

**BOARD OF COMMISSIONERS
MEETING MINUTES
SEPTEMBER 25, 2025**

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The Board of Commissioners of Bayou Bend Health System, Hospital Service District No. 1 of the Parish of St. Mary, met in regular session at 5:15 p.m., September 25, 2025.

MEMBERS PRESENT

Robert Allain, II
Eugene Foulcard
Don T. Caffery, Jr.
Charles Matthews
Dr. Roland Degeyter
Didi Battle
Robert Judice, Jr.

ALSO PRESENT

Stephanie Guidry, CEO
Robert Raheem, CNO
Mary Bevier, CFO
Laurie Breedlove w/CHC
Ben Gains, Legal
Craig Sims w/CHC
Sharon Procell, Executive Asst.

ABSENT:

GUEST:

Mary Beth w/CHC

I. CALL TO ORDER

With a quorum present, the meeting was called to order by the Board Chairman, Robert Allain, II at 5:15 p.m.

II. INVOCATION

Mr. Craig Sims opened the meeting with a prayer.

III. PLEDGE OF ALLEGIANCE

Members recited the "Pledge of Allegiance".

IV. PUBLIC COMMENT

NONE

V. OLD BUSINESS

A. Approval of Minutes – August 28, 2025

Mr. Don T. Caffery, Jr. made a motion to approve August 28, 2025 minutes with Mr. Eugene Foulcard, seconding the motion. The motion carried unanimously.

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VI. NEW BUSINESS

A. OBBBA – Mr. Jeff Reynolds w/LRH (see attached presentation for details)

Mr. Jeff Reynolds discussed on the following Topics:

-  **Snapshot of Louisiana's Current Insurance Coverage**
-  **Medicaid Eligibility Changes**
-  **Financing and Payment Changes**
-  **New Rural Health Transformation Program**

B. Discuss and Approve Capital Requests

1. GE EKG Machine for MOB

Ms. Mary Bevier explained the existing EKG machine in the physician's office has reached its end of life and is no longer operational. She stated the EKGs are essential for diagnosing and monitoring patients with cardiac conditions, the absence of a functional unit significantly compromises patient care and clinical workflow. She noted that this was not on the FY2025 budget. And the purchase price is \$8818.00. Ms. Bevier requested that the Board approve the GE EKG Machine.

Dr. Roland Degeyter made a motion to approve the GE EKG Machine for MOB with Ms. Didi Battle seconded the motion. The motion carried unanimously.

2. Replace 2 Medical Gas Master Alarm Panels

Ms. Mary Bevier reported during the course of installing and certifying the new bulk oxygen tank it was found that the low oxygen alarm does not function properly and will not notify staff if the oxygen is low. This is a critical patient safety item. Noted that this is an unbudgeted FY2025 capital item. The total purchase price is \$10,927.00. Ms. Bevier requested that the Board approve replacing two (2) medical gas master alarm panels.

Dr. Roland Degeyter made a motion to approve replacing two (2) medical gas master alarm panels with Ms. Didi Battle seconded the motion. The motion carried unanimously.

C. Discuss Flood Insurance and Repair on Bayou Tech

Ms. Stephanie Guidry stated the hospital was contacted by the insurance carrier in regard to the MOB having additional flood insurance at \$7K. She asked Mr. Eugene Foulcard in reference to 2019 Hurricane Barry, wasn't there a resolution concerning the levy for flood protection. Mr. Eugene stated Yes and that Franklin is in a circle for flood protection. He reported that the Levy district will have documentation of this. Ms. Guidry stated with his documentation the hospital can drop all additional flood insurance with cost savings of \$250K. Mr. Robert Allain stated for Ms. Guidry bring back to the Board the clarification of the levy flood protection.

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VII. MEDICAL STAFF REPORT

A. Credentials and Medical Executive Report

Dr. Brian Baesler reported to the Medical Executive the following were approved at Medical Executive Committee:

Initial Appointments:

Arvind Durvasan, MD – Consulting – Tele/Nephrology

Melby Abraham, MD – Consulting – Tele/Nephrology

Lake Radiology Tele/Medicine (Request to Add)

Wichman Neville, MD – Consulting – Tele/Radiology

Ochsner Tele/Medicine (Request to Reappoint)

Khan Muhammad, MD – Consulting – Tele/Psychiatry

Ruella Rula, MD – Consulting – Tele/Psychiatry

Ochsner Tele/Medicine (Request to Add)

Rose Kirk, MD – Consulting – Tele/Psychiatry

Dr. Brian Baesler requested that the Board approve the initial appointments.

Dr. Roland Degeyter made a motion to approve the Initial Appointments of Dr. Arvind Durvasan – Consulting – Tele/Nephrology and that of Dr. Melby Abraham – Consulting – Tele/Nephrology with Ms. Didi Battle seconded the motion. The motion carried unanimously.

B. Policies and Procedures

B.1 CLIA Waived Urine Drug Screen (see attached for details)

Mr. Robert Raheem reported that the CLIA waived urine drug screen is a policy for the MOB to screen the St. Mary Parish School Board personnel. This is a rapid, one step screening test for the simultaneous, qualitative detection of multi drugs. Mr. Raheem requested that the Board approve the CLIA waived urine drug screen policy.

Mr. Don T. Caffery, Jr. made a motion to approve the CLIA Waived Urine Drug Screen policy with Dr. Roland Degeyter seconded the motion. The motion carried unanimously.

VIII. FINANCE REPORT

A. Capital FY 2026 Budget

Ms. Mary Bevier discussed the Capital FY 2026 Budget, with emphasis on what will be considered a priority status.

Area	Description	Amount
ICU	Monitors	\$ 35,000
L&D & Nursery	Phototherapy & Fetal system and delivery lights	\$ 46,204
Surgical Services	Mobile C-Arm	\$ 194,625

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Emergency Dept.	Central Monitoring Wall mounts	\$ 86,000
Laboratory	Expanded Testing Unit	\$ 109,797
Maintenance	Chiller Upgrade & AC Rooftop Unit #9	\$1,260,000
Information Technology	Security Camera Server & DNS Replication Server	\$ 49,000
Fitness Center	TechnoGym Multipower & Dual Abductor Machine	\$ 11,710
Total Capital FY2026		\$ 1,792,336

Ms. Mary Bevier requested that the Board approve the Capital FY 2026 Budget.

Mr. Don T. Caffery, Jr. made a motion to approve the Capital FY 2026 Budget as presented with Mr. Eugene Foulcard seconding the motion. The motion carried unanimously.

B. Operating FY 2026 Budget

Ms. Mary Bevier discussed the Operating FY 2026 Budget as follows:

Category	% Variances	Budget FY2026 Amt.
Total Patient Revenue	4.7%	\$53,629,860
Net Patient Revenue	10.0%	\$27,059,216
Net Revenue	4.5%	\$41,713,214
Total Operating Expenses	5.9%	\$42,975,206
Excess (Deficit) of Revenues Over Expenses		(\$463,188)
EBITDA		\$2,611,764

Ms. Mary Bevier presented the FY 2026 Budgeted Statistics as follows:

- ✦ Admissions – 567 (6.8%)
- ✦ Patient Days – 2797 (9.3%)
- ✦ Avg Length of Stay – 4.9
- Other Indicators:**
- ✦ Deliveries – 193 (10.3%)
- ✦ Emergency Visits – 12,000 (-1.7% - adjust based on trending)
- ✦ Surgical + Endo Cases – 1,423 (35.8%)
- ✦ Radiology Exams – 15,872 (0.2%)
- ✦ Laboratory Tests – 115,353 (1.8%)
- ✦ Therapy Total – 1,524 (7.0%)
- ✦ Clinic Visits – 1,566 (8.7%)

Ms. Mary Bevier requested that the Board approve the Operating FY 2026 Budget.

Mr. Don T. Caffery, Jr. made a motion to approve the Operating Fy 2026 Budget as presented with Mr. Eugene Foulcard seconding the motion. The motion carried unanimously.

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C. August 2025 Financials Report

Ms. Mary Bevier reported ended August 2025 was (\$134K) below budget with \$11K Excess of Revenues over Expenses. This results in the first eleven (11) months of the fiscal year's consolidated income of \$307K compared to a budget of \$36K. She stated the cash decreased by \$2,220K during the month per the Cash Flow statement.

Ms. Bevier reported the total patient revenue for August 2025 was \$4.7M. She stated this was above budget by (\$39K) or 1%. Compared to prior year (PY) revenues, there was an increase of \$217K.

Ms. Bevier reported that total deductions from revenue were below budget but above PY. June's deduction was 48% of total patient revenue, compared to the budgeted 50% and PY of 52%. These deductions resulted in net patient revenue reporting above budget and above PY.

Ms. Bevier reported the operating cash decreased by \$2.2M when compared to the prior month. She stated that \$1.6M supplemental funds received in July had been deposited into the operating account. Noting that \$1.5M of this \$1.6M, is actually restricted funds as follows:

- \$ 125,000 Capital and Physician Recruitment funds
- \$ 1,485,000 FMCG/Special Grant Funds

Both funds above are kept in a restricted funds account, but we need to transfer them from operating where they are originally deposited. This transfer was completed in August.

Ms. Mary Bevier requested that the Board approve the August 2025 Financials.

Mr. Don T. Caffery, Jr. made a motion to approve the August 2025 Financials Report with Dr. Roland Degeyter seconding the motion. The motion carried unanimously.

X. MANAGEMENT REPORTS

A. Chief Executive Officer Report – Ms. Stephanie Guidry, CEO

- ✓ Ms. Meagan Bourque, Human Resource Director will resign as of Oct. 9th
- ✓ Mr. Matt Barrilleaux, Radiology Director, is resigning (Dec)
- ✓ Ms. Stephanie stated she will retire in April 2027
 - Working with CHC on a succession plan
- ✓ Construction:

Phase II – Oct. 15th
Parking lot is poured
Top track rubbering
Lights are up
Next phase – pavilion

OR Project:

Fire Marshal inspection
State LDH inspection
Next phase – Phase III to build out 2nd OR

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B. Chief Nursing Officer Report – Mr. Robert Raheem, CNO

- ✓ Contract staff – AORN
- ✓ Dr. Lisa Brown – joining Code Silver team – husband does for military
- ✓ Interim Surgery Director – Ms. Nancy Anderson
- ✓ TeleNeph – plan for Oct. 6th
- ✓ Dr. Johnny Perez – PRC, scored high – Leadership

D. CHC Management Report

- ✓ See the attached CHC Board Report

Dr. Roland Degeyter made the motion to accept the Management Reports with Mr. Don T. Caffery, Jr. seconding the motion. The motion carried unanimously.

Mr. Eugene Foulcard made a motion to go into Executive Session at 6:40pm with Mr. Don T. Caffery, Jr. seconding the motion. The motion carried unanimously.

XI. EXECUTIVE SESSION

A. Compliance Report

B. Strategic Planning

Dr. Roland Degeyter made a motion to come out of Executive Session at 7:25pm with Mr. Eugene Foulcard seconding the motion. The motion carried unanimously.

XII. ACTION(S) TAKEN

A. Compliance Report

Dr. Roland Degeyter made a motion to approve the Compliance Report with Mr. Eugene Foulcard seconding the motion. The motion carried unanimously.

B. Pediatric Contract

Dr. Roland Degeyter made a motion to approve the Pediatric Contract with the FMV of \$253K with Mr. Eugene Foulcard seconding the motion. The motion carried unanimously.

C. Urology Contract

Dr. Roland Degeyter made a motion to approve the Urology Contract with the FMV of \$510K with Mr. Eugene Foulcard seconding the motion. The motion carried unanimously.

D. FY 2026 Incentive Goals for Key Personnel

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Dr. Roland Degeyter made a motion to accept CHC recommendation of the FY2026 Incentive Goals for Key Personnel with Mr. Eugene Foulcard seconding the motion. The motion carried unanimously.

XIII. ADJOURN

With no further business to discuss, Mr. Don T. Caffery, Jr. moved with Mr. Eugene Foulcard seconding the motion to adjourn at 7:27 p.m. The motion carried unanimously.



Robert Allain, II - Chairman



Stephanie A. Guidry, CEO