

**BOARD OF COMMISSIONERS
MEETING MINUTES
JUNE 26, 2025**

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The Board of Commissioners of Bayou Bend Health System, Hospital Service District No. 1 of the Parish of St. Mary, met in regular session at 5:15 p.m., June 26, 2025.

MEMBERS PRESENT

Robert Allain, II - Chairman
Eugene Foulcard, Vice-Chairman
Dr. Roland Degeyter
Charles Matthews
Don T. Caffery, Jr.
Didi Battle
Robert Judice, Jr.

ALSO PRESENT

Mary Bevier, CFO
Robert Raheem, CNO
Meagan Bourque, Director HR
Craig Sims, w/CHC
Ben Gaines, Legal

ABSENT

GUEST

I. CALL TO ORDER

With a quorum present, the meeting was called to order by the Board Chairman, Mr. Robert Allain, II at 5:17 p.m.

II. INVOCATION

Mr. Charles Matthews opened the meeting with a prayer.

III. PLEDGE OF ALLEGIANCE

Members recited the "Pledge of Allegiance".

IV. PUBLIC COMMENT

Mr. Robert Raheem asked to amend the agenda to add ED Policies and Procedures under New Business, Item A.1.12

Mr. Eugene Foulcard made a motion to amend the agenda to add ED Policies and Procedures under New Business, Item A.1.12 with Mr. Don T. Caffery, Jr. seconding the motion. The motion carried unanimously.

V. OLD BUSINESS

A. Approval of Minutes – May 29, 2025

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Mr. Don T. Caffery, Jr. made a motion to approve May 29, 2025 minutes as written with Ms. Didi Battle, seconding the motion. The motion carried unanimously.

VI. NEW BUSINESS

A. Discussion and Approve (see the attached detailed listing of policies)

1. Policies and Procedures

- A.1.1 Cardiopulmonary Dept.
- A.1.2 Blood Gas Lab Dept.
- A.1.3 Rapid Tests & Microbiology Tests Dept.
- A.1.4 Hematology, Coagulation, Urinalysis Dept.
- A.1.5 Medical-Surgical Dept.
- A.1.6 Intensive Care Unit
- A.1.7 Nursing Administration
 - A.1.7.1 Tele/Nephrology
 - A.1.7.2 Code Stroke/Dr. BE FAST
- A.1.8 Information Systems Dept. (IT)
- A.1.9 Case Management Dept.
- A.1.10 Specimen Procession Dept.
- A.1.11 Chemistry Dept.
- A.1.12 Emergency Medicine Dept.

Mr. Robert Raheem stated that the policies and procedures listed, with minor and/or no changes made, require Board approval. All the policies and procedures are available for your viewing. Mr. Robert Raheem requested that the Board approve the listed policies and procedures as written.

Mr. Eugene Foulcard made a motion to approve the listing of the above Policies and Procedures with Mr. Don T. Caffery, Jr., seconded the motion. The motion carried unanimously.

B. Discuss and Approve Capital Request

1. Steris Steam Generator

Mr. Robert Raheem reported the Steris Steam Generator is to replace the current steam generator due to nonrepairable. This generator is required to operate our existing instrument washer and large autoclave. Without these two pieces of equipment, we cannot safely and effectively sterilize instruments for procedures. The purchase price is \$33,732.00 and was not an approved FY25 capital item. Mr. Raheem requested that the Board approve the Steris Steam Generator.

Mr. Don T. Caffery, Jr. made a motion to approve the Steris Steam Generator with Dr. Roland Degeyer seconding the motion. The motion carried unanimously.

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2. NuStep T6 Max Cross Trainer

Ms. Mary Bevier reported the NuStep T6 Max Cross Trainer is in high demand. This piece of equipment can be used by PT and OT. This also will decrease the wait time for patients along with increasing patient satisfaction. She stated the purchase price is \$8,281.00. Ms. Bevier requested that the Board approve the NuStep T6 Max Cross Trainer.

Mr. Don T. Caffery, Jr. a made a motion to approve the NuStep T6 Max Cross Trainer with Dr. Roland Degeyter seconding the motion. The motion carried unanimously.

**VII. MEDICAL STAFF REPORT
Medical Staff Report Deferred**

VIII. FINANCE REPORT

A. May 2025 Financial Report

Ms. Mary Bevier presented the Financial Report ended May 2025 below budget with (\$392K) Deficit of Revenues over Expenses. This resulted in the first eight (8) months of the fiscal year's consolidated income of (\$53K), compared to a budget of \$132K. She reported that the cash decreased by \$1,542K during the month per the per Cash Flow statement.

Ms. Mary Bevier discussed May 2025 total patient revenue was \$3.9M. She reported this was below budget by 11%. Compared to prior year (PY) revenues, there was an slight decrease of \$13K signaling similar volumes.

Ms. Mary Bevier reported the total deductions from revenue were below budget and below PY, aligning with Total Patient Revenues. May's deductions were 44% of total patient revenue, compared to the budgeted 51% and PY of 53%.

Ms. Mary Bevier discussed the balance sheet Operating Cash for May 2025 decreased by \$1.5M when compared to the prior month. The Hospital released \$136K from restricted funds to process payment toward our construction project and also moved \$1.5M from operating to restricted funds.

Ms. Mary Bevier requested that the Board approve the May 2025 financials.

Ms. Didi Battle made the motion to approve the May 2025 Financial Report with Mr. Don T. Caffery, Jr. with seconding the motion. The motion carried unanimously.

IX. MANAGEMENT REPORTS

**A. Chief Executive Officer Report – Ms. Stephanie Guidry, CEO
Deferred**

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B. Chief Nursing Officer Report – Mr. Robert Raheem, CNO

- ✓ Tele/Nephrology – kick off August 1st
- ✓ EHR steering going live EVolve
- ✓ OR pressures getting balanced – waiting a couple of days to make sure they are properly working prior to adding supplies
- ✓ New generator for the MRI and OR
- ✓ Wellness Center – Phase II has started
- ✓ Dr. Prejeant – started and averaging 25 patients a day
- ✓ Admissions – case managers working in the ED on the weekends to capture those patients we may be able to keep
- ✓ Wellness Center – members up to 1723

D. CHC Management Report

- ✓ See the attached CHC Board Report

Mr. Eugene Foulcard made the motion to accept the Management Reports with Ms. Didi Battle seconding the motion. The motion carried unanimously.

Mr. Eugene Foulcard made a motion to go into the Executive Session at 6:02 p.m. with Ms. Didi Battle seconding the motion. The motion carried unanimously.

X. EXECUTIVE SESSION

A. Strategic Planning

Mr. Eugene Foulcard made a motion to come out of the Executive Session at 6:17 p.m. with Ms. Didi Battle seconding the motion. The motion carried unanimously.

XI. ACTION(S) TAKEN

NONE

XII. ADJOURN

With no further business to discuss, Dr. Roland Degeyter moved with Mr. Eugene Foulcard seconding the motion to adjourn at 6:17 p.m. The motion carried unanimously.


Robert Allain, II - Chairman


Stephanie A. Guidry, CEO