

MEETING MINUTES

STILLWATER BOATING CLUB COMMITTEE

Date:	17 th August 2026
Time:	18:34 pm
Location	Stillwater Boat Club

IN ATTENDANCE:

Thomas Evans (TE), Stephanie Clayden (SC), Fiona Haylock (FH), Gordon Welch (GW), Steve Sharp (SS), Arlis Borckelmans (AB), Claire Walker (CW), Debbie Moss (DM), Keith Maslen (KM), Zivana Anderson (ZA), Lisa Tucker (LT)

APOLOGIES:

Warren Hedley (WH),

MEMBERS & VISITORS:

Nil

APPROVAL OF MINUTES:

The minutes were read from the July's meeting and approved.
Moved: GW ; Seconded: SC ; Carried.

MATTERS ARISING FROM PREVIOUS MINUTES:

- Clarification from KM regarding a few items within the minutes regarding tractor, deck quote.

INWARDS/OUTWARDS CORRESPONDENCE:

- Email from organisers of Sweet October (Breast Cancer Awareness month) to forward email to new events committee to investigate.

SUB COMMITTEE REPORTS:

Financial Sub-Committee Report

The bar and kitchen recorded a small profit this month of **\$428**. However, after overhead costs were included, the Clubhouse reported a loss of **\$4,424**. Of this amount, **\$2,329** related to one-off annual accounting fees.

The new committee has been briefed on the ongoing losses associated with operating the Clubhouse and is committed to implementing changes next month to reduce this continuing financial burden.

The Treasurer also highlighted the importance of accurately calculating the full cost of opening and operating the Clubhouse and ensuring these costs are considered when planning future events.

The Yard generated a modest profit of **\$3,360** in July, which helped offset losses elsewhere and reduced the Club's overall loss for the month to **\$1,062**.

August is expected to be similarly challenging, although we anticipate a steady stream of boats entering the yard.

We also expect a modest increase in expenditure to install the donated coffee machine. However, local contractors have generously volunteered their time to complete the required water and electrical work. Special thanks to **Marty Jack** for his assistance.

Space has now been allocated in the yard for permanent trailer boat parking, which is expected to provide an additional source of revenue.

The Clubhouse Manager has proposed revised opening hours that would reduce contract costs while also enabling morning coffee service once the new coffee machine is operational.

Net Profit (Loss) Club House	\$ (4424.00)
Net Profit (Loss) H/Stand & Yard	\$ 3360.00
Memberships	\$ 52743.00
Net Profit (Loss) Summary	\$ 51681.00

Bank Accounts as of 31st July 2026

Society Cash	\$ 43973.00
Accelerator Savings	\$ 3278.21
Total Reserves	\$ 47251.21

Moved: KM ; Seconded: CW ; Carried

Building & Facilities Sub-Committee Report

Yard Manager Report:

- Nil

Work In Progress:

- Installing of gate on Jetty is being investigated for security and trespass concerns from members. – on hold for now.
- Look into getting a new tractor/telehandler. Can look at pricing. Budget given to look around for a new one. Research is underway, looking at a slightly better option to provide the club with a more suitable, longer-term solution for the yard.

Club House report:

- Nil

Work In Progress:

- Overall plan for the maintenance and upgrades to all club facilities, including:
 - Working bees
 - Deck Quote
 - Upgrades to the inside
- Looking into option to advertise club activities on the TV screens

Health & Safety:

- Children in the kitchen – TE to address.
- Chair/bench on Jetty repaired at working bee.

Work In Progress:

- Yard needs a walk about and clean up.
- Two new hazard signs need to be put up. WH to discuss with AF.
- Google document with QR code for any contractors coming into the yard. JW & WH to set up and investigate for the yard and liaise with AF. WIP ongoing.

Fishing Sub-Committee Report:

- Subcommittee has met and dates have been set. Poster to come out with full season of competitions.
- First competition will be Octoberfest - 2nd – October 31st. Prizegiving Sunday 1st November. Briefing Thursday 1st October. Tickets to be on sale 1st week September.

Event Sub-Committee Report:

- Nil

Sponsorship & Fundraising Committee Report:

- Nil

Club Captain:

- Next working bee 26th September at 8.30am

GENERAL BUSINESS:

Election of Officers:

Club Captain – Steve Sharp

H&S Officer – Warren Hedley

Marketing & Communications – Zivana Anderson

Financial Sub Committee – as per constitution.

Building & Facilities Sub Committee – as per constitution.

Fishing Sub Committee – Stephanie Clayden & Claire Walker

Fundraising and Sponsorship Sub Committee – Keith Maslen

Club Events & Activities Sub Committee – Debbie Moss & Lisa Tucker

Disciplinary Committee – as per constitution + Jody Renall & Dave Wilkins

Meat raffle – suggestion of changing up to a Pak n Save \$50 voucher. All agreed to trial this week on members night.

Cost analysis looked at by GW for recycling vs rubbish options. Econowaste are the only option for us in Stillwater. KM to see if price can be decreased.

Recycling - glass is impossible, we can recycle aluminium cans. Clubhouse bin is emptied every 1-2 weeks, yard every month.

Committee play book has been sent out to committee members and discussion had around how committee works. Reminder for all committee members to read this.

NEXT MEETING:

Next meeting will be held on the 21st September 2026

Motion to adjourn was made at 2038 p.m. and was passed unanimously.