

School LAND Trust Plan 2026-2027 - Cottonwood School

The Plan has been approved by the LEA and is waiting SCT review.

Goal #1

close

Goal Statement

close

Cottonwood Elementary School will continue to focus on using data to drive and inform our instruction in regard to the Utah State Core Standards, specifically reading fluency, reading comprehension, and vocabulary/phonics skills, thus increasing the number of students that are proficient in reading by 20% by the end of the school year.

Academic Area

close

- English/Language Arts

Measurements

close

The council has identified reading as the most critical academic need for our students after reviewing the data from the Acadience Learning Platform and the ELA RISE assessment. Teachers will use baseline data from the Acadience Reading data will form the baseline measurement for each student. These baseline measurements will be evaluated in student success meetings between the administrator, the teacher, and the leadership team. An accounting of each student's progress will be discussed and ideas/strategies will be shared during team meetings. Training opportunities funded through the Land Trust plan will be discussed, and information will be shared with the

faculty and staff through written and in-person presentations. Our final measurement for this goal will be the 2027 Acadience Reading data for End Of Year for grades K-5.

Action Plan Steps and Expenditures

close

1. Retention of Education Support Professionals. These professionals work with students in the classroom, whole groups, and small group sessions. (26,000)
2. Purchasing resources to help with reading, comprehension, and vocabulary. These resources will include reading materials and programs, writing materials, as well as other ELA-related consumables as needed. (500)
3. Training opportunities will be provided for faculty and staff, and information/best practices learned will be shared with the faculty and staff through written and in-person presentations in faculty, staff, and other meetings as needed. (2,500)
4. Using district-approved ELA software: Lexia and Really Great Reading our teachers can monitor students' reading and understanding of the Utah Core Standards. Parents and students can access this student learning data through progress reports and our school SIS software Aspire. This reading progress supports math and science learning by helping students understand complex texts, improve their ability to follow directions, interpret vocabulary, read diagrams, and complete word problems. Strong reading skills enable students to make sense of mathematical reasoning and scientific concepts, boosting their ability to solve problems, analyze information, and think critically across all subjects. (3,450)
5. Teachers will meet with the administrator and leadership team three times per year to discuss each student's progress and current proficiency level in their classroom.

Category	Description	Estimated Cost
Salaries and Benefits (teachers, aides, specialists, productivity, substitutes)	Action Step 1 Retention of Education Support Professionals. These professionals work with students in the classroom, whole groups, and small group sessions. (26,000)	\$26,000.00
Expendable items that are consumed, wornout or lose identity through use (paper, science and art supplies), food for a cooking class, a field trip, or a parent night (consistent with LEA policy)	Action Step 2 Purchasing resources to help with reading, comprehension, and vocabulary. These resources will include reading materials and programs, writing materials, as well as other ELA-related consumables as needed. (500)	\$500.00
	Total:	\$32,450.00

Category	Description	Estimated Cost
Professional development requiring an overnight stay (travel, meals, hotel, registration, per-diem)	Action Step 3 Training opportunities will be provided for faculty and staff, and information/best practices learned will be shared with the faculty and staff through written and in-person presentations in faculty, staff, and other meetings as needed. (2,500)	\$2,500.00
Technology related supplies < \$5,000 each - devices, computers, E-readers, flash drives, cables, monitor stands	Action Step 4 Using district-approved ELA software: Lexia and Really Great Reading our teachers can monitor students' reading and understanding of the Utah Core Standards. Parents and students can access this student learning data through progress reports and our school SIS software Aspire. This reading progress supports math and science learning by helping students understand complex texts, improve their ability to follow directions, interpret vocabulary, read diagrams, and complete word problems. Strong reading skills enable students to make sense of mathematical reasoning and scientific concepts, boosting their ability to solve problems, analyze information, and think critically across all subjects. (3,450)	\$3,450.00
	Total:	\$32,450.00

Summary of Estimated Expenditures

Category	Estimated Cost (entered by the school)
Expendable items that are consumed, wornout or lose identity through use (paper, science and art supplies), food for a cooking class, a field trip, or a parent night (consistent with LEA policy)	\$500.00
Professional development requiring an overnight stay (travel, meals, hotel, registration, per-diem)	\$2,500.00
Technology related supplies < \$5,000 each - devices, computers, E-readers, flash drives, cables, monitor stands	\$3,450.00
Salaries and Benefits (teachers, aides, specialists, productivity, substitutes)	\$26,000.00
Total:	\$32,450.00

Funding Estimates – Please Update

Estimates	Totals
Carry-over from 2024-2025	\$3,156.03
Distribution for 2025-2026	\$25,065.24
Total Available Funds for 2025-2026	\$28,221.27
Estimated Funds to be Spent in 2025-2026	\$ 26639.72
Estimated Carry-over from 2025-2026	\$1,581.55
Estimated Distribution for 2026-2027	\$32,456.18
Total Available Funds for 2026-2027	\$34,037.73
Summary of Estimated Expenditures for 2026-2027	\$32,450.00
Estimated Carry-over to 2027-2028	\$1,587.73

The Estimated Distribution is subject to change if student enrollment counts change.

Publicity

- Letters to policymakers and/or administrators of trust lands and trust funds
- School newsletter or website

Council Plan Approvals

Number Approved	Number Not Approved	Number Absent	Vote Date
5	0	0	2026-03-11

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School LAND Trust Plan 2025-2026 - Cottonwood School

2025 - 2026 ▼

School Plan Approved

School Plan Approval Details

Submitted By:

School User

Submit Date:

2025-07-01

Admin Reviewer:

Marcus Chen

Admin Review Date:

2025-07-01

LEA Reviewer:

Marcus Chen

LEA Approval Date:

2025-07-01

Board Approval Date:

2025-04-09

Goal #1

close

Goal Statement

close

Cottonwood Elementary School will continue to focus on using data to drive and inform our instruction in regard to the Utah State Core Standards, specifically reading fluency, reading

comprehension, and vocabulary/phonics skills, thus increasing the number of students that are proficient in reading by 20%.

Academic Area

close

- English/Language Arts

Measurements

close

The council has identified reading as the most critical academic need for our students after reviewing the data from the Acadience Learning Platform and the ELA RISE assessment. Teachers will use baseline data from the Acadience Reading data will form the baseline measurement for each student. These baseline measurements will be evaluated quarterly in meetings between the administrator, the teacher, and the leadership team. An accounting of each student's progress will be discussed and ideas/strategies will be shared during quarterly teaming meetings. Training opportunities funded through the Land Trust plan will be discussed, and information will be shared with the faculty and staff through written and in-person presentations. Our final measurement for this goal will be the 2026 Acadience Reading data for End Of Year for grades K-5.

Action Plan Steps and Expenditures

close

1. Retention of our paraprofessionals. These paraprofessionals work with students in the classroom, whole groups, and small group pull-out sessions.
2. Purchasing resources to help with reading, comprehension, and vocabulary. These resources will include reading materials, writing materials, workbook journals, as well as other ELA-related consumables as needed.
3. Training opportunities will be provided for faculty and staff, and information/best practices learned will be shared with the faculty and staff through written and in-person presentations in faculty, staff, and other meetings as needed.
4. Using district-approved ELA software: Lexia and Really Great Reading our teachers can monitor students' reading and understanding of the Utah Core Standards. Parents and students can access this student learning data through reports and our school SIS software,

Aspire and will be given progress monitoring reports. This reading progress supports math and science learning by helping students understand complex texts, improve their ability to follow directions, and interpret vocabulary, diagrams, and word problems. Strong reading skills enable students to make sense of mathematical reasoning and scientific concepts, boosting their ability to solve problems, analyze information, and think critically across all subjects.

5. Teachers will meet with the administrator and leadership team three times per year to discuss each student's ELA progress and current proficiency level in their classroom.

Category	Description	Estimated Cost
Salaries and Benefits (teachers, aides, specialists, productivity, substitutes)	Action Plan, Step #1: We will be retaining 2 classroom paraprofessionals: one for 20 hours per week (14, 731.90) and one for 8 hours per week (6,224.43).	\$21,000.00
Expendable items that are consumed, wornout or lose identity through use (paper, science and art supplies), food for a cooking class, a field trip, or a parent night (consistent with LEA policy)	Action Plan, Step #2: Reading and Writing supplies for all grades K-5 including: reading materials, writing materials, workbook journals, ELA-related consumables, binders, file folders, and other similar expenses.	\$500.00
Professional development requiring an overnight stay (travel, meals, hotel, registration, per-diem)	Action Plan, Step #3: Provide Professional Development for staff at Cottonwood Elementary. This will include paying for on-site training, virtual training, or attending conferences or classes.	\$2,500.00
Technology related supplies < \$5,000 each - devices, computers, E-readers, flash drives, cables, monitor stands	Action Plan, Step #4: Technology Purchase of items which include Chromebooks, Kindles, and other tablets or devices that will allow students access to school learning software.	\$1,000.00
Software < \$5,000	Action Plan, Step #4: Lexia Learning Software 3-5 and Really Great Reading Software for K-3. These reading software programs allow teachers, students, and parents to view student learning progress and supports overall academic gains by helping students understand complex text, follow directions, reasoning skills, and think critically across all subjects including math and science. These programs also provide teachers with learning support materials to supplement student learning.	\$2,100.00
	Total:	\$27,100.00

Summary of Estimated Expenditures

Category	Estimated Cost (entered by the school)
Expendable items that are consumed, wornout or lose identity through use (paper, science and art supplies), food for a cooking class, a field trip, or a parent night (consistent with LEA policy)	\$500.00
Professional development requiring an overnight stay (travel, meals, hotel, registration, per-diem)	\$2,500.00
Software < \$5,000	\$2,100.00
Technology related supplies < \$5,000 each - devices, computers, E-readers, flash drives, cables, monitor stands	\$1,000.00
Salaries and Benefits (teachers, aides, specialists, productivity, substitutes)	\$21,000.00
Total:	\$27,100.00

Funding Estimates – Please Update

Estimates	Totals
Carry-over from 2023-2024	\$2,156.73
Distribution for 2024-2025	\$31,573.30
Total Available Funds for 2024-2025	\$33,730.03
Estimated Funds to be Spent in 2024-2025	\$ 31100
Estimated Carry-over from 2024-2025	\$2,630.03
Estimated Distribution for 2025-2026	\$25,065.24
Total Available Funds for 2025-2026	\$27,695.27
Summary of Estimated Expenditures for 2025-2026	\$27,100.00
Estimated Carry-over to 2026-2027	\$595.27

The Estimated Distribution is subject to change if student enrollment counts change.

Publicity

- School newsletter or website

Council Plan Approvals

Number Approved	Number Not Approved	Number Absent	Vote Date
5	0	0	2025-03-21
5	0	0	2025-03-21

Comments

Date	Name	Comment
2025-05-29	Marcus Chen	Plan Comment: 1st Edit - Council Vote: Please update Council Approval number (5 members) or Council Membership Form (6 members) so that both numbers are aligned and reflect the number of members that approved the vote.

Date	Name	Comment
2025-05-29	Marcus Chen	Plan Comment: 2nd Edit - Goal #1, Action Step 2: Please provide more detail on what resources will be purchased to support the academic goal. The current description does not provide enough information on how the funds will be used.
2025-05-29	Marcus Chen	Plan Comment: 3rd Edit - Goal #1, Action Step 4 and Expenditure Table: The description in the Action Plan step narrative doesn't include information on what technology will be purchased with School LAND Trust funds. Please make sure that the description of technology states what will be specifically purchased and how it supports achievement in math, reading, and science.
2025-07-01	School User	Plan Comment: Plan was accidentally unlocked by Marcus Chen (USB E). Plan was finalized on 7/1/2025.

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Cottonwood School Final Report 2024-2025

2024 - 2025 ▼

Final Report Approved

Final Report Approval Details

Submitted By:

tiffanycowley

Submit Date:

2026-01-30

Admin Reviewer:

Admin Review Date:

LEA Reviewer:

jackiea@emeryschools.org

LEA Approval Date:

2026-03-13

Board Approval Date:

2024-05-08

Amendment Board Approval Date:

Financial Proposal and Report

This report is automatically generated from the approved School Plan (entered in spring of 2024), Amendments, and the LEA's data entry of the School LAND Trust expenditures coming from the Utah Public Education Finance System (UPEFS).

Description	Planned Expenditures (entered by the school)	Amended Expenditures (Refer to bottom of Report)	Actual Expenditures (entered by the LEA)
Carry-Over from 2023-2024	\$0.00	\$0.00	\$2,156.73
Distribution for 2024-2025	\$31,573.30	\$0.00	\$31,573.30
Total Available for Expenditure in 2024-2025	\$31,573.30	\$0.00	\$33,730.03
Salaries and Benefits	\$26,000.00	\$0.00	\$27,019.00
Contracted Services	\$0.00	\$0.00	\$1,361.00
Professional Development	\$1,500.00	\$0.00	\$0.00
Student Transportation Field Trips	\$0.00	\$0.00	\$0.00
Books Curriculum Subscriptions	\$0.00	\$0.00	\$0.00
Technology Related Supplies	\$1,000.00	\$0.00	\$0.00
Hardware, etc.	\$0.00	\$0.00	\$0.00
Software	\$2,100.00	\$0.00	\$1,761.00
Technology Device Rental	\$0.00	\$0.00	\$0.00
Video Communication Services	\$0.00	\$0.00	\$0.00
Repair Maintenance	\$0.00	\$0.00	\$0.00
General Supplies	\$500.00	\$0.00	\$433.00

Description	Planned Expenditures (entered by the school)	Amended Expenditures (Refer to bottom of Report)	Actual Expenditures (entered by the LEA)
Services Goods Fees	\$0.00	\$0.00	\$0.00
Other Needs Explanation	\$0.00	\$0.00	\$0.00
Non Allowable Expenditures	\$0.00	\$0.00	\$0.00
USBE Administrative Adjustment - Scroll to the bottom to see Comments.			\$0.00
Total Expenditures	\$31,100.00	\$0.00	\$30,574.00
Remaining Funds (Carry-Over to 2025-2026)	\$473.30		\$3,156.03

Goal #1

close

Goal Statement

close

Cottonwood Elementary School will focus on using data to drive and inform our instruction regarding the Utah State Core Standards, specifically writing, reading comprehension, and vocabulary/phonics skills, thus increasing the number of proficient students by 20%.

Academic Area

close

- English/Language Arts

Measurements

close

Measurements

This is the measurement identified in the plan to determine if the goal was reached.

Teachers will use baseline data from the previous year's RISE testing and data collected in the district's SIS Aspire platform to help determine student mastery in ELA at any given time. Acadience Reading data will form the baseline measurement for each student. These baseline measurements will be evaluated three times per year in meetings between the administrator, the teacher, and the leadership team. An accounting of each student's progress will be discussed, and ideas/strategies will be shared during these team meetings. Training opportunities funded through the Land Trust plan will be discussed, and information will be shared with the faculty and staff through written and in-person presentations. Our final measurement for this goal will be the 2025 RISE ELA tests for grades 3-5 and Acadience Reading scores. For grades K-2, teacher/school/district/state level assessments, including Acadience Reading, will be used to determine success.

Please choose one of the following two options to complete the Measurements section:

1. Explain how academic performance was improved or not, and describe how the before and after measurement data supports the improvement.
2. Explain how academic performance was improved or not, and attach measurement data from before and after plan implementation in the Attachments Section below. (If you choose this option, please put a note in your explanation to "see attached document").

Academic performance in ELA at Cottonwood Elementary demonstrated measurable improvement across both assessment measures. Teachers utilized baseline data from the Utah RISE assessment and observed a 3% increase in ELA proficiency, thereby meeting and exceeding the established improvement goal of a 1% gain on this measure.

Additionally, Cottonwood Elementary used baseline data from ALO Reading to monitor student achievement and growth. Results indicated a 19% increase in ALO Reading performance from baseline to final measurement. While this reflects substantial student growth, the outcome fell just short of the targeted goal of a 20% increase.

Overall, the data demonstrates positive progress in ELA achievement from baseline to final assessments. In response to these results, Cottonwood Elementary will continue the implementation of targeted instructional interventions, professional development opportunities, Educational Support Professional staffing, and collaborative data review within school leadership meetings to sustain growth and support continued improvement in student learning outcomes.

Action Plan Steps and Expenditures

close

These are the Action Steps identified in the plan to reach the goal:

1. Retention of, and additional training and support for, our paraprofessionals. These paraprofessionals work with students in the classroom, whole groups, and small group pull-out sessions.
2. Purchasing resources to help with reading, writing, comprehension, and vocabulary. These resources will include writing journals and other ELA-related consumables as needed.
3. ELA training opportunities will be provided for faculty and staff, and information/best practices learned will be shared with the faculty and staff through written and in-person presentations in faculty, staff, and other meetings as needed.
4. Using district-approved ELA software, our teachers can monitor students' reading and writing understanding of the Utah Core Standards. Parents and students can access this information using our school SIS software, Aspire.
5. Teachers will meet with the administrator and leadership team three times per year to discuss each student's ELA progress and current proficiency level in their classroom.

Were the Action Steps (including any approved Funding Changes described below) implemented and associated expenditures spent as described?

- Yes
 No

The action steps outlined in the plan were implemented with fidelity to support achievement of the identified goal. Additional Educational Support Professionals were retained to provide targeted support to students through in-class assistance, whole-group instruction, and small-group pull-out interventions. Instructional resources aligned to reading, writing, comprehension, and vocabulary development were purchased and utilized as planned.

ELA professional learning opportunities were provided to faculty and staff through in-person training and scheduled meeting sessions. Teachers implemented district-approved ELA instructional software to reinforce student learning and monitored student progress in reading and writing while ensuring alignment with the Utah Core Standards.

Academic progress was communicated to parents through the district's SIS platform as well as through printed progress reports. Teachers engaged in formal data review meetings with the administrator and leadership team three times throughout the year, in addition to ongoing informal collaboration as needed. These meetings focused on reviewing student progress and proficiency data and making data-informed instructional decisions to address individual student learning needs.

Category	Description	Estimated Cost
Salaries and Benefits (teachers, aides, specialists, productivity, substitutes)	Action Plan, Step #1 We will be retaining three classroom paraprofessionals: one @ 20 hours per week (\$12,260), one @ 10 hours per week (\$5,746), and one @ 8 hours per week (\$5640) aide.	\$26,000.00
	Total:	\$31,100.00

Category	Description	Estimated Cost
Professional development requiring an overnight stay (travel, meals, hotel, registration, per-diem)	Action Plan, Step #3 This amount will be used to provide professional development in reading and writing to the faculty and staff at Cottonwood Elementary. This will include paying for on-site or virtual training or attending conferences/classes.	\$1,500.00
Technology related supplies < \$5,000 each - devices, computers, E-readers, flash drives, cables, monitor stands	Action Plan, Step #4 Technology Purchases of items which include Chromebooks, Kindles, or other tablets/devices that will allow students to access school software for learning.	\$1,000.00
Expendable items that are consumed, wornout or lose identity through use (paper, science and art supplies), food for a cooking class, a field trip, or a parent night (consistent with LEA policy)	Action Plan, Step #2 Writing Journals for all Grades (K-5), ELA supplies (writing paper, pencils, binders, file folders, and similar).	\$500.00
Software < \$5,000	Action plan, Step #4 IXL (\$500) Learning A-Z (\$100), Reading Software for 4,5 (\$1500)	\$2,100.00
	Total:	\$31,100.00

Summary of Estimated Expenditures

Category	Estimated Cost (entered by the school)
Expendable items that are consumed, wornout or lose identity through use (paper, science and art supplies), food for a cooking class, a field trip, or a parent night (consistent with LEA policy)	\$500.00
Professional development requiring an overnight stay (travel, meals, hotel, registration, per-diem)	\$1,500.00
Software < \$5,000	\$2,100.00
Technology related supplies < \$5,000 each - devices, computers, E-readers, flash drives, cables, monitor stands	\$1,000.00
Salaries and Benefits (teachers, aides, specialists, productivity, substitutes)	\$26,000.00
	Total: \$31,100.00

Publicity

The following items are the proposed methods of how the Plan would be publicized to the community:

- School website
- Social Media

The school plan was actually publicized to the community in the following way(s):

Letters to policymakers and/or administrators of trust lands and trust funds

Other: Please explain

School assembly

School marquee

Stickers that identify purchases made with School LAND Trust funds

School newsletter or website

Social Media

Council Plan Approvals

Number Approved	Number Not Approved	Number Absent	Vote Date
5	0	1	2024-03-06

Plan Amendments Amendment #1

Please Note:

This amendment is not yet awaiting any review. Edits can be made.

Number Approved:

0

Number Not Approved:

0

Absent:

0

Council Vote Date:

Explanation for Amendment:

Was the Amendment implemented and associated expenditures spent as described?:

Yes

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