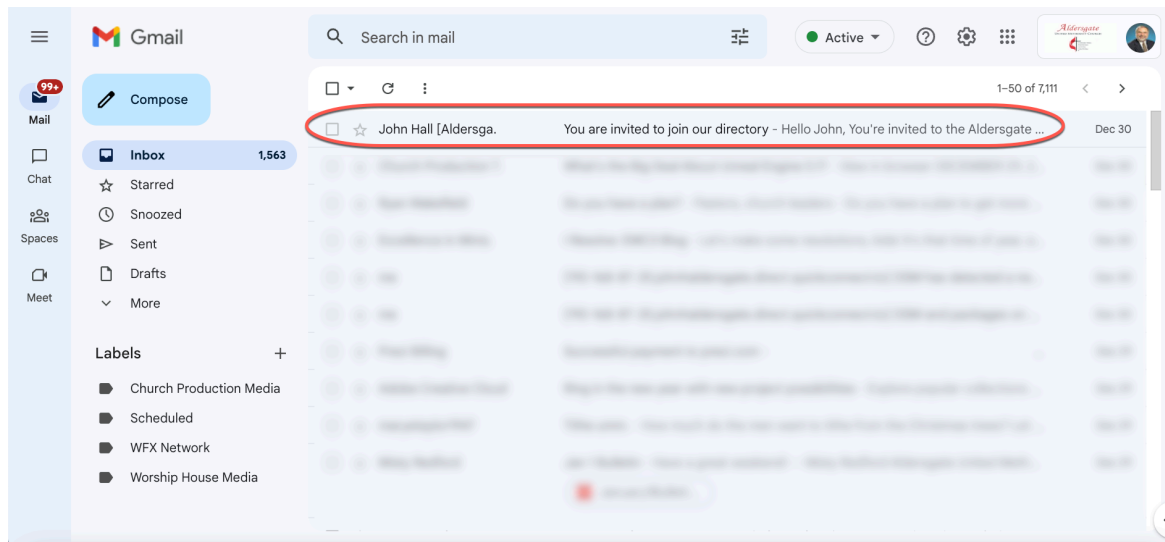
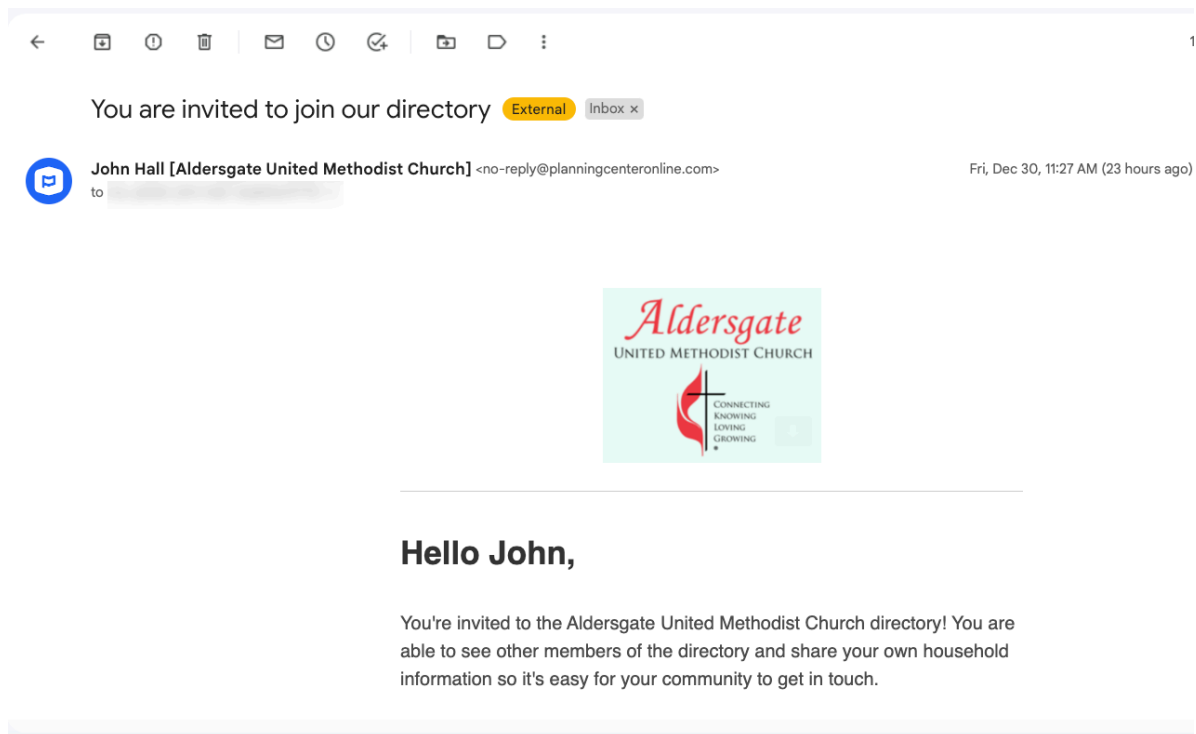


## Connecting with the Directory in the Church Center app - web

Before proceeding - have you installed the Church Center app? It's available for Apple and Android, as well as over the web. You will need to follow the instructions to download the app and register. If you're using the web interface, you'll still need to register.

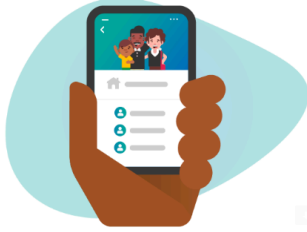


Find the email. Click **Join Directory**.



Hello John,

You're invited to the Aldersgate United Methodist Church directory! You are able to see other members of the directory and share your own household information so it's easy for your community to get in touch.



Get started by choosing which details you want to share with other members of the Aldersgate United Methodist Church directory.

[Join Directory](#)

Aldersgate United Methodist Church • 919.477.0509 • [info@aldersgate.org](mailto:info@aldersgate.org)

The Church Center app will open on your computer.

If you don't see this, likely, you haven't completed the registration steps detailed earlier. You will see the Directory page in Church Center. Note the 'You haven't shared your information yet - Share it now.' at the top of the page.

Click **Share it now.**

Home Give Signups Directory  

 You haven't shared your information yet [Share it now.](#)

View people ▾ By first name ▾

J

 **Jill Murphy**  
 Jill, Steve

L

 **Lydia Cauley**

R

 **Randy Gordon**

S

 **Steve Murphy**  
 Jill, Steve

You may now select what information you would like shared in the directory. The information displayed is what is currently in the church membership system. If any of this information is incorrect, you may edit it by selecting **edit my profile** in the My Information section of this form.

NOTE: Not all of your information can be changed in this form - locked fields can only be changed by a church administrator. Contact the church office to make these updates.

To select the information you want to share, click the box to the left of your name and photo, and click on each of the boxes you want to share. Unchecked boxes will not be shared in your directory listing.

NOTE: You may change these selections anytime by editing your profile.

Directory > My directory profile

**My information**

Select the information you want to share with other members of the directory. (If any of your information is incorrect, you can [edit your profile](#).)

☒ **John Hall**

- ☐ Include profile photo
- ☐ Include birthday ( )
- ☐ Include anniversary ( )
- ☐ (919)
- ☐ johnh@
- ☐ jahall@r
- ☐ john.hall@
- ☐ weather27712@c
- ☐ Durham, NC 27712

**Hall Household**

You will appear in the directory in this household. You can set a household photo and select the details you want to share about others in your household.

HOUSEHOLD PHOTO

Directory > My directory profile

**My information**

Select the information you want to share with other members of the directory. (If any of your information is incorrect, you can [edit your profile](#).)

☒ **John Hall**

- ☒ Include profile photo
- ☒ Include birthday ( )
- ☒ Include anniversary ( )
- ☒ (919)
- ☒ johnh@
- ☐ jahall@
- ☐ john.hall@
- ☒ weather27712@c
- ☒ Durham, NC 27712

**Hall Household**

You will appear in the directory in this household. You can set a household photo and select the details you want to share about others in your household.

HOUSEHOLD PHOTO

After making your selections, scroll down and select **Join directory**.

Home Give Signups Directory

**Remove photo** **Edit photo**

**ADULTS**

☐ **Holly Hall**

- ☐ Include profile photo
- ☐ Include birthday ( )
- ☐ Include anniversary ( )
- ☐ (919)
- ☐ h2beemer@
- ☐ Durham, NC 27712

☐ **Chris Hall**

- ☐ Include profile photo
- ☐ Include birthday ( )
- ☐ Durham, NC 27712

**Join directory**

[Ask me later](#)

That's it! Your selected information is now shared and available in the Church Center directory.



[Home](#) [Give](#) [Signups](#) [Directory](#)  

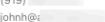
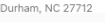
[Directory](#) > [Hall Household](#) [Edit shared details](#)



### Hall Household

ADULTS



**John Hall** >  
   
   
 (919)   
 johnh@  
 weather27712@  
   
Durham, NC 27712



[Home](#) [Give](#) [Signups](#) [Directory](#)  

[View people](#) 

[By first name](#) 

J



**Jill Murphy**  
 Jill, Steve



**John Hall**

L



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R



**Randy Gordon**

S



**Steve Murphy**  
 Jill, Steve