

MEETING MINUTES

**BOARD OF EMERGENCY SERVICE COMMISSIONERS
GREGG COUNTY EMERGENCY SERVICES DISTRICT NO. 2
TUESDAY, MARCH 18, 2025, at 6:00 P.M.
736 WILKINS RD.
GLADEWATER, TEXAS 75647
SABINE VFD**

The subjects to be discussed or considered upon which any formal action may be taken, are as follows:

OPEN SESSION

- a. Public Comment. Procedure for Public Comment: Each person who wishes to give a public comment must be present and sign in prior to the meeting start time shown on the Notice of Meeting. The person must also designate the topic on which they will speak next to their name on the sign in sheet. Each person shall have a total of two minutes to speak per meeting.
- b. Call meeting to order. All members present except Colquitt and Clements.
- c. Declaration of a quorum.
- d. Consider approving the minutes of the February 2025 Board of Emergency Services Commissioners regular meetings. (Attachment 1). Motion by Patterson, seconded by Willoughby. Motion passed unanimously.
- e. Consider approving the Financial Reports for February 2025. Motion by Phillips, seconded by Willoughby. Motion passed unanimously.
- f. Consider approving and certifying the Bills for February 2025.

1. Sabine Volunteer Fire Department	\$110,000.00
2. Harris & Harris	\$ 1,602.00
3. Karen Jacks & Associates	\$ 315.00
4. CNB, Gladewater	\$ 2,487.03
5. HLH Design Build, Inc.	\$ 30,009.47
6. Gregg County Appraisal District	\$ 2,691.89
7. Siddons Martin	\$ 1,596.25
8. Gregg County Tax Office	\$ 1,000.00

Motion by Willoughby, seconded by Phillips. Motion passed unanimously.

- g. Discuss new fire station project and take any necessary action to progress the project. Update of the project will be given by Jesse Hawkins of HLH Design Build. Discuss how much of the project that the ESD will pay in cash. Jesse will come in a later month to update when there are more commissioners available.

- h. Update on insurance claim for tanker and take any necessary action.
- i. Update on internet provider.
- j. Execute statements of officer and oaths for commissioners.
- k. Determine whether to allow contract with HDL Companies to auto-renew. Motion by Phillips, seconded by Patterson. Motion passed unanimously to nonrenew.
- l. Report on Sabine Volunteer Fire Department activities by Chief Richard Sisk to be discussed and expenses to be authorized as necessary:
 - General Report
 - Emergency Calls
 - Maintenance Report

The Board did not go into Executive Session.

Being no further business, the meeting was adjourned.

ATTEST:



Daniel Patterson, Secretary

