

MEETING MINUTES

STILLWATER BOATING CLUB COMMITTEE

Date:	16 th February 2026
Time:	18:34 pm
Location	Stillwater Boat Club

IN ATTENDANCE:

Thomas Evans (TE), Stephanie Clayden (SC), Fiona Haylock (FH), Gordon Welch (GW), Steve Sharp (SS), Ryan Barnett (RB), Arlis Borckelmans (AB), Jake Wilkinson (JW), Ian Dorward (ID), Warren Hedley (WH)

APOLOGIES:

Kevin Rochefort-Rennie (KR), Daniel Upperton (DU),

MEMBERS & VISITORS:

Aaron Fitness (AF), Denise Davies (DD),

APPROVAL OF MINUTES:

The minutes were read from the January's meeting and approved.
Moved: GW ; Seconded: WH ; Carried.

MATTERS ARISING FROM PREVIOUS MINUTES:

- Smokers area to be confirmed and proposal for small gazebo – ID to look into this.

INWARDS/OUTWARDS CORRESPONDENCE:

- Email from Lisa Thwaite regarding using the club as a hub in the case of an emergency, they require a small space for storage of some items to be used. To work with AF to work with in.
- Email from club member requesting reinstatement of his membership and invoking Clause 13 and for it to be brought to the next AGM.

SUB COMMITTEE REPORTS:

Financial Sub-Committee Report

The expected summer increase in sales has not occurred reflecting the subdued general economy. February is expected to be a good month with fishing comps and the raft race.

The clubhouse has continued to lose money as in past years at this time, however we have been surprised by lack of activity in the yard which would normally offset this loss.

The continuing lack of profitability is being driven by significant increases in costs such as power, food and alcohol. Sales volumes have however, remained similar to past years. The committee needs to take action now to reduce losses which may include reducing opening hours or increasing prices.

Net Profit (Loss) Club House	\$ (5591.00)
Net Profit (Loss) H/Stand &Yard	\$ 546.00
Memberships	\$ 284.00
Net Profit (Loss) Summary	\$ (4758.00)

Bank Accounts as of 31st January 2026

Society Cash	\$ 6980.93
Accelerator Savings	\$ 20436.70
Total Reserves	\$ 27417.63

Building & Facilities Sub-Committee Report

Yard Manager Report:

- Not many into the yard, but a few coming out in the near future.
- Drainage pits – they still haven't come and had a look but with the last lot of heavy rain there was no issues and no flooding. But will still get them to come and have a look.
- Gangway long term plan will be to replace and, in the interim, put rubber matting down the entire length and around metal place protection to prevent injuries under metal part of gangway.
- Security cameras have been looked at again and to see if we can do something to improve them. The system we have is potentially to complicated for the club's needs. AF & ID to discuss and report back to committee.
- New pegs obtained for all the gazebos.

Work In Progress:

- Installing of gate on Jetty is being investigated for security and trespass concerns from members. – on hold for now.
- Update pricing on Ramp Notice board – prices to be changed.
- Look into getting a new tractor/telehandler. Can look at pricing. Budget given to look around for a new one. Research is underway, looking at a slightly better option to provide the club with a more suitable, longer-term solution for the yard.
- Gangway looking to put rubber matting over what's there and spot touch up on the rust that is there, need to source mats.

Club House report:

- Handover – full operational handover almost completed & key processes documented.
- Raft Race on Saturday, Band organised. Costs to be finalised. Oven used for pies and pie warmer to be used for chips.
- Coca-cola syrup stock to be refunded due to expiring.
- Fire hydrants signage to be put back up.
- Food control plan still needs to be completed. It has been applied and paid for, and now will require an inspection.

- Liquor license application has been put in.
- Membership cards and identifying members across the bar – this needs to be improved with the fill. To be looked into.
- Incident a couple of weeks ago, report has been done.
- Smoking on deck has started being enforced and have had some push back from some members.
- Serve wise course to be completed by whole committee.

Work In Progress:

- Overall plan for the maintenance and upgrades to all club facilities, including:
 - Working bees
 - Painting the clubhouse
 - Deck Quote
 - Upgrades to the inside
- Removing of excess freezers
- Looking into option to advertise club activities on the TV screens
- Membership list in fill to be looked at to update and how to be have this purposed to suit the club's needs.

Health & Safety:

- Quote for defib obtained and grant applied for. Once new defib put up education for members and the community to take place.
- Yard needs a walk about and clean up
- Two new hazard signs need to be put up. WH to discuss with AF.

Work In Progress:

- Google document with QR code for any contractors coming into the yard. JW & WH to set up and investigate for the yard and liase with AF. WIP ongoing.

Fishing Sub-Committee Report:

- Summerlong went well with good turnout.
- River Ripper next weekend 27th Feb – 1st Feb, tickets on sale now with T-shirts available at extra cost. Outboard donated for longest snapper and day out fishing for longest junior.
- Ladies Comp coming up 14th March. Tickets to go on sale soon.
- Support needed to obtain sponsorship for prizes for ladies & open comps.

Event Sub-Committee Report:

- Raft race requires volunteers for set up and pack down. Set to go for Saturday, advertising on social media.
- See if band/DJ available for the 7th March.

Boating Sub Committee Report:

- Worried about weather for April for event to Woody Bay.
- Suggestion of bus to Auckland Boat show for day out for locals etc – JW
- Coastguard courses need to give some dates – minimum 8 max of 16 for course. Can do either just members or open to community.

Financial & Sponsorship Committee Report:

- Insurance referral scheme through our new insurer and in turn earning some income for the club as well. If committee agrees to engage with Broker to sign agreement and begin advertising. All in favour to move forward and extend to other types of insurance. RB to go back to Broker to organise an agreement to bring back for Exec review.
- Move bar project forward and obtain sponsorship/grants to try get this project underway. ID & SS to discuss further.

Club Captain:

- Working bee/s needs to be organised. SS to organise a schedule to be communicated to committee and then to members.
- Club apparel samples have been obtained, shirts, hats. Feedback from committee for colours. Surreal will hold stock and as sold off the website they will ship out to customers.

GENERAL BUSINESS:

IT: Review of the IT infrastructure at the club and the associated costs is ongoing. Dropbox & emails now all have been handed over.

Council: Nothing new at present.

Marina Development: Still no further updates.

CCTV upgrading:

Quote received to upgrade required cameras and the drives. Committee reviewed – KR to see if he can get an alternative quote. To then be reviewed by committee.

Parking in the Yard:

The club received an email regarding parking the yard. Previous conversations with work safe agreed current rules meet the standard as we identified a risk and implemented. More structured around rules with this. The view of the committee was there should be “no parking in the yard” as per the rules, this is highlighted in the haul out agreement.

Outstanding Invoice:

The committee considered an issue raised regarding a member with an outstanding invoice who had been contacting committee members seeking payment. The background to this matter is as follows: Several months prior, the member was challenged about not renewing their membership. They responded that, given the work they had done for the club in the past, they believed they should receive free membership. The bar person advised that if they felt that way, they should invoice the club for the work, which the member subsequently did.

The committee's view is that if the member wished to be paid for the work, this should have been clearly stated upfront, and that the committee does not pay for volunteer work. It was also the view of the committee that staff do not have the authority to tell members to send invoices to the club for volunteer work.

However, if any materials or other direct costs were supplied at the member's expense, the committee would be prepared to reimburse those. The Commodore has taken the action to discuss this directly with the member, communicate this position, and confirm the. Staff will also be briefed that if this situation happens again the member should be referred back to committee.

NEXT MEETING:

Next meeting will be held on the 16th March 2026

Motion to adjourn was made at 2135 p.m. and was passed unanimously.