

**BOARD OF COMMISSIONERS
MEETING MINUTES
AUGUST 28, 2025**

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The Board of Commissioners of Bayou Bend Health System, Hospital Service District No. 1 of the Parish of St. Mary, met in regular session at 5:15 p.m., August 28, 2025.

MEMBERS PRESENT

Robert Allain, II
Eugene Foulcard
Don T. Caffery, Jr.
Charles Matthews
Dr. Roland Degeyter
Didi Battle
Robert Judice, Jr.

ALSO PRESENT

Stephanie Guidry, CEO
Robert Raheem, CNO
Mary Bevier, CFO
Dr. Brian Baesler, Chief of Staff
Ben Gains, Legal
Jill Baesler, w/CHC
Joyce Andrico, Quality Risk
Sharon Procell, Executive Asst.

ABSENT

GUEST

I. CALL TO ORDER

With a quorum present, the meeting was called to order by the Board Chairman, Robert Allain, II at 5:15 p.m.

II. INVOCATION

Mr. Eugene Foulcard opened the meeting with a prayer.

III. PLEDGE OF ALLEGIANCE

Members recited the "Pledge of Allegiance".

IV. PUBLIC COMMENT

Ms. Stephanie Guidry introduced Dr. Bachara Janadri, a Pediatrician candidate. She reported that Dr. Janadri is here for an on-site interview.

Mr. Robert Allain, II requested that the Board agenda needs an amended item to add under Finance Report, Item C. Depreciation Restricted Funds Release.

Mr. Eugene Foulcard made a motion to add under Finance Report, Item C. "Depreciation Restricted Funds Release" with Mr. Don T. Caffery, Jr. seconding the motion. The motion carried unanimously.

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V. OLD BUSINESS

A. Approval of Minutes – July 31, 2025

Mr. Don T. Caffery, Jr. made a motion to approve July 31, 2025 minutes with Ms. Didi Battle, seconding the motion. The motion carried unanimously.

VI. NEW BUSINESS

A. Service Master Elite Cleaning Services

Ms. Mary Bevier reported that we need to replace Jani-King Cleaning services because they are not able and capable of keeping up with the hospital cleaning standards. She stated with Service Master Elite Cleaning services; they will provide and meet what is required for all of BBHS properties. She reported the annual fee is around \$671K. Ms. Bevier requested that the Board approve the Service Master Elite Cleaning service contract.

Dr. Roland Degeyter made a motion to approve the Service Master Elite Cleaning Services with Ms. Didi Battle, seconded the motion. The motion carried unanimously.

F. Discuss and Approve Capital Requests

1. Fisherbrand Isotemp Refrigerator

Mr. Robert Raheem reported the purchase of a Fisherbrand Isotemp general purpose laboratory refrigerator to replace the outdated True Refrigerator that houses the Laboratory Chemistry Quality Control materials, Reagents and Calibrators. He noted that the current refrigerator is older than eighteen (18) years old and has been rising in temperature steadily over the last six (6) months. The total price is \$9927.00. Mr. Raheem requested that the Board approve the Fisherbrand Isotemp Refrigerator.

Dr. Roland Degeyter made a motion to approve the Fisherbrand Isotemp Refrigerator with Mr. Eugene Foulcard seconded the motion. The motion carried unanimously.

2. HVAC at 1105 Northwest Blvd. Franklin, La.

Ms. Stephanie Guidry reported this HVAC was approved at the last board meeting for one (1) unit at 1105 Northwest Blvd. (Bariatric/Surgery Clinic) for \$14K but the request was for two (2) units at 1105 Northwest Blvd. for total price with installation at \$32,885.00. Ms. Guidry requested that the Board approve the two (2) HVAC unit.

Dr. Roland Degeyter made a motion to approve the two (2) units at 1105 Northwest Blvd. Franklin, La. with Ms. Didi Battle seconded the motion. The motion carried unanimously.

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VII. MEDICAL STAFF REPORT

A. Credentials and Medical Executive Report

Dr. Brian Baesler reported to the Medical Executive the following were approved at Medical Executive Committee:

Initial Appointments:

Arvind Durvasan, MD – Consulting – Tele/Nephrology

Melby Abraham, MD – Consulting – Tele/Nephrology

Lake Radiology Tele/Medicine (Request to Add)

Wichman Neville, MD – Consulting – Tele/Radiology

Ochsner Tele/Medicine (Request to Reappoint)

Khan Muhammad, MD – Consulting – Tele/Psychiatry

Ruella Rula, MD – Consulting – Tele/Psychiatry

Ochsner Tele/Medicine (Request to Add)

Rose Kirk, MD – Consulting – Tele/Psychiatry

Dr. Brian Baesler requested that the Board approve the initial appointments.

Dr. Roland Degeyter made a motion to approve the Initial Appointments of Dr. Arvind Durvasan – Consulting – Tele/Nephrology and that of Dr. Melby Abraham – Consulting – Tele/Nephrology with Ms. Didi Battle seconded the motion. The motion carried unanimously.

B. Policies and Procedures

B.1 Perinatal Dept.

Ms. Joyce Andrico reported as part of the Joint Commission survey it's required to bring all policies and procedures to Board for approval. She noted that the binder for Perinatal Policies and Procedures is present for your review. Ms. Joyce Andrico requested that the Board approve the Perinatal policies and procedures.

B.2 Infection Control Dept.

Ms. Joyce Andrico reported these are a few more policies and procedures that need Board approval, noting minor changes. Ms. Joyce Andrico requested that the Board approve the Infection Control P&P's.

Dr. Roland Degeyter made a motion to approve the Perinatal Dept. and Infection Control Dept. P&P's with Mr. Eugene Foulcard seconded the motion. The motion carried unanimously.

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VIII. QUALITY COMMITTEE REPORT

(see attached for details)

Ms. Joyce Andrico presented the 2025 Quality Dashboard. The following was discussed:

- Clinical Measures
- Emergency Department
- HQIC
- IQR/eCQMs
- OQR
- Perinatal
- VACC
- LOPA

IX. FINANCE REPORT

A. June 2025 Financials Report

Ms. Mary Bevier reported ended June 2025 was \$303K above budget with \$228K Excess of Revenues over Expenses. This results in the first nine (9) months of the fiscal year's consolidated income of \$174K compared to a budget of \$57K. She stated the cash decreased by \$3M during the month per the Cash Flow statement.

Ms. Bevier reported the total patient revenue for June 2025 was \$4.4M. She stated this was above budget by \$237K or 6%. Compared to prior year (PY) revenues, there was an increase of \$531K.

Ms. Bevier reported that total deductions from revenue were below budget but above PY. June's deduction was 48% of total patient revenue, compared to the budgeted 51% and PY of 52%. These deductions resulted in net patient revenue reporting slightly higher than anticipated. Much for this increase was due to an interim Medicare settlement adjustment of \$100K.

Ms. Bevier reported the operating cash decreased \$3M when compared to the prior month. She stated that the hospital released \$1.6M from restricted funds to process payment toward construction projects (\$1,360K for OR and \$237K for Wellness Center). Also, paid the required \$1.9M Inter-Governmental Transfer (IGT) related to the \$6M special grant funds the hospital receive for State Fiscal Year 2024.

Ms. Mary Bevier requested that the Board approve the June 2025 Financials.

Mr. Don T. Caffery, Jr. made a motion to approve the June 2025 Financials Report with Ms. Didi Battle seconding the motion. The motion carried unanimously.

B. July 2025 Financials Report

Ms. Mary Bevier reported ended July 2025 had a \$288K above budget with \$122K Excess of Revenues over Expenses. This results in the ten (10) months of the fiscal year's consolidated income of \$296K compared to a budgeted loss of (\$110K). She stated that cash increased by \$1,139K during the month per the Cash Flow statement.

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Ms. Mary Bevier reported that the total patient revenue for July 2025 was \$4.7M. This was above budgeted by \$474K or 11%. Compared to prior year (PY) revenues, there was an increase of \$768K.

Ms. Mary Bevier stated that the total deductions from revenue were above budget PY. The July's deductions were 47% of total patient revenue, compared to the budgeted 49% and PY of 48%. These deductions resulted in net patient revenue reporting above budget and above PY.

Ms. Mary Bevier discussed other operating revenues for the month were below budget by \$168K primarily due to adjustments in Hospital DPP Revenues. This is the first month that we did not have additional Supplemental Funding recorded to assist with L&D.

Ms. Mary Bevier discussed operating cash increased by \$1M when compared to the prior month. The hospital released \$409K from restricted funds to process payment toward the pickleball court construction project.

Ms. Bevier stated the tax receivables for millages increased \$228K since revenue estimates recorded were more than receipts in the month.

Ms. Mary Bevier requested that the Board approve the July 2025 Financials.

Mr. Don T. Caffery, Jr. made a motion to approve the July 2025 Financials Report with Ms. Didi Battle seconding the motion. The motion carried unanimously.

C. Depreciation Restricted Funds Release

Ms. Mary Bevier stated in the past pursuant to a resolution by the Board Commissioners made in February 2008, a board-designated plant fund was established to be utilized for replacement of existing capital assets and the purchase of new capital assets; with a \$1M start balance. In 2011, hospital spent roughly \$500K on boilers and chillers which left a balance of \$587,956.00 to the designated plant fund. Ms. Bevier stated since then, the funds have been untouched. She then discussed the following items that have been already approved by the Board:

| | |
|-------------------------------------|------------------|
| • Carpet/Flooring replacement | \$ 21,844 |
| • HVAC replace 1105 Northwest Blvd. | \$ 32,885 |
| • Outside Air Unit – Dehumidifier | \$175,000 |
| • HVAC for Roof Top Unit | <u>\$200,000</u> |
| TOTAL | <u>\$429,729</u> |

Ms. Mary Bevier made a recommendation for the Board to approve applying the \$429,729 dollars towards the \$587K, leaving a balance of \$158,227 in the designated plant fund.

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Dr. Roland Degeyter made a motion to Release the \$429,729 from the Depreciation Restricted Funds with Mr. Don T. Caffery, Jr. seconding the motion. The motion carried unanimously.

X. MANAGEMENT REPORTS

A. Chief Executive Officer Report – Ms. Stephanie Guidry, CEO

- ✓ Construction with Wellness Center – Phase II – pickleball court and track field
- ✓ Construction with OR – prepping for state inspection
- ✓ Ms. Stephanie stated the rest of the report is for Executive Session

B. Chief Nursing Officer Report – Mr. Robert Raheem, CNO

- ✓ Tele/Neph rolling out by Oct. 1st
- ✓ OR staffing agency
- ✓ OR – Robyn Louiverre has resigned
- ✓ Robert stated he will oversee the OR day-to-day operations until an Interim Surgery Director is hired

D. CHC Management Report

- ✓ See the attached CHC Board Report

Mr. Don T. Caffery, Jr, made the motion to accept the Management Reports with Mr. Eugene Foulcard seconding the motion. The motion carried unanimously.

Mr. Don T. Caffery, Jr., made a motion to go into Executive Session at 6:04pm with Dr. Roland Degeyter seconding the motion. The motion carried unanimously.

XI. EXECUTIVE SESSION

**A. Compliance Report
TABLED**

B. Strategic Planning

Dr. Roland Degeyter made a motion to come out of Executive Session at 6:25pm with Ms. Didi Battle seconding the motion. The motion carried unanimously.

XII. ACTION(S) TAKEN

**A. Compliance Report
NONE**

B. CIS Contract

Dr. Roland Degeyter made a motion to approve the CIS Contract with Ms. Didi Battle seconding the motion. The motion carried unanimously.

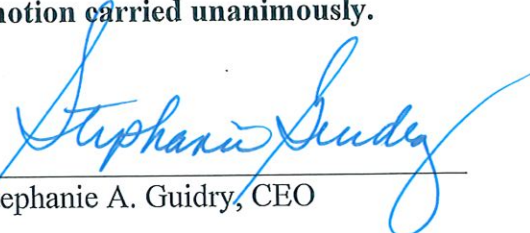
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XIII. ADJOURN

With no further business to discuss, Mr. Don T. Caffery, Jr. moved with Dr. Roland Degeyter seconding the motion to adjourn at 6:30 p.m. The motion carried unanimously.


Robert Allain, II - Chairman


Stephanie A. Guidry, CEO