

**MINUTES OF McMURRICH/MONTEITH TOWNSHIP  
REGULAR COUNCIL MEETING – TUESDAY, DECEMBER 2, 2025**

The Council of the Township of McMurrich/Monteith met Tuesday, December 2, 2025 inside the Council Chambers

Present: Mayor: Glynn Robinson; Council Members: Vicky Roeder-Martin, Daniel O'Halloran, Terry Currie, and Craig White

Staff present: Cheryl Marshall, Clerk/Treasurer; Allyson Pedwell, Deputy Clerk/Treasurer, Neil Hellam, PWS, Ryan McFarland, Fire Chief

Audience: None

**1. Opening of the meeting by the Mayor –**

The meeting was called to order at 7:00PM

Motion passed to amend the agenda to include the November Accounts for Approval Report and Administration report.

**2. Confirmation of the minutes of the previous meeting;**

**2.1** Council – November 18, 2025

**3. List of proposed resolutions for the meeting;**

**4. Declaration of Pecuniary Interest and the nature thereof;**

Vicky Roeder-Martin made a declaration with item 6.1 as she is a member of the Sprucedale United Church.

**5. Delegations;**

**5.1** Staff Report: Fire Chief – Council and staff discussed the Bess storage project. Council requested the Call Out incident chart to be included with the reports, replacement of the piercing nozzle, the tanker is due for annual inspection to take place this week, and a request that the Volunteer Fire Fighters be able to bring their own children on the Fire Truck during the Burks Falls Santa Claus parade.

**5.2** Staff Report: Public Works Superintendent – Council and staff discussed the purchase of a loader that will be delivered from Kitchener and PWS would like to purchase an avalanche blade for it. Discussion regarding beaver trapping, winter sand and plow timing.

**5.3** Staff Report: Administration- Staff informed Council that Rick Hunter will be at the January meeting to discuss the Official Plan and updates on the active subdivision files.

**6. Business arising From a Previous Meeting;**

**6.1** Sprucedale United Church/Dragonfly Café – Member Roeder-Martin declared a conflict of interest and removed herself from the table: Municipal Planner's Report – use of building and CBO Report re: requirements & operations: Council discussed the option for a site-specific allowance under the Institutional zoning or the option of zoning amendment.

**7. Quotes, Tenders, RFP's;**

None

**8. Accounts for Approval:**

November Accounts for Approval were reviewed by Council

**9. Applications:**

None

**10. By-laws:**

**10.1** 55-2025 Confirm Council Meeting – November 18, 2025

**11. Reports:**

None

**12. Correspondence:**

**12.1** Belvedere Heights Home for the Aged – Minutes – August 27, 2025

**13. New Business**

None

**14. Closed session, section 239 2**

None

**15. Council Concerns:**

Concerns with the bridge to Horn Lake: resident concerned about getting in and out and want a relief vehicle. Staff have not received a time or date as to when the bridge will be replaced. A temporary pedestrian bridge will be installed prior to the new bridge installation. Member O'Halloran discussed Kearney leaving the Planning Board and hoped that the Clerks could discuss it at their next clerks meeting.

**16. Adjournment:** Council adjourned this meeting at 8:28pm.

**Resolutions:**

**2025-263 O'Halloran/White**

**Be It Resolved** that Council amends the agenda to include the November Accounts for Approval report and Administration Report. **Carried**

**2025-264 White/O'Halloran**

**Be It Resolved** that Council approves the minutes of the Regular Council meeting held November 18, 2025, as amended. **Carried**

**2025-265 O'Halloran/White**

**Be It Resolved** that Council receives the Staff Reports dated December 2, 2025 from:

- Ryan McFarland, Fire Chief, and
- Neil Hellam, Public Works Superintendent
- And Admin Report

**Carried**

**2025-266 O'Halloran/White**

**Be It Resolved** that Council receives the reports from Rick Hunter, Municipal Planner and Doug Godin, Chief Building Official relating to the use of the Sprucedale United Church building located at 2415 Highway 518 West, and further agrees to make a donation to the Sprucedale United Church in support of their community outreach efforts in the amount of up to \$2000.00 provided that all

applicable planning, fire, and building requirements are obtained, approved, and finalized. **Carried**

**2025-267 Roeder-Martin/Currie**

**Be It Resolved** that Council accepts first, second and third readings and hereby passes Bylaw 55-2025 to confirm the council meeting held November 18, 2025. **Carried**

**2025-268 Currie/Roeder-Martin**

**Be It Resolved** that Council receives all correspondence listed on the agenda. **Carried**

**2025-269 Roeder-Martin/Currie**

**Be It Resolved** that Council adjourns this meeting at 8:28pm until Tuesday, December 16, 2025, at 7:00 pm. **Carried**

Original Signed by  
Mayor, Glynn Robinson

Original Signed by  
Clerk, Cheryl Marshall