Claus, Elves, etc. are fine.

All floats and/or vehicles must be **decorated** in a Holiday Celebration theme. Parade entrants participating in the **night portion** must decorate with adequate lighting.

Parade participants may not mingle with or accost parade spectators.

No water or other liquids are permitted in the parade, in conjunction with floats or otherwise, except with permission of the Parade Committee.

Alcoholic beverages are forbidden on any entry or on the person of any parade participant.

No profanity is allowed along the parade route or within the assembly areas.

Only **forward movement** maneuvers are permitted along the parade route. A spacing of 40 feet between each unit will be enforced. All units are required to open or close the gap between units when asked to do so by parade officials.

We will make every effort to **separate entries** with music by placing non music entries before and after. We will also make every effort to separate horse entries from bands and loud entries.

The parade committee will furnish **pooper scooper crews** in the parade route for all equestrian units or other units with live animals.

Specific Category Rules and Regulations

BANDS

If you're a band and support unit – such as rifle team, majorette, street conductor, drum major, color guard, tall or short flags, etc., you should have entered on the entry your order of appearance.

Bands with more than one drum major should have indicated names of both. However, **ONLY** the drum major on the immediate left of the band will be judged; make sure the Drum Major is wearing his/her number, which is assigned to you. Note: Bands will be separated from horse and other loud or musical entries.

Bands should play throughout the line-of-march. Judges will be placed at specific locations along the line-of-march. These are in addition to the judges aboard the review stand.

MARJORETTE WITH BANDS

Corps units must have **NO FEWER** than 3 nor more than 9 members, including leader, to be judged in this competition. Over 9 will be entered in a separate category. Be sure to indicate number in the unit on the entry form.

BATON CORPS

Only Senior & Junior Corps will be allowed to perform in competition. Members of a Color Guard will not be considered a part of the 8-man drill team **UNLESS** parade director has been notified in advance that the Color Guard is a normal part of the drill team. This rule also pertains to all Junior ROTC.

COLOR GUARDS

Units require the National Colors, one other flag and two weapons bearers. Firearms may not be discharged without prior approval.

FLOATS

Organizations having music aboard their float must indicate on the parade application, as to avoid placement between two bands or other units with music. Also please maintain volume as not to interfere with other units in the parade.

Again, only forward motion is allowed. You must have accommodations for collecting and exiting with your float at the end of the parade route.

VEHICLES

Only vehicles entered in the parade will be allowed in the assembly area. Drivers must maintain control of their vehicles at all times and have an unobstructed view. No one may ride on the hood, roof, trunk or bumper of an automobile.

EQUESTRIANS

Paraders Association of California rules apply to equestrian entries. Equestrian entries 12 years of age or under must be accompanied by an adult walking next to the unit. Riders must maintain control of horses at all times. Equipment must include a "bit", or horse and rider will not be allowed in the parade.

Only forward motion is permitted. You must have accommodations to collect and exit with your horse(s) at the end of the parade route.

PENALTIES

Units must complete the entire parade route or be disqualified.

There will be a penalty of one-point (1) for every 10 seconds or fraction thereof over one minute in the judging zone, with the exception of military or ROTC color guards or drill teams which will be allowed 90 seconds prior to start of penalty time.

NEW THIS YEAR – Immediately after exiting the parade route, all vehicle/driver/passenger/rider laws will apply, no exception. Horse units should arrange to be picked up at the 6th Street turn-off, the Woodland Police Department will not allow horses on any city streets other than the parade route on Main Street. All passengers must be fastened in seatbelts including in the beds or backs of vehicles in any area outside of the street closure zone. This rule applies to ALL parade entry units.

Restrictions:

Section 1104 of the California Fire Code:

(The Fire Marshall may conduct an inspection prior to the beginning of the parade on the following State Fire Code restrictions)

1104.1 Decorative Material: Decorative material on parade floats shall be noncombustible or flame retardant.

1104.2 Fire Protection: Motorized parade floats and towing apparatus shall be provided with a minimum 2-A, 10-B:C rated portable fire extinguisher readily accessible to the operator.

Fire Safety Recommendations:

- The fire extinguisher must have a current State Fire Marshall certification tag indicating that the extinguisher has been serviced within the last year. The gauge must indicate that the extinguisher has pressure. The extinguisher must be mounted so that it is accessible to the operators. Do not obstruct the extinguisher with decorative material to hide its location.
- Open flame devices are prohibited on parade floats. The use of fuel fired torches, candles or similar devices which can ignite the parade float are prohibited.
- Fireworks are not permitted to be discharged.
- No smoking on or near any floats at any time.

Safety Guidelines

Float Vehicles:

- Stabilized props on a float should not exceed 12 feet in height or width of that bed. Objects may exceed these requirements only if they can be controlled to allow proper maneuvering with regard to traffic lights, telephone wires, corners and spectators.
- Floats, including tow unit, must not exceed 55 feet in length. The float must be designed to maneuver the several corners along the parade route without delaying the forward motion of the parade or causing potential hazards.
- Float beds must be sturdy and capable of carrying the weight to be imposed.
- Floats vehicles should be properly registered and insured.
- The float vehicle must be properly serviced for gasoline, water, oil, brakes, tires and battery prior to entry into the parade. NO extra gasoline, other than in the vehicle's tank, can be carried on the float vehicle.
- Floats must have a minimum of 12 inches ground clearance from the frame. Nothing can drag on the roadway from the float. Proper clearance of materials from around the wheels of the vehicles must be incorporated to avoid any materials being caught in them.
- Decorative material and the parade structure must be kept clear of the exhaust system of a motorized float.
- Portable generators must be used carefully. Do not allow the heated exhaust to come in contact with the parade float. Do not overload temporary electrical wiring (an electrician should do all float wiring). Secure extension cords properly; do not let them drag on the ground, contact tires or drive train. Inspect your electrical appliances before energizing the parade float.
- Portable generators shall be secured to the parade float. Re-fueling of generators will not be permitted.
- Plastic sheeting (Visqueen) and plastic tarps will not be permitted.
- Hold a safety meeting with the float staff early. Be prepared, identify the hazards and plan your strategy, should an unexpected event occur. Identify the location of the fire

extinguisher and know how to shut off the generator and other electrical equipment. Identify a method to alert the driver to stop the parade float.

- If music is part of your float, this must be included in your event application. The music must maintain a volume that will not interfere with other participating parade until while in the line of march. Applicant is solely responsible for obtaining permission for the use or perform in conjunction with the special event of any material copyrighted under state or federal law. Applicant must ensure that all necessary licenses or other permissions to use or perform copyrighted material, including performance of live or recorded copyrighted music, are obtained in advance of the special event. (If you have submitted a special permit application this will be covered)
- The use of Animals is prohibited, unless approved through the permit process.

Float Drivers:

- Floats must be escorted to and from the parade site. If unescorted, proper running lights should be attached to the float vehicles.
- Drivers must possess a valid motor vehicle operator's license and be adequately trained to drive their float. Drivers must be a minimum of 18 years of age.
- Once the float is in position in the assembly area, a driver and representative must be in attendance at all times in the event there are questions, problems or if the float needs to be moved.
- Be sure that the operator (driver) has a clear field of view. The driver must have a wide field of view to avoid other floats and the crowd. If you must reverse your parade float, have sufficient personnel to guide the float.
- Motorcycles – all motorcycles drivers and passengers must possess a class M license. All drivers and riders must be wearing a safety helmet approved by the Federal Motor Vehicle Safety Standard.

Float Riders:

- **NO ONE** will be permitted to ride on the float as it is being transported to and from the parade site.
- No children under 12 will be permitted to ride on a float without adult supervision.
- All passengers standing or sitting on the float must be wearing a safety belt or have handholds or other support while the float is moving.
- No riders will be allowed to ride on the edge of the float. Any float with riders or articles hanging over the edge, before or during the parade will be subject to removal from the line of march.
- All children under 16 riding a bicycle, must wear proper safety equipment, including a helmet, at all times.
- No throwing anything from float, walkers can hand out items.
- No one may embark or disembark a float while it is in motion.