



PREPARATORY SCHOOL

COLLEGE VISIT FORM

Seniors will be granted excused absence for a total of 2 days to visit colleges per semester.

Juniors are given this privilege second semester as well.

Students are responsible for all work missed during this absence.

For the absence to be approved as excused the student is required to:

1. Fill out the top portion and have your parent sign.
2. Make sure each teacher is aware of the planned absence & have their signature on this form.
3. Have MAJ Turner or another administrator verify all parts are completed **before the visit**.
4. Take this form with you on your visit.
 - a. Get College Official to sign.
 - b. Attach College Official's business card.
5. Turn into the front office within 2 days of the absence.

NAME: _____

Name of College or University Visiting: _____

Location: _____

Date of Visit: _____

Parent Signature: _____

Teacher Signatures:

_____	_____
_____	_____
_____	_____
_____	_____

GMC Administrator: _____

College Official's Name and Signature:

Name

Signature

Title

Date