

FILED

MAR 11 2026

Michelle Galey  
Gregg County Clerk

**NOTICE OF REGULAR MEETING**

**BOARD OF EMERGENCY SERVICE COMMISSIONERS  
GREGG COUNTY EMERGENCY SERVICES DISTRICT NO. 2  
TUESDAY, MARCH 17, 2026, at 6:00 P.M.  
GREGG COUNTY ESD NO. 2 FIRE STATION  
4589 FM 1252, WEST  
KILGORE, TEXAS 75662**

Pursuant to the Texas Open Meetings Act, Tex. Gov't Code Ann. §551.041 (Vernon 2004), notice is hereby given that a regular meeting of the BOARD OF EMERGENCY SERVICE COMMISSIONERS for the GREGG COUNTY EMERGENCY SERVICES DISTRICT NO. 2 will be held on Tuesday, March 17, 2026, beginning at 6:00 P.M., at the Gregg County ESD No. 2 Fire Station at 4589 FM 1252, West, Kilgore, Texas 75662. A true copy of the agenda for such meeting is posted below.

**CERTIFICATE AS TO POSTING OF NOTICE:**

On the 11<sup>TH</sup> day of March 2026, this Notice was posted at the Gregg County ESD No. 2 Fire Station at 4589 FM 1252, West, Kilgore, Texas, 75662, which is the principal office of the Gregg County ESD No. 2, and with the County Clerk of Gregg County, Texas, pursuant to Tex. Gov't Code § 551.054(a).



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Greg Colquitt, President  
Gregg County ESD No. 2

## **AGENDA**

The subjects to be discussed or considered upon which any formal action may be taken, are as follows:

### **OPEN SESSION**

- a. Public Comment. Procedure for Public Comment: Each person who wishes to give a public comment must be present and sign in prior to the meeting start time shown on the Notice of Meeting. The person must also designate the topic on which they will speak next to their name on the sign in sheet. Each person shall have a total of two minutes to speak per meeting.
- b. Call meeting to order.
- c. Declaration of a quorum.
- d. Consider approving the minutes of the February 2026 Board of Emergency Services Commissioners regular meetings. (Attachment 1).
- e. Consider approving the Financial Reports for February 2026.
- f. Consider approving and certifying the Bills for February 2026.

1. Sabine Volunteer Fire Department	\$ 107,000.00
2. Harris & Harris	\$ 1,327.00
3. Karen Jacks & Associates	\$ 480.00
4. CNB, Gladewater	\$ 2,487.03
5. Gregg County Tax Assessor	\$ 1,000.00
6. Gregg County Appraisal District	\$ 2,945.74

- g. Report on Sabine Volunteer Fire Department activities by Chief Richard Sisk to be discussed and expenses to be authorized as necessary:
  - General Report
  - Emergency Calls
  - Maintenance Report

### **EXECUTIVE SESSION**

The Board of Emergency Service Commissioners will conduct an executive session pursuant to the following provisions of the Texas Open Meetings Act, Tex. Gov't Code § 551.001, *et seq*

- a. Consultation with Attorney (Texas Government Code Section 551.071)

## **RETURN TO OPEN SESSION**

### **ADJOURN**

#### **NOTICE**

The Board of Commissioners reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.086 (Economic Development). Before any closed session is convened, the Presiding Officer will publicly identify the section or sections of the act authorizing the closed session. All final votes, actions or decisions will be taken in open session.

**MEETING MINUTES**

**BOARD OF EMERGENCY SERVICE COMMISSIONERS  
GREGG COUNTY EMERGENCY SERVICES DISTRICT NO. 2  
TUESDAY, FEBRUARY 17, 2026, at 6:00 P.M.  
GREGG COUNTY ESD NO. 2 FIRE STATION  
4589 FM 1252, WEST  
KILGORE, TEXAS 75662**

The subjects to be discussed or considered upon which any formal action may be taken, are as follows:

**OPEN SESSION**

- a. **Public Comment.** Procedure for Public Comment: Each person who wishes to give a public comment must be present and sign in prior to the meeting start time shown on the Notice of Meeting. The person must also designate the topic on which they will speak next to their name on the sign in sheet. Each person shall have a total of two minutes to speak per meeting.
- b. **Call meeting to order.** All members present except Patterson and Phillips.
- c. **Declaration of a quorum.**
- d. **Consider approving the minutes of the January 2026 Board of Emergency Services Commissioners regular meetings.** (Attachment 1). Motion by Clements, seconded by Colquitt. Motion carried unanimously.
- e. **Consider approving the Financial Reports for January 2026.** Motion by Willoughby, seconded by Clements. Motion carried unanimously.
- f. **Consider approving and certifying the Bills for January 2026.**

1. Sabine Volunteer Fire Department	\$ 107,000.00
2. Harris & Harris	\$ 1,477.00
3. Karen Jacks & Associates	\$ 476.72
4. CNB, Gladewater	\$ 2,487.03
5. Texas Bank & Trust (annual loan payment)	\$ 325,470.86
6. HLH Design Build, Inc.	\$ 174,987.72
7. Hayes Engineering	\$ 1,200.00
8. Heard, McElroy, & Vestal, LLC	\$ 12,000.00
9. Jones Communications & Security, LLC (IT budget)	\$ 5,500.00
10. Tyler Technologies Inv. 130-161867 (IT budget)	\$ 18,088.00
11. Office Barn Inv. 9518 (Furniture budget)	\$ 3,084.30
12. Office Barn Inv. 9582 (Furniture budget)	\$ 447.35

Motion by Colquitt, seconded by Willoughby. Motion carried unanimously.

- g. **Discuss annual audit conducted by Heard, McElroy, and Vestal.** Mattie Weatherspoon explained the audit report. Opinion – the financial statements present fairly, in all material respects, the

governmental funds balance sheet and statement of net position of the District as of February 9, 2026 and the governmental funds revenues, expenditures, and changes in fund balances and statement of activities for the year then ended in accordance with accounting principles generally accepted in the United States of America.

- h. Discuss new fire station. The funds borrowed from the construction line of credit have converted into an amortized loan, the first payment of which is due this month (see listed above in the monthly bills). Discuss letter to bank regarding adjustment to amortization schedule for loan. Motion by Clements to amend the amortization schedule to take into account that we only drew 2.3 million from the line of credit and to have the attorney send a letter to TB&T requesting said change to the amortization schedule. Seconded by Willoughby. Motion carried unanimously.
- i. Discuss replacement of 2021 Dodge Ram Powerwagon and 2017 Dodge Ram 1500. Chief got three quotes. Motion by Willoughby to purchase 2 Ford F250's from JO Williams. Seconded by Mike. Also to give Chief authority to sign contracts for the trucks and trade in old trucks. Motion carried unanimously.
- j. Discuss purchasing a water tanker. Chief found 2015 truck chassis with 2,000 gallon water tender for approximately \$251,000.00. This will replace our old tanker that was in an accident. This vehicle for the specs and price range is only obtainable from one source as evidenced by Chief's search. It is \$259,331.33 with a radio included. Approximately \$220,000.00 of this price will be paid from insurance funds from the previous tanker that was hit by an 18 wheeler. Seller is Fire Trucks of Texas. Motion by Colquitt, seconded by Clements. Motion carried unanimously.
- k. Report on Sabine Volunteer Fire Department activities by Chief Richard Sisk to be discussed and expenses to be authorized as necessary:
  - General Report
  - Emergency Calls – 76 calls last month. There were 9 fire calls and 47 rescue and EMS calls
  - Maintenance Report

### **EXECUTIVE SESSION**

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- a. Consultation with Attorney (Texas Government Code Section 551.071)

The Board did not go into Executive Session.

Being no further business, the meeting was adjourned.

ATTEST:

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Daniel Patterson, Secretary