

## **MEETING MINUTES**

### **BOARD OF EMERGENCY SERVICE COMMISSIONERS GREGG COUNTY EMERGENCY SERVICES DISTRICT NO. 2**

**TUESDAY, September 16, 2025, at 6:00 P.M.**

**736 WILKINS RD.**

**GLADEWATER, TEXAS 75647**

**SABINE VFD**

The subjects to be discussed or considered upon which any formal action may be taken, are as follows:

#### **OPEN SESSION**

- a. Public Comment. Procedure for Public Comment: Each person who wishes to give a public comment must be present and sign in prior to the meeting start time shown on the Notice of Meeting. The person must also designate the topic on which they will speak next to their name on the sign in sheet. Each person shall have a total of two minutes to speak per meeting.
- b. Call meeting to order.
- c. Declaration of a quorum. All members present except Clements and Phillips.
- d. Consider approving the minutes of the August 2025 Board of Emergency Services Commissioners regular meetings. (Attachment 1). Motion by Colquitt, seconded by Patterson. Motion carried unanimously.
- e. Consider approving the Financial Reports for August 2025. Motion by Patterson, seconded by Willoughby. Motion carried unanimously.
- f. Consider approving and certifying the Bills for August 2025.

1. Sabine Volunteer Fire Department	\$ 90,000.00
2. Harris & Harris	\$ 2,163.25
3. Karen Jacks & Associates	\$ 415.00
4. CNB, Gladewater	\$ 2,487.03
5. HLH Design Build, Inc.	\$208,573.50
6. Witmer Public Safety Group (construction budget)	\$ 1,590.87
7. Witmer Public Safety Group (construction budget)	\$ 993.59
8. Witmer Public Safety Group (construction budget)	\$ 150.90
9. Reimbursement to SVFD for electronics (const. budg.)	\$ 3,814.54
10. TB&T interest payment on construction line	\$ 6,904.51
11. Gregg County Tax Assessor	\$ 1,000.00

Motion by Colquitt. seconded by Patterson. Motion carried unanimously.

- g. Public hearing for comment on the proposed ad valorem property tax rate of \$0.07809 per \$100 of valuation for the 2025-2026 fiscal year for Gregg County ESD #2. The same procedures for general public comment will be followed. No one appeared for public comment.
- h. Discuss and vote on the adoption of an ad valorem property tax rate of \$0.07809 per \$100 of valuation for the 2025-2026 fiscal year. Motion by Colquitt, second by Patterson. Motion carried unanimously.
- i. Initial discussion of the possibility of ESD 2 becoming a direct service provider instead of contracting with SVFD for emergency services. We are going to look into this further.
- j. Discuss transitioning ESD 2's accounts to Texas Bank & Trust per the construction loan agreement.
- k. Report on Sabine Volunteer Fire Department activities by Chief Richard Sisk to be discussed and expenses to be authorized as necessary:
  - General Report
  - Emergency Calls
  - Maintenance Report

The Board did not go into Executive Session.

Being no further business, the meeting was adjourned.

ATTEST:

  
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Daniel Patterson, Secretary