

**Township of McMurrich/Monteith
Cemetery Board Meeting Minutes**

October 27, 2025 at 7:00 p.m.

Township Office

Present: Chair Dan O'Halloran, Members, Will Koopal, Darlene Pedwell

Staff: Cheryl Marshall, Clerk/Treasurer

Regrets: Lynn Zemnicky

Guests: Mike Zemnicky

1. Call to Order and Convene at 7:00p.m.

2. Declarations of Pecuniary Interest: - None

3. Acceptance of Agenda

4. Adoption of Minutes

Committee accepted the minutes of the meeting held September 26, 2024.
Resolution shown below.

5. Delegations: None

6. Old Business:

a) Software Update: Staff reported that software was purchased from Munisoft who also provides other municipal software to the Township. All data needs to be inputted into the system. The goal is to make the purchase and reporting processes easier and streamlined.

7. New Business:

a) Remembrance Day Ceremony: Staff and members reviewed the event worksheet and program. The date and time were confirmed, Sunday, November 9th at 2pm. Staff had contacted Matt Plant, bagpiper, and he is available to attend. Member Lynn Zemnicky has offered to organize the food and refreshments and has submitted the required application to the Health Unit and received approval. Staff will send invitations to MPP Graydon Smith, MP Scott Aitchison and members of the Royal Canadian Legion in Kearney. MMFD and the Cadets will be contacted about participating as Honour/Colour Guards. Since there will be some people not able to attend the event, staff will ask and plan for their replacements.

8. Board Member Comments

Discussion on niche engraving process for columbarium, grave marker cleaning product found, maintenance of all cemeteries, requests for interment at pioneer cemeteries.

9. Adjournment

Committee adjourned this meeting at 7:35pm until May 7, 2026 at 6:30pm at St Paul's Cemetery.
Resolution shown below.

Resolutions:

Resolution 2025-01

Moved by: Darlene Pedwell

Seconded by: Will Koopal

Be It Resolved that the Committee accepts the minutes of the meeting held September 26, 2024.
Carried

Resolution 2025-02

Moved by: Darlene Pedwell

Seconded by: Will Koopal

Be It Resolved that the Committee adjourns this meeting at 7:35pm until May 7, 2026 @ 6:30pm.
Carried

Chairperson, Dan O'Halloran

Clerk/Treasurer, Cheryl Marshall