

mencap

**St Albans
& District**



Trinity
Community
Project

St Albans Mencap: Safeguarding Policy

A easy read booklet



Easy Read



This is an easy read version of some information. It uses words and pictures.



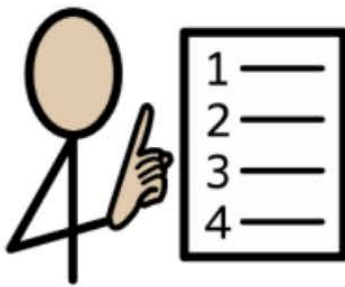
Some people may still want help to read it.

About this Policy

mencap

**St Albans
& District**

St Albans Mencap wants everyone who uses our services to be safe.



This policy explains how we keep people safe, what staff and volunteers must do, and who to speak to if you are worried.



This policy applies to staff, volunteers, trustees, agency workers and students.



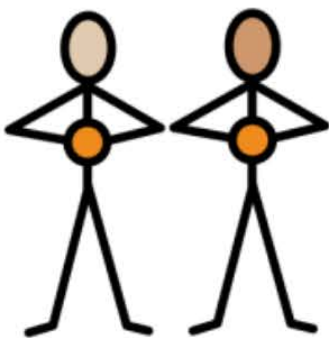
Who we support



We support children, young people and adults with learning disabilities and mental health issues.



We also support people with physical, emotional or behavioural support needs.



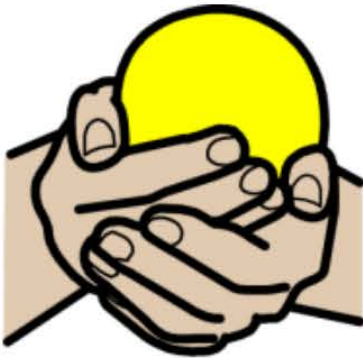
Our services include SNAP for children aged 5 to 19, Trinity Community Project for adults aged 19 and over.



Our Promise



We will help keep people safe.



We will protect people from abuse, harm and exploitation.

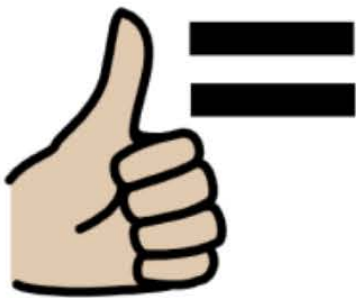


We will listen to worries and take concerns seriously.

The right to be safe



Every person has the right to feel safe.



Everyone should be treated fairly and with respect.



We work with families, carers and other organisations to help keep people safe.



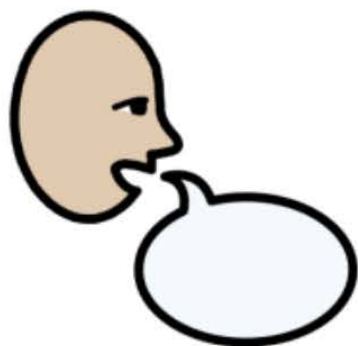
What we will do



Train staff and volunteers about safeguarding.



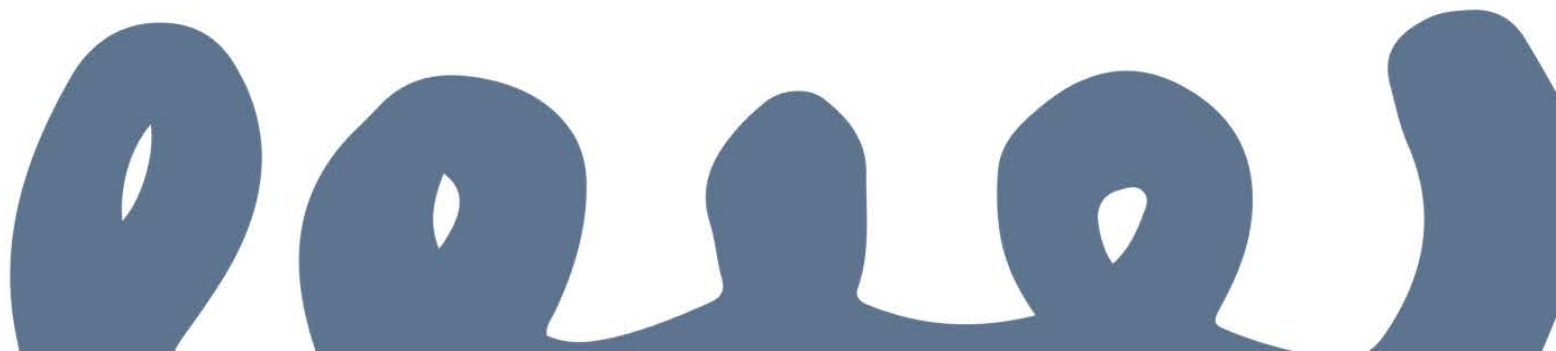
Carry out DBS checks and safer recruitment checks.



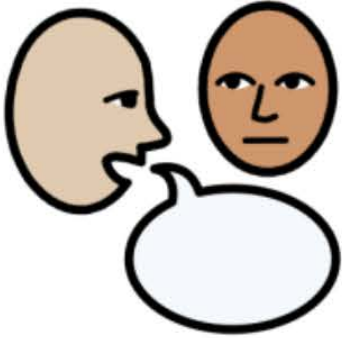
Have clear ways to report concerns.



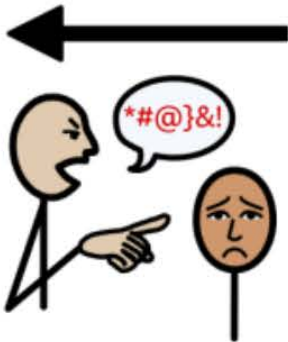
Give information in ways people can understand.



If you are worried



Tell someone if you feel unsafe.



Tell someone if another person
is being harmed, bullied or
neglected.



You will be listened to and
supported.



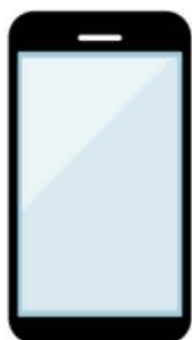
Who you can tell



Name: Dean Davis



Email:
deandavis@stalbansmencap.org.uk



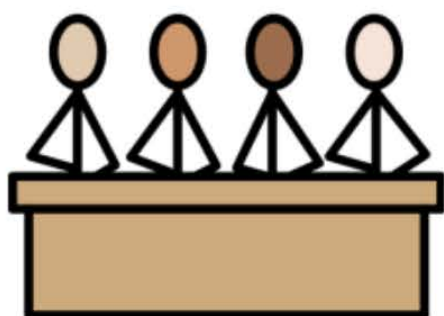
Phone: 07399 570675



Who checks this policy



The Operations and Safeguarding Committee makes sure this policy is followed.



The committee reports to the Board of Trustees.