

## **MEETING MINUTES**

**BOARD OF EMERGENCY SERVICE COMMISSIONERS  
GREGG COUNTY EMERGENCY SERVICES DISTRICT NO. 2  
TUESDAY, August 19, 2025, at 6:00 P.M.  
736 WILKINS RD.  
GLADEWATER, TEXAS 75647  
SABINE VFD**

The subjects to be discussed or considered upon which any formal action may be taken, are as follows:

### **OPEN SESSION**

- a. Public Comment. Procedure for Public Comment: Each person who wishes to give a public comment must be present and sign in prior to the meeting start time shown on the Notice of Meeting. The person must also designate the topic on which they will speak next to their name on the sign in sheet. Each person shall have a total of two minutes to speak per meeting.
- b. Call meeting to order.
- c. Declaration of a quorum. All members present except Phillips.
- d. Consider approving the minutes of the July 2025 Board of Emergency Services Commissioners regular meetings. (Attachment 1). Motion by Clements, seconded by Patterson. Motion carried unanimously.
- e. Consider approving the Financial Reports for July 2025. Motion by Patterson, seconded by Clements. Motion passed unanimously.
- f. Consider approving and certifying the Bills for July 2025.

1. Sabine Volunteer Fire Department	\$ 90,000.00
2. Harris & Harris	\$ 3,452.00
3. Karen Jacks & Associates	\$ 535.00
4. CNB, Gladewater	\$ 2,487.03
5. HLH Design Build, Inc.	\$247,785.88
6. HLH Design Build, Inc. (Design fees)	\$ 5,086.00
7. TB&T interest payment on construction line	\$ 5,819.07
8. Gregg Appraisal District	\$ 2,691.89

Motion by Colquitt, seconded by Clements. Motion carried unanimously.

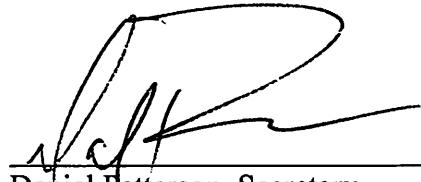
- g. Discuss and vote on budget for ESD 2 for the 2025-2026 fiscal year. Colquitt presented a proposed budget. Motion by Colquitt, seconded by Clements. Motion carried unanimously.

- h. Discuss and vote on proposed ad valorem property tax rate for the 2025-2026 fiscal year for ESD 2. Motion by Patterson to adopt the voter approval rate of 0.07809 per \$100 of value as the proposed rate; seconded by Clements. Motion carried unanimously.
- i. Finalize settlement of tanker claim and execute any required documents. Motion by Clements, seconded by Patterson to allow Colquitt and Chief to sign any necessary documents to close the settlement. Motion carried unanimously.
- j. Vote to approve purchase of Polaris ATV in an amount not to exceed \$20,000.00. This is as a result of receiving a grant for this purchase from Sabine River Authority. Motion by Patterson to issue a check in the amount of \$20,761.04 to purchase an ATV from Broadway Power Sports of Longview. ESD 2 will deposit the grant check from Sabine River Authority in the amount of \$20,000.00. ESD 2 will essentially pay \$761.04 for the ATV after factoring in the grant. Seconded by Clements. Motion passed unanimously. The grant was secured by Gabe Wallace and ESD 2 recognizes him for this.
- k. Report on Sabine Volunteer Fire Department activities by Chief Richard Sisk to be discussed and expenses to be authorized as necessary:
  - General Report – there is one fire fighter position open.
  - Emergency Calls
  - Maintenance Report

The Board did not go into Executive Session.

Being no further business, the meeting was adjourned.

ATTEST:



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Daniel Patterson, Secretary