



A Meeting of Berrow Parish Council was held at Berrow Village Hall on
Tuesday 2nd September 2025, at 7.15pm

PRESENT: Councillors C. Dyer (Chairman), R. Dyer, M Stannard, R Welland

IN ATTENDANCE: Jim Murray (Clerk), Unitary Cllr Grimes and 1 parishioner

249/25 To receive apologies for absence – Unitary Cllr Filmer and Cllr Green

250/25 Declaration of Interests – NONE DECLARED

251/25 Approval of minutes

To approve the minutes of the meeting held on 8th JULY 2025 – the minutes were accepted as a true record of the meeting and were agreed unanimously by the Cllrs and were signed by the Chairman. Proposed by Cllr R Dyer and seconded by Cllr Stannard

252/25 Public Participation – None

253/25 Unitary Councillors reports and the police if present – Cllr Grimes

informed the meeting that the “slinky” bus is expanding to now include Berrow. This service runs Monday to Friday 7.30am till 5.30pm. Information of how to register and book can be found here:

<http://www.somerset.gov.uk/roads-travel-and-parking/slinky-services>

254/25 PLANNING – NONE

255/25 Chairmans report – updated the meeting of the new boilers now installed along with the feedback of the new white lining “robot”!

256/25 Clerks report – distributed to Cllrs prior to meeting

257/25 Parish Council vacancies/co-option – the Clerk had received an email from an interested parishioner in becoming a Cllr. The Clerk invited him to sit in at this meeting – to see what happens in a PC meeting. After the meeting, it was agreed that the Clerk to contact him to arrange a formal interview to take place

258/25 Confirmation of new Ranger – after a successful 3 month trial period, it was agreed that the new Ranger be subcontracted to the Parish Council. The Clerk presented to the Cllrs a time sheet of tasks to be done, which with 2 additions was accepted.

259/25 Dog waste bin (M Scholar) – after much discussion, it was agreed that the Clerk to contact Mr Scholar, to answer a few anomalies, before any decision will be made

260/25 Insurance update – the Clerk had a meeting with the insurance company to update the asset register. This has meant a potential 20% increase in the premium. A policy quote will now be circulated to other insurance companies to get comparable cover for the Parish Council

261/25 3G pitch report after meeting with the FA – the Chairman and Clerk had attended a site meeting with representatives from the Somerset FA. Basically, it would mean a “plastic” pitch would be installed which would enable more users being able to use this type of pitch. The recommendation was not to proceed with this as the costs were prohibitive. This was agreed unanimously by the PC

262/25 White lining requirements – after a successful trial with a new contractor to mark out the pitches, using a robot. An agreed plan for all the pitches was agreed and will be implemented. This can be updated at any time. It is forecasted that this could mean a significant savings in costs

263/25 Remembrance Wreath -it was agreed that the Clerk to order a wreath for the Remembrance Service in November

264/25 Defibrillator update – the Clerk had contacted the representative of a Parish Council who have a leased defibrillator. The Clerk to report back at the October meeting

265/25 Tree contract/work – the Clerk to meet up with the contractor, to discuss a better way of maintaining all the trees in the Parish. To report back at the October meeting. It was agreed unanimously to accept the quote for remedial tree work near the Millennium pitch and for work to be carried out ASAP

266/25 Domain name.gov.uk – the Clerk updated the meeting of the requirement for all Parish Councils to have their own domain name emails ending .gov.uk. He is looking into to this and will update the Cllrs prior to the next meeting. It was agreed by the Cllrs to have this as soon as possible

267/25 Finance Matters

a)To approve payments for July 2025 expenditure

Nina Squibb – Cleaning + materials July	£321.99
Brian Read – White lining + new keys	£117.50
GB Sport & Leisure playground inspection inv 18097	£54.00
Clerks Salary	£1366.75
Clerks PAYE	£341.80
Employers NIC Insurance	£193.73
PGC Contracting 4/12	£1803.60
Rangers invoice for July	£600.00

All the above were sanctioned by the Cllrs at the July Meeting

b) To approve payments for August 2025 expenditure

Nina Squibb - cleaning and materials	£246.99
TJS Gardening – Robot line marking – inv 2259/WF	£300.00
Clerks Expenses July & August	£87.39
Clerks Salary August	£1366.95
Clerks PAYE	£341.60
Employers NIC Insurance	£193.73
Paul Hawkins Services (2 nd part of boiler invoice)	£20006.84
Coomber Security Systems – fire alarm – inv 247504	£375.60
Steve Chick – removal of branch's – zip wire	£100.00
PKF Littlejohn – external Audit 2024/2025	£504.00
Berrow Village Hall – hire of room 31.07.25	£19.50
GB Sport – playground inspection August	£54.00
Ranger salary August	£600.00

2 additional invoices were agreed to be paid, as received after the agenda had been publicised TJS £672.00 PCG Contracts £1803.60

It was also agreed that the Clerk to transfer £20,000 from the interest account to the current account

VAT where applicable

The above will be paid by BACS with Unity Trust Bank (internet banking)

These were agreed unanimously by the Council – Proposed by Cllr Stannard and 2nd by Cllr R Dyer – all in favour

- c) Bank reconciliation & budget update as at 31st August 2025** – the Clerk and Chairman signed off the bank reconciliation. At the October meeting – the Clerk will present a YTD of all the budgets

268/25 Cllrs Matters of Report – None

Agenda items for next meeting – Kiosk Review – Grant Application

The meeting closed at 8.35pm

**Date of the next Parish Council meeting
Tuesday OCTOBER 14TH 2025 at 7.15pm**

Signed by Chairman

Date