

# MEETING MINUTES

## STILLWATER BOATING CLUB COMMITTEE

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Date:	20 <sup>th</sup> April 2026
Time:	18:31 pm
Location	Stillwater Boat Club

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### IN ATTENDANCE:

Thomas Evans (TE), Stephanie Clayden (SC), Fiona Haylock (FH), Steve Sharp (SS), Arlis Borckelmans (AB), Ian Dorward (ID), Daniel Upperton (DU), Ryan Barnett (RB), Warren Hedley (WH),

### APOLOGIES:

Gordon Welch (GW), Jake Wilkinson (JW),

### MEMBERS & VISITORS:

Aaron Fitness (AF), Toni Fitness (TF)

### APPROVAL OF MINUTES:

The minutes were read from the February's meeting and approved.  
Moved: SS ; Seconded: WH ; Carried.

### MATTERS ARISING FROM PREVIOUS MINUTES:

- NIL

### INWARDS/OUTWARDS CORRESPONDENCE:

- Email from Member regarding Constitution issues at Weiti Club & GW looking into it to ensure SWBC's is covered.
- Letter from member dated 8/2/26, regarding issue of one month ban. TE to respond to member.

### SUB COMMITTEE REPORTS:

#### Financial Sub-Committee Report

**During the past 9 months the committee has been working on a backlog of deferred maintenance, this has resulted in a rundown of the "reserves" which were a mirage. The following work has been completed.**

- Renovated, stained and painted the exterior of the Clubhouse.
- Corrected previous roof repairs and modifications and painted the roof of the Clubhouse.
- Renewed spouting with Coloursteel box section.
- Installed a heat pump to cool the kitchen and bar area.
- Replaced the kitchen stove due to water damage from the faulty roof.
- Renovated and decorated the ladies' toilets and the interior of the clubhouse (excluding bar and kitchen) – Cheers Steve & Chrissy!!
- Partially Renovated the kitchen area to meet ACC food standards.
- Purchased two new (to us) yacht cradles.
- Cleaned out and completely renewed the filter sump that treats the yard run-off to comply with the ACC consent (\$15K).
- Installed new wash down hoses.
- Built cradles to enable easy haul out of catamarans.
- Repaired holes and tie downs for dry shelter.
- Installed new permanent ramp sign (black board to be reinstalled shortly!).
- Installed non-slip surface on the ramp leading to the pontoon.
- Updated and extended the resource consent for the grid (Cheers Mike Dance).
- Installed new signage and wharf markings to clearly indicate loading and mooring zones.
- Prepared yard safety signs ready to be installed at next working bee.

Net Profit (Loss) Club House	\$ (9214.00)
Net Profit (Loss) H/Stand &Yard	\$ (1297.00)
Memberships	\$ 756.00
Net Profit (Loss) Summary	\$ (9753.00)

Bank Accounts as of 28<sup>th</sup> February 2026

Society Cash	\$ 5758.19
Accelerator Savings	\$ 6177.07
Total Reserves	\$ 11935.26

## **Building & Facilities Sub-Committee Report**

### **Yard Manager Report:**

- 3 boats coming into the yard this week. Has been a bit quiet.

Work In Progress:

- Installing of gate on Jetty is being investigated for security and trespass concerns from members. – on hold for now.
- Update pricing on Ramp Notice board – prices to be changed.
- Look into getting a new tractor/telehandler. Can look at pricing. Budget given to look around for a new one. Research is underway, looking at a slightly better option to provide the club with a more suitable, longer-term solution for the yard.

### **Club House report:**

- Officially have Alcohol license as of today with extended area.
- Kitchen compliance documents have been submitted today. Awaiting outcome
- Applying for deposit card.

- There may need to apply for resource consent for covered in smoking area. Needs to be away 5.5m from dining area. ID to check distance from sea wall for consent requirements and confirm further details and report back to committee.
- Acknowledgements for staff who have helped over the last year. TE to follow up on one of them.
- Staff at skeleton crew. Numbers in club inconstant so hard at times to roster.
- Committee club support team had first meeting.
- Suggestion to publish bar draw numbers – could put it in weekly email.
- Darts night was good. Three teams.
- Quiz League – 7<sup>th</sup> June running for 8 consecutive weeks from 6pm-8pm. Suggested MC to be contacted.
- Karaoke Friday 1<sup>st</sup> May.
- Suggestion of doubling bar draw at random. RB to email TF details on how it could work.
- Committee help requested – List to be emailed to TE to email out committee.

#### Work In Progress:

- Overall plan for the maintenance and upgrades to all club facilities, including:
  - Working bees
  - Deck Quote
  - Upgrades to the inside
- Removing of excess freezers
- Looking into option to advertise club activities on the TV screens
- Membership list in fill to be looked at to update and how to be have this purposed to suit the club's needs.
- DU to assist with marketing and be available to assist with this. TE to discuss further with DU to get up to speed on systems we have.

#### Health & Safety:

- All firewood moved to shed from under club house
- Chair/bench on Jetty requires some work.
- Yard needs a walk about and clean up
- Two new hazard signs need to be put up. WH to discuss with AF.

#### Work In Progress:

- Awaiting to hear if grant for Defib has been approved.
- Google document with QR code for any contractors coming into the yard. JW & WH to set up and investigate for the yard and liase with AF. WIP ongoing.

#### Fishing Sub-Committee Report:

- Ladies Fishing Comp, went well with 45 entries.
- Open this coming weekend, postponed from last weekend. It is now a 3 day event 5pm Fri-2pm Mon.

#### Event Sub-Committee Report:

- SS stepped up to run events over the coming months.

#### Boating Sub Committee Report:

- Dinghy run mid-winter to be looked at. DU to communicate to committee before the next meeting.

#### Sponsorship & Fundraising Committee Report:

- Insurance update – can do all forms of insurance. Look at getting applications in by end of May as expression of interest, as a bulk application, no need for uptake straight away.

- ID to talk with Bunnings about supplies required for smoking area. DU has pavers for path.
- Move bar project forward and obtain sponsorship/grants to try get this project underway. ID & SS to discuss further.

**Club Captain:**

- Working bee went well & most jobs completed. Next working bee Sat 25<sup>th</sup> July 8.30am. To ensure skips in yard are empty prior.

**GENERAL BUSINESS:**

**IT:** Review of the IT infrastructure at the club and the associated costs is ongoing.

**Council:** Nothing new at present.

**Marina Development:** Still no further updates. SS to obtain update.

**CCTV upgrading:**

Staying with current provider and will move to quarterly billing. Two remote cameras obtained to trial at the moment.

Member has raised issue of where old plastic windows for old smokers' area on deck are. No one aware of where they could be and suggestion to put ply board up on that side by railings.

**NEXT MEETING:**

Next meeting will be held on the 18<sup>th</sup> May 2026

Motion to adjourn was made at 2025 p.m. and was passed unanimously.