

# MEETING MINUTES

## STILLWATER BOATING CLUB COMMITTEE

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Date:	16 <sup>th</sup> March 2026
Time:	18:31 pm
Location	Stillwater Boat Club

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### IN ATTENDANCE:

Thomas Evans (TE), Stephanie Clayden (SC), Fiona Haylock (FH), Gordon Welch (GW), Steve Sharp (SS), Arlis Borckelmans (AB), Ian Dorward (ID), Daniel Upperton (DU),

### APOLOGIES:

Ryan Barnett (RB), Jake Wilkinson (JW), Warren Hedley (WH),

### MEMBERS & VISITORS:

Aaron Fitness (AF), Toni Fitness (TF)

### APPROVAL OF MINUTES:

The minutes were read from the February's meeting and approved.  
Moved: SC ; Seconded: GW; Carried.

### MATTERS ARISING FROM PREVIOUS MINUTES:

- NIL

### INWARDS/OUTWARDS CORRESPONDENCE:

- NIL

### SUB COMMITTEE REPORTS:

#### Financial Sub-Committee Report

The expected summer increase in sales has not occurred reflecting the subdued general economy.  
Despite the Raft Race & River Ripper events, February has been disappointing due to increased costs.  
The clubhouse has continued to lose money as in past years at this time.

The high Clubhouse costs are primarily caused by excess staff being employed to fill the gap created when the manager was incapacitated.

The employment of a cost cutting manager has now resolved this.

The yard is gradually picking up business as the boat maintenance cycle comes around again.

The continuing lack of profitability is not sustainable, and the committee needs to take action on this now.

Net Profit (Loss) Club House	\$ (8499.00)
Net Profit (Loss) H/Stand &Yard	\$ (1254.00)
Memberships	\$ 653.00
Net Profit (Loss) Summary	\$ (9098.00)

Bank Accounts as of 28<sup>th</sup> February 2026

Society Cash	\$ 5175.29
Accelerator Savings	\$ 11826.05
Total Reserves	\$ 17001.34

## **Building & Facilities Sub-Committee Report**

### **Yard Manager Report:**

- Gangway has had positive feedback with mat improvements. No recent incidents.
- Yard has started filling back up again. Few boats scheduled to come out.
- Few syndicates looking for places to haul boats out – may have increase in memberships for yard use.
- Weiti Boat yard may have members that require yard use. AF to follow up with yard manager and look at options for them.
- Boat on jetty more long term has been approved for extension.
- CCTV - staying with current provider.

### **Work In Progress:**

- Installing of gate on Jetty is being investigated for security and trespass concerns from members. – on hold for now.
- Update pricing on Ramp Notice board – prices to be changed.
- Look into getting a new tractor/telehandler. Can look at pricing. Budget given to look around for a new one. Research is underway, looking at a slightly better option to provide the club with a more suitable, longer-term solution for the yard.

### **Club House report:**

- Took over 19/2 new management
- Non-smoking ban on deck has cause some issues with some members as not enough notice and don't have a place to smoke. ID to look into a few options to represent back to the committee.
- Thank you's to staff who stepped in lieu of sickness behind the bar. TE to follow through on this.
- Alcohol license, we have passed new inspection. Put in a new area for licencing for approval. Should come through 27/3
- Kitchen compliance is this week – Inspection 19/3. Help required to get sorted prior to then.
- Staffing – expenditure has been high - GW & TF have met to reduce to accommodate lowering costs.
- POS system has had issues with reconciliation and in progress to sort out.
- Minimised stock and stock control more under control.

- Walk in Chiller pricing looking at \$17,000-\$20,000 and continuing to look at other options. To ensure stock including kegs are kept cold.
- Need to look at demographic going forward – increasing families coming down for meals etc.
- Menu changing in April to include more healthier options and looking at getting a coffee machine to commence coffee's up on the weekend and expand if need be.
- Assistance requested with weekly communications going out and marketing.
- 2 committee members to be available for TF to work through things with as required. JW & SC to assist with this.
- Events going forward to bring people into the club.

#### Work In Progress:

- Overall plan for the maintenance and upgrades to all club facilities, including:
  - Working bees
  - Painting the clubhouse
  - Deck Quote
  - Upgrades to the inside
- Removing of excess freezers
- Looking into option to advertise club activities on the TV screens
- Membership list in till to be looked at to update and how to be have this purposed to suit the club's needs.
- DU to assist with marketing and be available to assist with this. TE to discuss further with DU to get up to speed on systems we have.

#### Health & Safety:

- Quote for defib obtained and grant applied for should know by mid-next month. Once new defib put up education for members and the community to take place.
- Yard needs a walk about and clean up
- Two new hazard signs need to be put up. WH to discuss with AF.

#### Work In Progress:

- Google document with QR code for any contractors coming into the yard. JW & WH to set up and investigate for the yard and liase with AF. WIP ongoing.

#### Fishing Sub-Committee Report:

- River Ripper successful.
- Ladies Fishing comp postponed until 28<sup>th</sup> March. All set for postponement date

#### Event Sub-Committee Report:

- AB stepping down from events committee – no current committee to run events.
- Current member to be invited to come and discuss options for upcoming events.

#### Boating Sub Committee Report:

- Nil new

#### Financial & Sponsorship Committee Report:

- ID to talk with Bunnings about supplies required for smoking area. DU has pavers for path.
- Move bar project forward and obtain sponsorship/grants to try get this project underway. ID & SS to discuss further.

#### Club Captain:

- Working bee/s schedule to be organised. Will be communicated to committee and then to members. First to be Sat 11<sup>th</sup> April at 8am. List of jobs also to be compiled.
- Issue with member who has been banned, has also been noted sitting in another members car drinking and smoking within the licenced area. Owner of car will be spoken to and reminded of the rules.

#### GENERAL BUSINESS:

**IT:** Review of the IT infrastructure at the club and the associated costs is ongoing. Dropbox & emails now all have been handed over.

**Council:** Nothing new at present.

**Marina Development:** Still no further updates.

**CCTV upgrading:**

Staying with current provider and will move to quarterly billing. Two remote cameras obtained to trial at the moment.

**Outstanding Invoice:**

This has been discussed and new invoice was received for materials only and no labour was charged. This invoice has been paid.

**NEXT MEETING:**

Next meeting will be held on the 20<sup>th</sup> April 2026

Motion to adjourn was made at 2035 p.m. and was passed unanimously.