

MEETING MINUTES

**BOARD OF EMERGENCY SERVICE COMMISSIONERS
GREGG COUNTY EMERGENCY SERVICES DISTRICT NO. 2
TUESDAY, MAY 20, 2025, at 6:00 P.M.
736 WILKINS RD.
GLADEWATER, TEXAS 75647
SABINE VFD**

The subjects to be discussed or considered upon which any formal action may be taken, are as follows:

OPEN SESSION

- a. Public Comment. Procedure for Public Comment: Each person who wishes to give a public comment must be present and sign in prior to the meeting start time shown on the Notice of Meeting. The person must also designate the topic on which they will speak next to their name on the sign in sheet. Each person shall have a total of two minutes to speak per meeting.
- b. Call meeting to order.
- c. Declaration of a quorum. All members present except Clements.
- d. Consider approving the minutes of the April 2025 Board of Emergency Services Commissioners regular meetings. (Attachment 1). Motion by Phillips, seconded by Willoughby. Motion passed unanimously.
- e. Consider approving the Financial Reports for April 2025. Motion by Colquitt, seconded by Patterson. Motion passed unanimously.
- f. Consider approving and certifying the Bills for April 2025.

1. Sabine Volunteer Fire Department	\$110,000.00
2. Harris & Harris	\$ 2,027.00
3. Karen Jacks & Associates	\$ 454.00
4. CNB, Gladewater	\$ 2,487.03
5. HLH Design Build, Inc.	\$180,058.26
6. HLH Design Build, Inc. (Design fees)	\$ 799.60
7. TB&T interest payment on construction line	\$ 2,202.25
8. Gregg County Tax Assessor	\$ 1,000.00
9. Gregg County Appraisal District	\$ 2,691.89
10. Fire House Beds	\$ 26,438.00
11. CNA Surety (Treasurer's Bond)	\$ 280.00

Motion by Patterson, seconded by Phillips. Motion passed unanimously.

- g. Update on insurance claim for tanker and take any necessary action.
- h. Discuss internet provider issue.
- i. Execute any autodraft paperwork necessary to autodraft the monthly interest only payment on the construction line of credit. Motion by Patterson, seconded by Phillips to autodraft the interest payment each month. Motion passed unanimously.
- j. Report on Sabine Volunteer Fire Department activities by Chief Richard Sisk to be discussed and expenses to be authorized as necessary:
 - General Report
 - Emergency Calls
 - Maintenance Report

The Board did not go into Executive Session.

Being no further business, the meeting was adjourned.

ATTEST:

Daniel Patterson, Secretary