

MEETING MINUTES

STILLWATER BOATING CLUB COMMITTEE

Date:	15 th June 2026
Time:	18:30 pm
Location	Stillwater Boat Club

IN ATTENDANCE:

Thomas Evans (TE), Stephanie Clayden (SC), Fiona Haylock (FH), Gordon Welch (GW), Steve Sharp (SS), Arlis Borckelmans (AB), Ian Dorward (ID), Warren Hedley (WH),

APOLOGIES:

Daniel Upperton (DU), Jake Wilkinson (JW), Ryan Barnett (RB)

MEMBERS & VISITORS:

Nil

APPROVAL OF MINUTES:

The minutes were read from the May's meeting and approved.
Moved: WH ; Seconded: SS ; Carried.

MATTERS ARISING FROM PREVIOUS MINUTES:

- NIL

INWARDS/OUTWARDS CORRESPONDENCE:

- Request for Staff Employment Contracts. TE advised that employment contracts contain private employee information and are protected under New Zealand privacy law. As there is no legal obligation to provide these contracts to the Committee and disclosure may breach employee privacy rights without consent, the request was discussed at length and subsequently declined.
- Email from member with complaint of member behaviour that is unbecoming. Discussion had around whether as per request of member that this issue goes to disciplinary committee. Decision made AB to talk with person who complaint is about and TE to discuss with opinion from disciplinary committee on how to proceed.
- Email Regarding Incorrect Financial Statements - An email from a member advising that incorrect statements regarding the financial position of the Club had been circulated amongst members. GW responded in a personal capacity, advising that the statements

were inaccurate and that any concerns or requests for information should be submitted formally in writing to the Secretary for consideration by the Committee to ensure accurate information is provided.

It was noted that this was consistent with previous behaviour by the member and raised concerns regarding the ongoing nature of the conduct. A lengthy discussion was held by the Committee. The Committee agreed that a formal letter be sent to the member advising that the Committee considers this behaviour to be a continued effort to undermine the good work being undertaken by the Committee on behalf of the Club.

The Committee agreed that if the member had genuine concerns regarding the financial status of the Club, those concerns should have been raised directly with the Committee through the appropriate channels rather than through the distribution of unverified information. The member is to be advised that the Committee considers this correspondence to constitute a formal warning. The Committee expects all members to act in a manner that supports the interests of the Club and advises that any further conduct of this nature will not be tolerated and may result in further action in accordance with the Club's constitution, rules, and policies.

Resolution: That a formal warning letter be issued to the member. Carried.

- Suggestion of somewhere to smoke and vape – ID has \$200 of Bunnings vouchers to go towards structure. Suggestion of Louvre type structure on grass by carpark with two plastic sides. GW & ID to discuss and bring back to next meeting.
- Communication from Electoral commission asking if we can use the club on Election Day as the hall is unavailable, date Saturday 7th November. Decision made to decline as this would be the night we would be having Guy Fawkes display and this would bring in too much revenue for the club.

SUB COMMITTEE REPORTS:

Financial Sub-Committee Report

Grant approved for \$3000 for new Defib.

To note – membership has Fishing incorporated into it which will be removed moving forward which is why it is showing at a loss this month.

The committee has been aware since later 2025 that the losses being accumulated by the clubhouse and facilities, other than the yard, are not sustainable. While some of this can be attributed to a maintenance catch up this has been made worse by the cost of extra staffing required to fill the gap between managers. With the appointment of an interim manager the wages bill has been reduced by \$2200/month on average. We are also aware the yard has not performed this year due to poor economy discouraging boat owners from carrying out the usual maintenance and we are taking steps to increase patronage.

After appointment to the role of the treasurer, I made a commitment to be more open about finances of the club by providing monthly updates. In general members have been receptive to this, however I have recently been made aware a member has written and distributed a document incorrectly claiming the club is in the financial jeopardy (it isn't) and misused one month's data to back this up. The most frustrating aspect of this is the document has been sent to a select group of members rather than the committee.

The committee is fully aware the club (like many) is facing challenging times and is working to reduce cost and increase patronage. If you have questions or would like clarification on anything we are doing, we encourage you to write to the committee (secretary@swbc.co.nz) and we will provide open, knowledgeable answers.

Net Profit (Loss) Club House	\$ (4511.00)
Net Profit (Loss) H/Stand & Yard	\$ 3025.00
Memberships	\$ (690.00)
Net Profit (Loss) Summary	\$ (2176.00)

Bank Accounts as of 31st May 2026

Society Cash	\$ 7379.10
Accelerator Savings	\$ 278.10
Total Reserves	\$ 7657.20

Moved: WH ; Seconded: SC Carried

Building & Facilities Sub-Committee Report

Yard Manager Report:

Nil

Work In Progress:

- Installing of gate on Jetty is being investigated for security and trespass concerns from members. – on hold for now.
- Update pricing on Ramp Notice board – prices to be changed.
- Look into getting a new tractor/telehandler. Can look at pricing. Budget given to look around for a new one. Research is underway, looking at a slightly better option to provide the club with a more suitable, longer-term solution for the yard.

Club House report:

- Membership list in the till is being looked at so we can tell which members are valid, the current system doesn't provide an up to date list. FH to commence this year with updating till memberships as they come in so bar staff using till are aware of who are current members.

Work In Progress:

- Overall plan for the maintenance and upgrades to all club facilities, including:
 - Working bees
 - Deck Quote
 - Upgrades to the inside
- Removing of excess freezers
- Looking into option to advertise club activities on the TV screens

Health & Safety:

- WH & AB to work on how we can improve the yard.
- Chair/bench on jetty has been repaired
- Walk around yard, and it's looking good
- New defib to be moved as previous discussions once this has been obtained.
- Power keeps tripping over in hard stand. This will eventually potentially be a fire risk. Electrical needs of yard need to be investigated. ID to discuss with electrician to discuss what needs to be done and obtain quote.
- Sub-contractors in the yard – they should be having an induction around the yard, suggestion of making a video for them to watch prior to working in the yard.

Work In Progress:

- Chair/bench on Jetty requires some work. – Being looked into WH/AF
- Yard needs a walk about and clean up.
- Two new hazard signs need to be put up. WH to discuss with AF.

- Awaiting to hear if grant for Defib has been approved.
- Google document with QR code for any contractors coming into the yard. JW & WH to set up and investigate for the yard and liaise with AF. WIP ongoing.

Fishing Sub-Committee Report:

- Done for the season.

Event Sub-Committee Report:

- King's Birthday was successful and good afternoon/evening and had good feedback.
- Mid-Winter Xmas dinner on 25th July. Details are being worked on currently with menu etc. Secret Santa also being looked at.
- Darts competition commenced last week and continues for the next 5 weeks.
- Auckland Heritage walk from Club to Dacre Cottage and back. 26th Sept – 11 Oct.
- 3 All Black tests in July - Italy, France & Ireland. Each game will have food from the country we are playing as specials.
- To look into Matariki Celebration.
- Super Rugby final this weekend

Boating Sub Committee Report:

- Dinghy run mid-winter for July. To be looked at 18th July prior to All Blacks test.

Sponsorship & Fundraising Committee Report:

- Sponsorship agreement presented by ID and reviewed by committee. Discussed on some changes. ID to email document and changes to be made.

Voted on Proceeding with Agreement with Changes

All in Favour

Club Captain:

- Next working bee Sat 25th July 8.30am. To ensure skips in yard are empty prior. Requires advertising SS to talk to DU for this.

GENERAL BUSINESS:

IT: Review of the IT infrastructure at the club and the associated costs is ongoing.

Council: Nothing new at present.

Marina Development: Still no further updates. SS to obtain update.

CCTV upgrading:

Staying with current provider and will move to quarterly billing. Two remote cameras obtained to trial at the moment.

Moved over to Office 365 and all documents moved over to Sharepoint and stopping Drop Box.

Cost analysis to be looked at by JW & GW for recycling vs rubbish options – to be followed up on.

Update from disciplinary committee re: banned member – Decision made that yard and jetty can be used at non-member prices.

Some issues with emails going to junk mail, for communications to go out in weekly newsletter to ensure members add email address to ensure this doesn't happen going forward.

Parking for non-members using the yard – temporary parking passes to be made up to be given. All in favour.

NEXT MEETING:

Next meeting will be held on the 20th July 2026

Motion to adjourn was made at 2131 p.m. and was passed unanimously.