

## **MEETING MINUTES**

**BOARD OF EMERGENCY SERVICE COMMISSIONERS  
GREGG COUNTY EMERGENCY SERVICES DISTRICT NO. 2  
TUESDAY, JUNE 16<sup>TH</sup>, 2026, at 6:00 P.M.  
GREGG COUNTY ESD NO. 2 FIRE STATION  
4589 FM 1252, WEST  
KILGORE, TEXAS 75662**

The subjects to be discussed or considered upon which any formal action may be taken, are as follows:

### **OPEN SESSION**

- a. Public Comment. Procedure for Public Comment: Each person who wishes to give a public comment must be present and sign in prior to the meeting start time shown on the Notice of Meeting. The person must also designate the topic on which they will speak next to their name on the sign in sheet. Each person shall have a total of two minutes to speak per meeting.
- b. Call meeting to order.
- c. Declaration of a quorum. All members present except Clements and Phillips.
- d. Consider approving the minutes of the May 2026 Board of Emergency Services Commissioners regular meetings. (Attachment 1). Motion by Willoughby, seconded by Patterson. Motion carried unanimously.
- e. Consider approving the Financial Reports for May 2026. Motion by Colquitt, seconded by Patterson. Motion carried unanimously.
- f. Consider approving and certifying the Bills for May 2026.

|                                          |               |
|------------------------------------------|---------------|
| 1. Sabine Volunteer Fire Department      | \$ 102,000.00 |
| 2. Harris & Harris                       | \$ 1,827.00   |
| 3. Karen Jacks & Associates              | \$ 290.00     |
| 4. CNB, Gladewater                       | \$ 2,487.03   |
| 5. Gregg Appraisal District              | \$ 2,945.74   |
| 6. Gregg County Tax Assessor – Collector | \$ 1,000.00   |

Motion by Willoughby, seconded by Patterson. Motion carried unanimously.

- g. Discuss renovation of previous Fire Station building adjacent to new Fire Station at 4589 FM 1252 W, Kilgore, TX 75662. Motion by Colquitt, second by Patterson to allow Colquitt to sign a contract with 3 B Construction in an amount not to exceed \$60,000.00 plus payment bond fee. Motion passed unanimously.
- h. Report on Sabine Volunteer Fire Department activities by Chief Richard Sisk to be discussed and expenses to be authorized as necessary:

- General Report
- Emergency Calls
- Maintenance Report

The Board did not go into Executive Session.

Being no further business, the meeting was adjourned.

ATTEST:

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Daniel Patterson, Secretary