

							Seal of Oat	faction.
GENERAL DETAILS								
ACTIVITY/ TASK	General Acti	ivity						
SWMS REF NO.	001	SWMS VERSION	NO.	2A	DAT	E OF VERSIOI	1St March 2025	
PROJECT TITLE:								
PROJECT ADDRESS:								
CONTRACTOR DETAILS								
CONTRACTOR	JJM Pest Ma	inagement		CONTRACTORS ABN	79 091 2	281 882		
CONTRACTOR ADDRESS	88 Duckwort	h Street, Garbutt Q 4814						
SUPERVISOR NAME	John Maher			POSITION / TITLE	Director	•		
CONTACT TEL NO.	0477688225			SIGNATURE	ffn	_		
SENIOR MANAGEMENT / DIRE	CT MANAGER	APPROVAL - Refer Delegations (Who	ere Re	esidual Risk remains as High or	r Very Hig	h after Contr	ol Measures identified)	
NAME	John Maher			POSITION / TITLE	Director			
DATE				SIGNATURE	ffor			
PERSON CONDUCTING THE BU	ISINESS OR UI	NDERTAKING (PCBU) PRINCIPAL CON	TRAC	TOR / CUSTOMER DETAILS (IF	APPLICAB	LE)		
PRINCIPAL CONTRACTOR	JJM Pest Ma			NAME OF REPRESENTATIVE	John Mal	-		
DATE SWMS ACCEPTED			1	SIGNATURE	ffn	\		
IDENTIFICATION OF HIGH RISK	CONSTRUCTI	ON ACTIVITY						
Involves a risk of a person falling m 2 m		Is carried out on a telecommunication tower		Is carried out in an area in which th artificial extremes of temperature	nere are		or is likely to involve, the nce of asbestos	
Involves structural alterations or rethat require temporary support to collapse.		Is carried out in an area at a workplace in which there is any movement of powered mobile plant		Is carried out on, in or adjacent to a railway, shipping lane or other traff corridor that is in use by traffic other pedestrians	fic	structure	demolition of an element of a that is load-bearing or otherwise the physical integrity of the	
Is carried out in or near water or o		Is carried out on or near pressurised gas		Is carried out on or near chemical, t	fuel or	_	out on or near energised electrical	
liquid that involves a risk of drown Is carried out in an area that may be contaminated or flammable atmos	nave a	distribution mains or piping Is carried out in or near a shaft or trench with an excavated depth greater than 1.5 m		refrigerant lines Involves the use of explosives			out in or near a tunnel	

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Is carried out in or near a confined space	Involves tilt-up or precast concrete	Involves diving work	

PPE TO BE WORN BY ALL PERSONS UNDERTAKING THIS TASK

High Visibility	Head Protection	Foot Protection	Hearing Protection	Eye Protection	Face Protection	Hand Protection	Protective Clothing	Breathing Protection	Other
	€ 24								☐ If other list:

PLANT AND EQUIPMENT

- Where relevant, plant is registered with the statutory authority, and where relevant, the plant's design is registered with the statutory authority.
- Plant is fit for purpose, inspected, maintained, serviced, and repaired in accordance with manufacturer's / supplier's instructions or other specified standard representing good practice.
- Plant is accompanied by manufacturer's / supplier's instructions or other specified standard representing good practice and is available to the operator / user.
- Where relevant, the operator of the plant is licenced by the statutory authority.

R	PLANT REGISTER REFERENCE NO.	PLANT / EQUIPMENT REQUIRED TO UNDERTAKE THE TASK	USED ON PROJECT	REGISTRATION NO	CERTIFICATE NO	PLANT RISK	PRE- DELIVERY INSPECTION COMPLETED

HAZARDOUS CHEMICALS

- Hazardous chemicals to be used during the activity shall have a Hazardous Chemicals Risk Assessment completed prior to use.
- The substances shall be registered on the Hazardous Chemicals Register

HAZARDOUS CHEMICALS REQUIRED TO UNDERTAKE THE TASK:	USED ON PROJECT	UN NUMBERS	DG NUMBERS	RISK ASSESSMENT COMPLETED	SDS PROVIDED

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PERMITS

• The following Permits to Work are implemented by the Organisation (Principal Contractor) in managing high risk activities.

• The following Permits are to be completed prior to undertaking this activity and these are to be submitted for approval prior to undertaking these activities.

NAME	REQUIRED	NAME	REQUIRED
Hot Works (Grinding / Welding etc.)		Excavation	
Work at Heights		Work In, Over or Adjacent to Water	
Confined Space		Ladders (Where Not Used for Access Purposes Only)	
Other		If Other, identify:	

TRAINING AND COMPETENCIES

• The following training and competencies are required to be completed by personnel in order to undertake this activity.

NAME	COURSE CODE (IF APPLICABLE)
Work Safely in the Construction Industry (Construction White / Blue Card)	CPCCOHS1001A
Induction into the SWMS	N/A
SWMS-001 General Activities are read, discussed and understood.	N/A

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STANDARDS OF GOOD PRACTICE

	Work Health and Safety Act 2011
	Work Health and Safety Regulations 2011
	Electrical Safety Act 2002
	Electrical Safety Regulations 2013
CODES OR OTHER	Risk Management ISO 31000:2018
	COP Concrete Pumping 2019
TO THIS WORK	COP Confined Spaces 2021
	COP Demolition Work 2021
	COP Excavation Work 2021
	COP First Aid in the Workplace 2021
	COP Formwork 2018
	COP Hazardous Manual Tasks 2021
	COP How to Manage Work Health and Safety Risks 2021
	COP Labelling of Workplace Hazardous Chemicals 2021
	COP Managing Risks of Hazardous Chemicals in the Workplace 2021
	COP Managing Risks of Plant 2021
	COP Managing the risk of Psychosocial Hazards at Work 2022
	COP Managing the Risk of Falls at Workplaces 2021
	COP Steel Construction 2018
	COP Work Health and Safety Consultation, Co-operation and Co-ordination 2021
	COP Managing Respirable Crystalline Silica Dust Exposure in Construction and Manufacturing of Construction Elements 2022

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HAZARD IDENTIFICATION, RISK ASSESSMENT AND CONTROL OF ACTIVITY (HIRAC)

		INTR	INTRINSIC RISK HAZARD CONTROLS		RE:	SIDUA SK	\L	RESPONSIBLE		
ACTIVITY / TASK / JOB STEP	HAZARD / RISK	L	С	R	25-30 VERY HIGH – STOP WORK 11-19 ACCEPTABLE – MAINTAIN CONTROLS	20-24 HIGH - SENIOR MGMT APPROVAL REQ 0-10 LOW – MONITOR CONTROLS	L	С	R	PERSON (WHO IMPLEMENTS)
Travelling to and from Work *Work Owned or Operated Vehicles ONLY – DOES NOT include use of private vehicles for travelling to or from work.	Personal injuries	5	21	26	All drivers of vehicles nor Territory licence. Vehicles must be: In good working or Regularly maintained Territory roadwort Registered and insumants. All drivers must be ade work/private vehicles thandling road and adventage. All materials and productions.	ed and meet current State or hy requirements, and ured appropriately equately experienced in driving to and from places of work and in earse weather conditions acts must be stored and secured way as not to be hazardous as a ision	1	11	12	Site Supervisor and workers
General Planning	Incomplete training and inductions	7	16	23	Workers and/or contrather required task. Provide adequate and shall be consistent with and inexperienced wor Make sure you consult contractors. Ensure that there is ade Ensure that employees equipment to complete Provide correct equipments afely. All tools should to operate prior to depend Employees shall be corof mobile plant including Elevated Work Platforr	competent supervision. Supervision in the risk of the work. Apprentices ekers are to be closely supervised. with the relevant employees/ equate, competent supervision. contractors are using the correct in the task. The entity of the consure they are safe.	1	6	7	Site Supervisor, Workers and Contractors

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		INTR	RINSIC	RISK	HAZARD CONTROLS			AL	RESPONSIBLE
ACTIVITY / TASK / JOB STEP	HAZARD / RISK	ı	С	R	25-30 VERY HIGH – 20-24 HIGH - SENIOR MGMT STOP WORK APPROVAL REQ 11-19 ACCEPTABLE – 0-10 LOW – MONITOR MAINTAIN CONTROLS CONTROLS	L	С	R	PERSON (WHO IMPLEMENTS)
	Inadequate response to emergency situation	5	21	26	 Location of first aid kit is known to all workers. Emergency responders are clearly identified in site induction and displayed on site notice board. 	1	11	12	Site Supervisor
	Working with potential sources of respirable crystalline silica	7	16	23	 Refer to SWMS-004 - Working with Silica Containing Products. 	3	16	19	Site Supervisor and workers
	Poor maintenance of plant and equipment	7	16	23	 Plant and equipment to be registered and maintained. Mobile plant shall be inspected for Roll over Protection and Falling Object Protection. All warning horns/buzzers and flashing lights shall be tested for operation prior to deployment to site. 	1	6	7	Site Supervisor
	Poor access	5	16	21	 Access to the work area is be kept clear of clutter. Adequate access for carpenters and their equipment. Provide adequate lighting to the workplace, especially in basements and other enclosed areas. Access ways are to be suitably defined and lit. Enter the work site through the proper access. 	3	6	9	Site Supervisor and workers
	Insufficient Lighting lack of adequate ventilation	5	16	21	 Make sure you consult with the relevant employees/ contractors Check that the work area is adequately ventilated, and that fuelled equipment has the correct safety equipment attached and located in an open air environment. 	1	6	7	Site Supervisor and workers
Arriving to Job Site	Entry to safe unauthorised areas.	5	16	21	 Report to site office for site induction. Do not commence any works on site until the induction is complete and the site supervisor has made each worker aware of the hazards on site. Ensure familiarity with site traffic control plan where needed. If no site hazard register is maintained then the organisations employees are to conduct their own risk assessment of site conditions. Discuss with the site manager/supervisor the interaction between Principal Contractor and Other Trades. Ensure the correct PPE is worn while undertaking all job tasks. 	1	6	7	Site Supervisor

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ACTIVITY / TASK / HAZARD / RISK	HAZARD / RISK	L	С	R	25-30 VERY HIGH – STOP WORK 11-19 ACCEPTABLE – MAINTAIN CONTROLS	20-24 HIGH - SENIOR MGMT APPROVAL REQ 0-10 LOW – MONITOR CONTROLS	L	С	R	PERSON (WHO IMPLEMENTS)
Moving about the Worksite	Personal injury	5	11	16	assessments, for exam	•	3	6	9	Site Supervisor and workers
Unloading of Equipment	Manual handling injuries.	5	16	21	Ensure that all employs handling techniques in other plant used to mo Use team lifting technimanual handling where All manual handling tas wearing riggers gloves If materials are to be consupplier load heavier mechanical means or under the supplier of the supplier of the supplier load heavier mechanical means or under the supplier load heavier mechanical mechanic	ees are trained in correct manual cluding the use of wheelbarrows or ove equipment around site. ques or mechanical means for e possible.	3	6	9	Site Supervisor
	Hazardous Chemical Injuries	5	16	21	preposition spill kit or f	stances and where necessary fire extinguisher. Note fire in close proximity when using	3	6	9	Site Supervisor and workers
	Fall from vehicle or trucks creating hazards when moving to site	3	21	24	plant & equipment. Work will be limited witrucks. Ensure work trucks or site traffic plan. Ensure that vehicles an Plant Operators shall coprior to unloading plan	ant in an area clear of other traffic, here possible from working from vans are parked in accordance with ad traffic travel at a safe speed onduct their daily prestart checks t to site. Plant that fails prestart be unloaded for use on site.	3	6	9	Site Supervisor
Working in Sunlight, Heat and Cold	Exposure to extreme heat and sunlight	5	16	21	Conduct inspection/rev Recommended PPE is 5 hard hat with a flap at	view to identify hazards and risks. 50 +sunscreen, long sleeved shirt, the back, and AS rated sunglasses. given to overheating due to long	1	11	12	Site Supervisor and workers

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ACTIVITY / TASK / JOB STEP	HAZARD / RISK	ı	С	R	25-30 VERY HIGH – STOP WORK 11-19 ACCEPTABLE – MAINTAIN CONTROLS	20-24 HIGH - SENIOR MGMT APPROVAL REQ 0-10 LOW – MONITOR CONTROLS	L	С	R	PERSON (WHO IMPLEMENTS)	
	Exposure to Wet/Cold	5	16	21	working for extended p degrees Celsius. When working outdoor is possible, where there sunscreen	uraged to take regular breaks whilst periods in high temperatures over 35 ars seek shade if possible. If no shade is exposed skin, wear 50+	1	11	12	Workers	
Use of Hazardous	Medical Injury	5	21	26	Long pants/ jumpers de	onal clothing to normal conditions. ependent upon weather conditions orking with Hazardous Chemicals.	3	6	9	Site Supervisor and	
Chemicals					preposition spill kit or fi extinguisher should be flammable chemicals. Complete a risk assessn use. If required health s identified in the risk ass All workers trained in th Ensure all workers wear RPE in accordance with worker has a current fit All chemicals are stored labelled, in a well ventil or extreme heat/cold so	the correct use of the chemical. If the correct PPE and if necessary the SDS. If RPE is required ensure test for tight fitting respirators. If in their original container, clearly lated area and out of direct sunlight				workers	
	Environmental Incident	5	21	26	 Ensure a spill kit and fire extinguisher are available on site. Ensure that all hazardous chemicals are stored in a bunded container and according to storage instructions in the relevant SDS. Ensure correct disposable of hazardous chemicals takes place. 		3	6	9	Site Supervisor and workers	
Delivery of Material	Machinery / plant injury	5	21	26	 Identify risks and hazar assessments, for exam Conduct proper site inc 	r / site office before entering site ds through site inductions and risk ple site safety checklists ductions g for proper visual assessment	1	11	12	Site Supervisor and workers	

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ACTIVITY / TASK / JOB STEP	HAZARD / RISK	L	С	R	25-30 VERY HIGH – STOP WORK 11-19 ACCEPTABLE – MAINTAIN CONTROLS	20-24 HIGH - SENIOR MGMT APPROVAL REQ 0-10 LOW – MONITOR CONTROLS	L	С	R	PERSON (WHO IMPLEMENTS)
						ncluding safety footwear, safety clothing as per site signage				
	Manual handling	5	11	16	techniques when loadir The lifting of loads is ke sought where necessar	rrect bending, lifting and carrying or unloading opt to a minimum and assistance is y ncluding Safety footwear, Safety	3	6	9	Site Supervisor and workers
	Vehicle access	5	21	26	 Check that the truck dr licences, certificates of Vehicles must have pro The delivery or set dow protected from worker Provide traffic control / affect other traffic, or p 	ivers and plant operators hold competencies per access to site in area must be away from, or is and pedestrians management where deliveries oublic and pedestrian access and set down areas to all persons,	3	11	14	Site Supervisor
	Manual handling	5	21	26	Implement exclusion zo Ensure that loads a sec Ensure that SWL of cha	ured before lifting	3	11	14	Site Supervisor and workers
	Failing unloading systems	5	21	26	Where lifting gear is be	ing used make sure lifting gear all chains and slings have been	1	11	12	Site Supervisor and workers
	Use of vehicle mounted crane	5	21	26	for all plant and equipn	art has been conducted on machine	1	11	12	Site Supervisor and workers
Running out an Electrical Lead Tick if Applicable	Potential for damage from pedestrian/vehicular/plant movement causing serious injuries	5	16	21	damage by traffic and f	o take the lead away from potential rom moisture al materials, such as hooks, may be	3	6	9	Site Supervisor and workers

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ACTIVITY / TASK / JOB STEP	HAZARD / RISK	L	С	R	25-30 VERY HIGH – STOP WORK 11-19 ACCEPTABLE – MAINTAIN CONTROLS	20-24 HIGH - SENIOR MGMT APPROVAL REQ 0-10 LOW – MONITOR CONTROLS	L	С	R	PERSON (WHO IMPLEMENTS)
Setting up Stands and Hooks, and using Manual Hand Tools Tick if Applicable	Unstable vehicle loads Inadequate training Incorrect use of hand tools Tools in poor condition	5 5	16 16 16	21 21 21	plugging in the lead Run out the lead from work area. Locate lead appropriate Check leads are not hal framework. Use lead he Check lead is out of hal NOTE. The last stand of before the work area. Use lead he connected, and the position of the connected, and the position of the connected, and the position of the connected of the	rm's way and away from moisture r hook should finish about 4m Unwind any surplus lead, including Attach it in large coils (about 1m of the last stand or hook as occurred may a tool be wer turned on so are away from trafficable area and affic as operly trained in the safe use of the job p and cover sharp edges with otect the tool and to prevent injuries and them handle first, directly to the set operate hand tools are or sledgehammers and to the tools and keep them in good condition of the color of the tools and keep them clean and dry and	3 3	6 6	9 9	Site Supervisor and workers

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ACTIVITY / TASK / JOB STEP	HAZARD / RISK	L	С	R	25-30 VERY HIGH – STOP WORK 11-19 ACCEPTABLE – MAINTAIN CONTROLS	20-24 HIGH - SENIOR MGMT APPROVAL REQ 0-10 LOW – MONITOR CONTROLS	- L	С	R	PERSON (WHO IMPLEMENTS)	
	Defective tools	3	11	14	Do not use tools for job Do not use a slot screw punch, or wrenches as	os they were not intended to do eg. Adriver as a chisel, pry bar, wedge or hammers as before use. Replace or repair	1	11	12		
Using Electrical and Battery Powered Tools Tick if Applicable	Personal injury	5	11	16	is specifically intended Remove the battery fro tool is switched off or I accessories, making ad Store a battery pack sa screws, wrenches etc. o battery terminals. Wear PPE and clothing are doing. Switch off tools before Disconnect the power or changing accessorie. Keep power cords clear will take. Use clamps, a vice or o piece you are working. Use only approved exte Keep power cords awa and moving parts.	om the tool. Make sure that the ocked off before changing justment or storing the tools. fely so that no metal part, nails, can come into contact with the that is appropriate for the work you connecting them to a power supply. supply before making adjustments s. r of tools and the path that the tool ther devices to hold and support the on, when practical to do so.	3	6	9	Site Supervisor and workers	
	Inadequate training	5	16	21	-	operly trained in the safe use of tools ne job.	3	6	9		

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ACTIVITY / TASK / JOB STEP	HAZARD / RISK	L	С	R	25-30 VERY HIGH – STOP WORK 11-19 ACCEPTABLE – MAINTAIN CONTROLS	20-24 HIGH - SENIOR MGMT APPROVAL REQ 0-10 LOW – MONITOR CONTROLS	L	С	R	PERSON (WHO IMPLEMENTS)	
					suitable covering to pro from unintended contact	o and cover sharp edges with stect the tool and to prevent injuries ct. ting Practices for the relevant tool.					
	Safety and Compliance testing not conducted by licensed Electrician	5	16	21	 A licenced electrician sh tagging. 	nall undertake all electrical test and	1	11	12		
	Electrical equipment not tested or tagged	5	21	26	Use only tools that have Use only the kind of bat specified for the tool yo Corded tools are to be we prior to use for any visib	tery that the manufacturer but are using. Visually inspected by the operator	3	11	14		
	RCD's not tested	3	21	24		I tools are protected through the	1	11	12		
	Slips, trips and falls.	7	16	23	 which may cause accide Do not carry tools in a v hands on a ladder, while doing any hazardous wo Point sharp tools eg. Sa 	vay that interferes with using both e climbing on a structure, or when ork. ws, chisels, knives etc. lying on es. Handles should not extend over	3	6	9		
Using Power Saws Tick if Applicable	Electrical tool hazard	5	21	26	Check that each tool is e the power lead and plug Ensure that all mains vo within last five months Set up tool on a stable s	electrically safe prior to use, check of for damage Itage tools are tested and tagged urface timber, ensure that a support is orrect height during cut	1	11	12	Site Supervisor and workers	
	Kickbacks causing severe cuts	5	16	21	Never use a tool with gu guards from tools	es with manufactures original	1	11	12	Site Supervisor and workers	

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ACTIVITY / TASK / JOB STEP	HAZARD / RISK	L	С	R	25-30 VERY HIGH – STOP WORK 11-19 ACCEPTABLE – MAINTAIN CONTROLS	20-24 HIGH - SENIOR MGMT APPROVAL REQ 0-10 LOW – MONITOR CONTROLS	L	С	R	PERSON (WHO IMPLEMENTS)	
					to prevent timber from	starting saw if needed use clamps moving during cut ove material away from blade					
	Noise	7	21	28	 Always wear PPE when glasses and hearing pro 	using power tools including safety	3	6	9	Site Supervisor and workers	
Disconnecting Tools Tick if Applicable □	Defective or damaged tools	3	11	14	 Inspect tools for any da If the tool is defective, I clearly "Out of Service f Replace damaged equip defective tools. Inspect cords for defect fraying and other signs insulation. Check for damaged swillocks. Inspect the plug for crapprongs. 	mage before each use remove it from service, and tag it	3	6	9	Site Supervisor and workers	
	Electrocution	3	21	24	Turn off power.Remove power cord plu	ug from socket.	1	11	12	Workers	
	Personal injury	5	11	16	access is required. Eg. L platforms. Use the hierarchy of co Clear the route where p	ent of the work and identify what adder, scaffolding or elevated work ntrols to select the safest option. possible of potential trip hazards. too great, find another route to the re aware of your intentions.	3	6	9	Site Supervisor and Workers	
Moving a Ladder to and from Site Tick if Applicable □	Poorly secured work equipment	5	11	16	if necessary)Check base pads are intCheck non slip feet on t		3	11	14	Site Supervisor and workers	

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ACTIVITY / TASK / JOB STEP	HAZARD / RISK	L	С	R	25-30 VERY HIGH – STOP WORK 11-19 ACCEPTABLE – MAINTAIN CONTROLS	20-24 HIGH - SENIOR MGMT APPROVAL REQ 0-10 LOW – MONITOR CONTROLS	L	С	R	PERSON (WHO IMPLEMENTS)	
Using a Ladder Tick if Applicable	Potential for trips and falls over materials and waste on the work site while carrying and accessing the ladder.	5	11	16	at base for every 4 met Confirm ladder is suital Do not use metal ladde Only use commercial grated at minimum 120l Conduct a risk assessmaccess is required. Eg. platforms. Use the hierarchy of column Look over the area you Clear the route where I fl potential hazards are work site. Ensure other workers are Seek assistance when rousites unaided. Do not erect a ladder in	pole to application ers for electrical work rade ladders on Construction Sites reg ment of the work and identify what Ladder, scaffolding or elevated work entrols to select the safest option. have to move the ladder to. possible of potential trip hazards. e too great fin another route to the are aware of your intentions.	3	6	9	Site Supervisor	
	Potential for ladder in poor condition to collapse	5	21	26	necessary). Check base pads are in: Check non slip feet on: Place ladder on even su Ladders must be leanin for every 4 metres up). Confirm ladder is suital Do not use metal ladde	the ladder are fitted. urface and ensure its stability. NOTE. ug on a 4:1 ratio (1 metre out at base pole to application. urs for electrical work. urade ladders on Construction Sites	3	11	14	Site Supervisor	

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		INTR	INSIC	RISK	HAZARD CONTROLS		RESIDUAL RISK			RESPONSIBLE	
ACTIVITY / TASK / JOB STEP	JOB STEP HAZARD / RISK	ı	С	R	25-30 VERY HIGH – STOP WORK 11-19 ACCEPTABLE – MAINTAIN CONTROLS	20-24 HIGH - SENIOR MGMT APPROVAL REQ 0-10 LOW – MONITOR CONTROLS	· L	С	R	PERSON (WHO IMPLEMENTS)	
	Potential for poorly secured ladders used as work platforms to fall or collapse	5	21	26	 Use PPE of non-slip saf safety glasses and hat. Position ladder in a 4:3 the base must be 1 suitable lean. Ladders must extend securing and the top that any time. Secure ladder top and leading of the mathematical securing. Position trunk between Do no overload ladder. step ladders. Do not use ladder as a secunder 2m). Do not use in adverse vere Do not use near electrices. 	of contact with ladder at all times. a stiles at all time. One person at a time only to access work platform (other than light work veather conditions.	3	11	14	Site Supervisor	
	Falling tools and materials impacting workers below	5	21	26	 Display signage and ere Check tools and materi where toe boards or ex Provide a safe mean lowering materials and Where safety railing is fitted. When working off a scaboards are fitted. Check 	rsons working within drop zones. ect barriers where appropriate. als are secure at heights. Use lanyards ectusion zones cannot be established. s of raising, receiving, storing and tools. s fitted, check mesh guarding is also effold, confirm top and mid rail and toe k all planks are secure and in place and en/planks and structure) do not exceed	1	11	12	Site Supervisor	

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METHODS FOR MONITORING AND REVIEWING EFFECTIVENESS OF CHOSEN CONTROL MEASURES

Process failure if any of the work does not go to plan, review the SWMS in consultation with supervisors and workers implement a JSA if required. The supervisor will ensure that all workers comply with these requirements by conducting regular site walk around to check on the work activities. Safe work method statements in use will be discussed at tool box meetings. By Signing I agree that I have had the opportunity for input into.

NOTE: Where residual risk is High or Very High, Senior Management or Direct Manager / Supervisor (as per Delegations) approval is required prior to commencing work.

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RISK MATRIX

Perform a risk assessment for each hazard identified by:

- (i) Determining the consequences (refer Table 1)
- (ii) Determining the likelihood of the consequence occurring (refer Table 2)
- (iii) Apply the values obtained from Tables 1 and 2 to the Qualitative Risk Matrix (Table 3) to obtain the resultant Risk Score and Level
- (iv) Apply priorities for the implementation of control measures in accordance with the Priority Matrix.

TABLE 1 – CONSEQUENCE		
LEVEL	DESCRIPTOR	
INSIGNIFICANT	No illness or injuries	
MINOR	First aid treatment	
MODERATE	Medical treatment required	
MAJOR Serious Injury/illness		
CATASTROPHIC	Death	

TABLE 2 - LIKELIHOOD				
LEVEL	DESCRIPTOR			
ALMOST CERTAIN	Occurs regularly			
LIKELY	Expected to occur			
POSSIBLE	Has occurred in the last two years			
UNLIKELY	Has occurred only once or twice during the preceding 5 years			
RARE	Has not occurred during the preceding 5 years			

TABLE 3 – RISK LEVEL / PRIORITY						
HIVELIHOOD	CONSEQUENCE					
LIKELIHOOD	INSIGNIFICANT - 1	MINOR - 6	MODERATE - 11	MAJOR - 16	CATASTROPHIC - 21	
ALMOST CERTAIN – 9	L 10	M 15	H 20	VH 25	VH 30	
LIKELY – 7	L 8	M 13	M 18	H 23	VH 28	
POSSIBLE – 5	L 6	M 11	M 16	H 21	VH 26	
UNLIKELY – 3	L 4	L 9	M 14	M 19	H 24	
RARE - 1	L 2	L 7	M 12	M 17	H 22	

RISK LEVEL PRIORITY		PRIORITY	
VH	VERY HIGH	The Activity MUST NOT COMMENCE. If started STOP IMMEDIATELY. Activity MUST NOT START until controls are implemented to reduce risk.	1
H HIGH Implement controls within a reasonable timeframe to reduce the risk to as low as reasonably practical.		Implement controls within a reasonable timeframe to reduce the risk to as low as reasonably practical.	2
M	MEDIUM	Implement controls within a reasonable timeframe to reduce the risk to as low as reasonably practical.	3
L	LOW	Implement controls as considered necessary to further reduce the risk to as low as reasonably practical.	4

HIERARCHY C	OF CONTROL
1. Eliminate	4. Engineer
2. Substitute	5. Admin
3. Isolate	6. PPE

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EMERGENCY PREPAREDNESS AND RESPONSE

Emergency preparedness and response preparations specific to the hazards identified within this SWMS are to be implemented as follows:

- Where the organisation is a Principal Contractor (PC), emergency preparedness will be undertaken and site specific response procedures will be prepared (refer Emergency Response process).
- Where the organisation is undertaking work on behalf of a PC (appointed as a Subcontractor), the organisation will work in accordance with the emergency provisions/ emergency response plan put in place by the PC. For this project the PC is Watpac as stated on page 1 of this SWMS.
- Where the organisation is undertaking works on behalf of a Client (not appointed as Principal Contractor) where the Client is in control of the workplace, the organisation will consult and communicate with the Client to determine emergency preparedness and response requirements.
- Where the organisation is in control of the workplace or is requested by the Principal Contractor, the organisation will undertake emergency preparedness and prepare specific emergency response procedures (refer Flowcharts for Emergency Response).

MONITORING AND REVIEW

Use Task Observation form in undertaking formal monitoring and review in accordance with adopted schedule.

OBSERVATION LOG	01	02	03	04	05	06
INITIAL						
DATE						

SWMS REVIEW AND AMENDMENT

This Safe Work Method Statement will be reviewed in consultation with those workers executing the work in response to the following:

- Any change to the standards of 'good practice' including any statutory requirement
- Any change in design
- Any change in the work environment
- Any change in the personnel performing the work
- Any change in the plant, substances, materials and structures
- After a task observation or inspection has been carried out and additional hazards have been identified
- Near miss, injury or illness results from exposure to a hazard / risk to which the Safe Work Method Statement includes
- Formal review of SWMS in accordance with adopted monitoring and review schedule.
- At a minimum, 12 monthly

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RECORD OF AMENDMENT

DATE OF REVIEW	ACTIVITY / TASK / JOB STEP REVIEWED	PERSON UNDERTAKING REVIEW	REVIEW RECOMMENDATIONS / AMENDMENT
20/05/21	Annual review	Tim Staatz	Updated standards of good practice section.
27/07/23	Annual review	Tim Staatz	Updated to align with new CoP – Psychosocial Hazards and Silica Dust
01/03/25	Annual review	Kylie Woods	

SWMS DEVELOPMENT, TRAINING AND ACKNOWLEDGEMENT

A person performing work otherwise interacting with the work associated with this Work Method Statement must sign this Work Method Statement before commencing the activity / task or interacting with it. By signing the Work Method Statement the person is stating:

- They were involved in the compilation of the Work Method Statement including any associated risk assessment
- If they were not involved in the original compilation of the Work Method Statement including any associated risk assessment, they have been given the opportunity to comment on the statement
- They have read or been read the Work Method Statement
- They have received training and education in the work methodology expressed in the Work Method Statement
- They understand the Work Method Statement
- They have the skills and knowledge to perform the work as described in the Work Method Statement and as allocated to them
- They have the plant, materials, substances and structures to perform the work as described in this Work Method Statement and as allocated to them and that such plant, materials, substances and structures are 'safe' if they are used properly
- They understand they must comply with the content of the Work Method Statement.
- They have been issued and instructed in the correct use of the PPE required to fully undertake their role in accordance with this Work Method Statement.

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CONSULTATION — Evidence of consultation with the workforce (Note: only a selection of the workgroup is required to sign off on the consultation section, all persons working under this SWMS must sign off on the induction section)

DATE OF CONSULTATION	WORKER'S FULL NAME	ROLE	WORKERS SIGNATURE

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DATE OF INDUCTION / ACTIVITY	WORKER'S FULL NAME	COMPANY	WORKERS SIGNATURE
16/7/25	JOHN MAHER	JJM PEST MANAGEMEN	flax
16/1/25	Warren Camp	JAM REST.	mp
16/7/25	Jahre Casea	John Pest	
16/7/25	RICKIMOSC	JIM PEST	me
16/7/25	Josh Balden	Jun Regl	
16/7/28	Andrew Duggan		400
16 7 45	DRAG JAYSYLOW	JIM	65
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COPY AND ATTACH ADDITIONAL PAGES IF REQUIRED

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