

# MEETING MINUTES

## STILLWATER BOATING CLUB COMMITTEE

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Date:	20 <sup>th</sup> October 2025
Time:	18:36 pm
Location	Stillwater Boat Club

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### IN ATTENDANCE:

Thomas Evans (TE), Stephanie Clayden (SC), Fiona Haylock (FH), Gordon Welch (GW), Jake Wilkinson (JW), Daniel Upperton (DU), Steve Sharp (SS), Ryan Barnett (RB), Kevin Rochefort-Rennie (KR),

### APOLOGIES:

Denise Davies (DD), Ian Dorward (ID), Warren Hedley (WH), Arlis Borckelmans (AB)

### MEMBERS & VISITORS:

Aaron Fitness (AF)

### APPROVAL OF MINUTES:

The minutes were read from the September meeting and approved.  
Moved: KR ; Seconded: SS Carried.

### MATTERS ARISING FROM PREVIOUS MINUTES:

- Nil

### INWARDS/OUTWARDS CORRESPONDENCE:

- Waitemata Woody's email – to forward KR to follow up
- More staff recommended so food comes out quicker
- Not wanting smokers on deck – DD looking into it, solution required before moving smoking area.
- Keto food options on menu. Not possible at this point with menu changes
- Pennant flag for boats and sticker – to identify members boats on jetty. Has been discussed previously

### SUB COMMITTEE REPORTS:

## Financial Sub-Committee Report

The clubhouse operation has continued to run at a loss as in recent past years, it is expected there will be a marked improvement as we begin summer trading. The on-going issues with the with manager being unable to work due to injury has caused a few problems with finalising accounts but we are receiving great support from the accountant to keep things up to date.

Significant expenditure has been approved for clubhouse maintenance to correct issues with previous roof work, paint the roof, replace the spouting and complete the exterior paint work, this will mean the whole exterior of the clubhouse maintenance has been brought up to date.

The yard has been profitable this month and will pick up significantly next month when we expect it to be running at capacity. Approval has been given to purchase a further two cradles which will allow us to scrap one existing in poor condition and add one to the total available.

Net Profit (Loss) Club House	\$ (8819.00)
Net Profit (Loss) H/Stand &Yard	\$ 2166.00
Memberships	\$ 700.00
Net Profit (Loss) Summary	\$ (5928.00)

### Bank Accounts as of 30<sup>th</sup> September 2025

Society Cash	\$ 13180.61
Accelerator Savings	\$ 47400.64
Total Reserves	\$ 60581.25

## Building & Facilities Sub-Committee Report

### Yard Manager Report:

- Email received from yard regarding member parking dinghy on wharf, an ongoing issue. Member not abiding by the rules for a prolonged period of time, letter to go to member giving him a week to rectify his behaviour and if continues to be taken to disciplinary. TE to draft letter to go out.
- Another Issue with liveaboard/member who has been causing issues with yard team with parking on jetty, anchoring off wharf with float line which has been reported to harbourmaster. Currently is following rules with booking wharf etc, if these are broken again, will have a letter sent and will be taken to disciplinary.
- All cradles full, one is being scrapped as too damaged and will keep off it what is able to be salvageable. Two new cradles would be ideal to purchased; they are available, fully galvanised. They are \$5000 each but will also need to organise delivery of them. Agreed by whole committee to proceed with purchase.
- 7 more boats waiting to come out at present.

### Work In Progress:

- Installing of gate on Jetty is being investigated for security and trespass concerns from members. – on hold for now.
- Replacement of the boards on the gangway with checkerboard plate as the current solution is not fit for purpose. To follow up with KR (AF to follow up with him). Check pricing on Aluminium replacement for cost comparison.
- Update pricing on Ramp Notice board – prices to be changed.
- Look into getting a new tractor/telehandler. Can look at pricing. Budget given to look around for a new one. Research is underway, looking at a slightly better option to provide the club with a more suitable, longer-term solution for the yard.

- Gangway looking to put rubber matting over what's there and spot touch up on the rust that is there, need to source mats.

#### Club House report:

- SC has taken over the roster for the next few weeks.
- GW in discussion with agencies for Duty Manager to cover bigger events.
- TE to ask DD for anything organised for Sunday Sounds etc and get details to move things forward. KR & SS to look into potential acts.
- GW to speak with ID to see if stepping up to Bar manager. KR & SS to look at Sunday Sounds options.

#### Work In Progress:

- Overall plan for the maintenance and upgrades to all club facilities, including:
  - Working bees
  - Painting the clubhouse
  - Deck Quote
  - Upgrades to the inside
- Removing of excess freezers
- Looking into option to advertise club activities on the TV screens

#### Health & Safety:

#### Work In Progress:

- Looking into the pricing for a new Defib, also looking at moving the location for easier access. GW to look at grant for replacement cost. FH to email through Defibs for consideration to GW
- Google document with QR code for any contractors coming into the yard. JW & WH to set up and investigate for the yard and liase with AF.

#### Fishing Sub-Committee Report:

- In the middle of Octoberfest, magic round this weekend and prizegiving on 2<sup>nd</sup> November.
- New app becoming available to assist clubs with measure comps. NZ online fishing club.

#### Event Sub-Committee Report:

- This Thursday Mental Health talk evening – to be posted on Facebook.
- Halloween on 31<sup>st</sup> October, lolly scramble at the club then adult's party.
- Guy Fawkes 8<sup>th</sup> November, WH to provide BBQ trailer. Special license required for the evening. Security for evening being arranged.
- Raft Race discussions have begun.
- Waterwise – still struggling to find other staff.

#### Boating Sub Committee Report:

- Proposal emailed out prior to meeting reviewed. Poll to be put out to prioritise each event etc and then begin to organise events.

#### Financial & Sponsorship Committee Report:

- Work through this week to lock in new sponsorship.
- Document required to map out sponsorship.

#### Club Captain:

- Few issues over the last month but overall good vibe down at the club.
- Ladies toilets have had lots of positive comments and are complete.
- Shed needs to be put back in place ASAP – to be done tomorrow. Wood to be moved into shed.
- Base boards & railings need power wash prior to being repainted. Will require working bee – potentially 15/16<sup>th</sup> November.

## **GENERAL BUSINESS:**

### **Insurance Policy**

Looked into by GW and is looking at options for the club moving forward.

### **Constitution Working Group:**

Submission has been made, and it has been accepted and we are now running under the new Constitution.

**Website:** Link has been sent around to review, still need to look at working on mobile devices. Would like to launch new website late this week early next week.

**IT:** Review of the IT infrastructure at the club and the associated costs is ongoing. Dropbox & emails now all have been handed over.

**Council:** Nothing new at present.

**Recruitment:** Nil.

**Marina Development:** Received an update from Marina developments. They are currently in discussion with Local Iwi. Looking at any concerns they have. Still no further updates.

**Kitchen:** Nil.

### **CCTV upgrading:**

Quote received to upgrade required cameras and the drives. Committee reviewed – KR to see if he can get an alternative quote. To then be reviewed by committee.

Discussion had non-members using yard/wharf etc. Yard is members only. Jetty and Grid does have non-members pricing so they can use those.

## **NEXT MEETING:**

Next meeting will be held on the 17<sup>th</sup> November 2025

Motion to adjourn was made at 2111 p.m. and was passed unanimously.