



A Meeting of Berrow Parish Council was held at Berrow Village Hall on
Tuesday 10th February 2026, at 7.15pm

PRESENT: Councillors C. Dyer (Chairman), K Green, M Stannard, R Welland,
G Broadhurst, P Williams

IN ATTENDANCE: Jim Murray (Clerk), Unitary Cllr Filmer

336/26 To receive apologies for absence – Cllr R Dyer Cllr Grimes

337/26 Declaration of Interests – NONE

338/26 Approval of minutes

To approve the minutes of the meeting held on 13th January 2026 – the minutes were accepted as a true record of the meeting and were agreed unanimously by the Cllrs and were signed by the Chairman. Proposed by Cllr G Broadhurst and seconded by Cllr Stannard

339/26 Public Participation – NONE

340/26 Unitary Councillors reports and the police (if present) – Cllr Filmer stated

341/26 PLANNING – NONE –

342/26 Clerks Report January –

Had received the water bill for the period June 25 till Dec 25. As this is shared with the Village Hall, he made an analysis of costs and set up a meeting with VH to discuss the split

The MUGA lock had been mysteriously “changed” from the one he had put in place 2 weeks ago. A new “coded” lock is now installed

Quotes are now being obtained for the MUGA upgrade. This includes the provision for a new multi use surface. 3 contractors to be contacted

Arranging electrical quotes for the pavilion

Work was done with updating our T&C's for all users of the facilities and pavilion. This will then be sent to all user asking them to sign long with a copy of their Public Liability Insurance

He arranged a Meeting with contractor to dredge the south pond at the Village Green

Working on the update of all the PC's policy statements for the Council to adopt

343/26 Items from previous meeting

- a) **T&C's for Pavilion users** – the Clerk had updated the file and will now add no smoking/vaping. It was agreed to have 2 types of form – regular and casual users. The Clerk to amend and distribute
- b) **Pavilion repairs** – it was agreed that the Clerk to contact the contractor to repair some skylights, along with quotes for the replacement of doors and fascias
- c) **Brambles next to Millennium Pitch** – the clerk had been in touch with the contractor, and it was agreed that this maintenance should take place every 3 months.
- d) **Defib order** – the Clerk had placed the order with Community Heartbeat and delivery should be within 2 weeks
- e) **Website update** – certain items had been identified to place on the new revamped web site and the Clerk to work with the be host to make the changes
- f) **Trees** – a quote has been received to clear the overgrown hedge by the side of the Millennium pitch and work will be carried out when the weather improves. A quote is being gathered re the conifers in Red Road playing field. Cllr Green to confirm the height required
- g) **Water meter** – following a meeting with the Village Hall, and after both parties taking meter readings over weekend, resulting in an anomaly of water being used. The Clerk had contacted Wessex Water to range an engineer to investigate
- h) **Football club meeting** – there was a meeting with the football club and Cllrs to agree to work together in sorting out a few concerns, for example parking at the Village Hall. This will be updated at the March meeting
- i) **Parking opposite Co-Op update** – the Clerk had now received an email from Highways, stating that it is there responsibility and has passed this issue over to the Parking Services team

344/26 No Dogs signage – this was discussed alongside agenda point 347/26. Somerset Council are conducting a consultation re dog fouling in public spaces. The Clerk to ask about the correct wording required including fines etc. The Clerk to ask about the possibility of setting up the Parish Council's own Dog Warden person/s and the necessary training. It has been reported to the PC about the amount of dog mess on pavements throughout the Parish. Can we ask that ALL dog owners remove their dogs mess please.

345/26 Grant Application update – the Clerk has now received 3 quotes from MUGA (multi use games area) contractors. He has had meeting with 3 electricians to quote for new LED lighting in the Pavilion. The last quotes to date are for a possible outdoor gym equipment, 2 had been received as at todays date. To be update at the March Meeting

346/26 Pavilion Repairs – see note above 343/26B

347/26 Public Spaces Protection Order – Dog Control - see note above 344/26. The Clerk to write to Somerset Council before submitting the consultation report

348/26 Local Community Network (LN) representative – LCN is a section at Somerset Council, when the meet locally to talk about issues which the Parish Council can feed back to SC. They meet every 3 months. Cllrs Broadhurst and Williams said that they would be the PC's representatives

349/26 Parish Council Policy updates – the Clerk had worked his way through 75% of the policies, updating them and making sure they were in line with NALC/SALC guidelines. It was agreed that the Clerk to send 2 policies to each of the Cllrs to double check the Clerk's amendments. All the Cllrs had signed off the Cllrs Interests, which the Clerk will now inform Somerset Council

350/26 Finance Matters

a) To approve payments for January 2026 expenditure

Nina Squibb – Cleaning – January	£300.00
Clerks Salary January 26	£1366.75
Clerks PAYE	£341.80
Employers NIC	£193.73
Clerks Expenses – January 26	£92.88
TJS – Line marking invoice Dec 25	£300.00
TJS – Line marking invoice Jan 26	£312.00
Fleximedia – Annual hosting -2026/27	£398.88
PGC Grounds Maintenance 8/12 (includes Tilth sand at Play area)	£1953.60
Door Controls – 2 new keys for room 1 in Pavilion	£34.50
GB Sport & Leisure January inspection	£54.00
Steve Chick – removing fallen trees at Village Green	£180.00

DIRECT DEBIT

Water meter at Pavilion 10.06.25/15.12.25	£1262.56
British Gas (Electric)	£188.93
British Gas (Gas)	£161.57

VAT where applicable which is reclaimable

**The above will be paid by BACS with Unity Trust Bank (internet banking)
These were agreed unanimously by the Council – proposed by Cllr Broadhurst
and 2nd by Cllr Stannard**

c) Bank reconciliation & budget update as at 31st January 2026 – the Clerk informed the meeting that he was unable to reconcile the budget/year to date, due to some incorrect entries onto the account's software. Once he has found the anomaly, he will distribute to all the Cllrs

Chairman signed off the bank reconciliation which was agreed unanimously by the Cllrs

