

MEETING MINUTES

**BOARD OF EMERGENCY SERVICE COMMISSIONERS
GREGG COUNTY EMERGENCY SERVICES DISTRICT NO. 2
TUESDAY, October 21, 2025, at 6:00 P.M.
736 WILKINS RD.
GLADEWATER, TEXAS 75647
SABINE VFD**

The subjects to be discussed or considered upon which any formal action may be taken, are as follows:

OPEN SESSION

- a. Public Comment. Procedure for Public Comment: Each person who wishes to give a public comment must be present and sign in prior to the meeting start time shown on the Notice of Meeting. The person must also designate the topic on which they will speak next to their name on the sign in sheet. Each person shall have a total of two minutes to speak per meeting.
- b. Call meeting to order.
- c. Declaration of a quorum. All members present except Phillips and Clements.
- d. Consider approving the minutes of the September 2025 Board of Emergency Services Commissioners regular meetings. (Attachment 1). Motion by Patterson, seconded by Willoughby. Motion carried unanimously.
- e. Consider approving the Financial Reports for September 2025. These are draft financials because there is still some end of year data to come in. Motion by Colquitt, seconded by Patterson. Motion carried unanimously.
- f. Consider approving and certifying the Bills for September 2025.

1. Sabine Volunteer Fire Department	\$ 90,000.00
2. Harris & Harris	\$ 2,227.00 ¹
3. Karen Jacks & Associates	\$ 335.00
4. CNB, Gladewater	\$ 2,487.03
5. HLH Design Build, Inc.	\$265,179.63
6. TB&T interest payment on construction line	\$ 7,764.77
7. GHA Technologies, Inc. (construction budget)	\$ 2,356.72
8. Reimbursement to SVFD for const. related items	\$ 17,219.76
a. Lowe's: \$12,883.87	
b. Sam's Club: \$624.98	
c. Sam's Club: \$436.00	
d. Amazon: \$583.48	

¹ There was a typographical error on the filed agenda which mistakenly showed \$2,277.00.

e. Amazon:	\$601.89
f. Amazon:	\$2,089.54

Motion by Patterson, seconded by Willoughby. Motion carried unanimously.

- g. Update on new fire station. We are supposed to take possession of the new station on November 13th. Will work on punchlist items starting November 3rd.
- h. Report on Sabine Volunteer Fire Department activities by Chief Richard Sisk to be discussed and expenses to be authorized as necessary:
 - General Report – 63 calls last month, including 6 fire calls, and 36 rescue and ems calls
 - Emergency Calls
 - Maintenance Report

The Board did not go into Executive Session.

Being no further business, the meeting was adjourned.

ATTEST:

Daniel Patterson, Secretary