

**MINUTES OF McMURRICH/MONTEITH TOWNSHIP
REGULAR COUNCIL MEETING – TUESDAY, AUGUST 5, 2025**

The Council of the Township of McMurrich/Monteith met Tuesday, August 5, 2025 inside the Council Chambers.

Present: Mayor: Glynn Robinson; Council Members: Vicky Roeder-Martin, Daniel O'Halloran, Terry Currie, and Craig White.

Staff present: John Theriault, CAO, Cheryl Marshall, Clerk/Treasurer, Joe Readman, Fire Chief, Neil Hellam, Public Works Superintendent and Doug Godin, CBO.

Audience: Jim Hoo, Kevin Estey, Robert Fletcher, Craig Ritchie, Renee Van Vuuren, Joanne Porretta, Brad Hunt

1. Opening of the meeting by the Mayor –

The meeting was called to order at 7:00 PM.

2. Confirmation of the minutes of the previous meeting:

2.1 Council – July 15, 2025, as presented.

2.2 Recreation Committee – May 26, June 10, July 8 and 17, 2025, as amended.

3. List of proposed resolutions for the meeting:

4. Declaration of Pecuniary Interest and the nature thereof:

none

5. Delegations:

5.1 Kevin Estey, Bob Fletcher and Jim Hoo made a presentation to Council requesting that the “Seasonal Maintenance” road sign on Old Novar Road be moved to include an extra entrance. Council discussed this issue and the Public Works Superintendent will contact the Town of Huntsville to inquire if the change is feasible.

5.2 Public Works Report: The new Public Works Superintendent, Neil Hellam, was introduced to Council. He presented his report which was discussed with Council. Council welcomed the new Public Works Superintendent to the Township of McMurrich/Monteith and wished him the best. Council had a concern about how Bell cabling is being installed on Stisted Road.

5.3 Fire Chief Report: The Fire Chief presented his report which was discussed by Council.

5.4 Building Reports: The Chief Building Official presented three reports to Council. The first was to obtain a resolution to support that the Township would take over approvals for septic systems from the Conservation Authority. Council passed a resolution supporting this endeavor. The second and third reports were to request amendments to the Zoning By-law to reduce the minimum size of a principal residence and to rescind the exceptions which give owners the right to build an accessory building before a principal dwelling. Council passed two resolutions supporting these requests and asking staff to prepare the amendments.

5.5 Administration Reports: Council reviewed the administration report. Staff will be bringing forward an amended trailer by-law and fees and charges by-law at the next Council meeting. Council also discussed the result of the tender for the replacement of the Axe Lake Road Bridge and the repairs of the Little Falls Bridge. Council passed a resolution awarding the tender.

5.6 CAO Report: Council reviewed a report from the CAO on the delegation requesting some support to maintain the driveway at 548 East Bear Lake Road. Council passed a resolution supporting the recommendation included in the report.

6. Business arising From a Previous Meeting;

None

7. Quotes, Tenders, RFP's;

None

8. Accounts for Approval:

Council reviewed the accounts for July, 2025.

9. Applications:

None

10. By-laws:

10.1 34-2025 Confirm Council Meeting – July 15, 2025

2025-17510.235-2025 Authorize vote by mail for the 2026 municipal election.

See resolutions below.

11. Reports:

None

12. Correspondence:

12.1 Belvedere Heights – Update on 22 private room addition.

12.2 MAHC Political Leaders Forum Minutes of July 10, 2025.

12.3 OPP – Distribution of police record check revenues.

12.4 BFAR Union Library – Minutes of the May 22, 2025 meeting.

12.5 Twp of Otonabee-South Monaghan – Resolution – amend Proceeds of Crime and Terrorist Financing Act. Council supported this resolution

12.6 ACED – Meeting package – July 24th, 2025

12.7 Twp of Perry and Seguin – Resolutions - Removal from North Bay Mattawa Conservation Authority for septic approvals

See resolutions below.

13. New Business: None

14. Closed session, section 239 2, None

15. Council Concerns:

Mayor Robinson requested a training session with Council and Department heads in closed session. Date to be determined.

16. Adjournment: Council adjourned this meeting at 8:55pm. See resolution below.

Resolutions:

2025-172 White/O'Halloran

Be It Resolved that Council approves the minutes of the Regular Council meeting held July 15, 2025. **Carried**

2025-173 Roeder-Martin/Currie

Be It Resolved that Council receives the minutes of the Recreation Committee meetings held May 26, June 10, July 8 & 17, 2025, as amended. **Carried**

2025-174 White/O'Halloran

Be It Resolved that Council for the Township of McMurrich/Monteith hereby supports and directs that a formal request be submitted to the Minister of Municipal Affairs and Housing to delegate authority to the Corporation of the Township of McMurrich/Monteith under the Building Code Act for the administration and enforcement of the Ontario Building Code, specifically as it relates to sewage systems for all properties within the Township of McMurrich/Monteith. And that Council confirms the Township has qualified and capable municipal staff to undertake and fulfill the responsibilities of this delegated authority. **Carried**

2025-175 O'Halloran/White

Be It Resolved that Council supports the recommendation from Doug Godin, Chief Building Official and directs Staff to prepare a draft Zoning Bylaw Amendment to reduce the minimum dwelling size requirement in the Township of McMurrich/Monteith from 74 square metres (796.53 square feet) to 18.58 square metres (200 square feet), in alignment with the minimum functional dwelling unit size prescribed by the Ontario Building Code, as amended. **Carried**

2025-176 O'Halloran/White

Be It Resolved that Council supports the recommendation from Doug Godin, Chief Building Official and directs Staff to prepare a draft Zoning Bylaw Amendment to remove the exception for both the storage container and the 25 Square metre shed from Section 3.1.3 and replace with "No accessory building or structure shall be erected on any lot until the principal building has been erected, with the exception of: temporary construction uses or a garage during the term of an active building permit for the principal building, or a septic system, or dock." **Carried**

2025-177 Currie/Roeder-Martin

Be It Resolved that Council receives the report from D.M. Wills Associates Limited relating to Tender 2025-07 – Replacement of Axe Lake Road Bridge and accepts the recommendation to award the tender to McPherson-Andrews Contracting Ltd. at the bid amount of \$416,018.00. This bid also included the rehabilitation works at Little Falls Road bridge. **Carried**

2025-178 Currie/Roeder-Martin

Be It Resolved that the Staff Report from the Chief Administrative Officer dated August 5, 2025, regarding the July 15th delegation for 548 East Bear Lake Road and that Council direct staff to advise the delegates, that the Township of McMurrich/Monteith would only take over the driveway at 548 East Bear Lake Road if it was upgraded to the municipal standards for a road and transferred to the Township. **Carried**

2025-179 Currie/Roeder-Martin

Be It Resolved that Council accepts first, second and third readings and hereby passes Bylaw 34-2025 to confirm the council meeting held July 15, 2025. **Carried**

2025-180 Currie/Roeder-Martin

Be It Resolved that Council accepts first, second and third readings and hereby passes Bylaw 35-2025 to authorize voting by mail for the 2026 Municipal Election. **Carried**

2025-181 O'Halloran/White

Be It Resolved that Council supports Resolution R191-2025 from the Township of Otonabee-South Monaghan relating to opposing Bill C-2 which amends the Proceeds of Crime & Terrorist Financing Act making it a criminal offense for any business, profession, or charitable entity to accept cash payments, donations, or deposits of \$10,000 or more in a single transaction regardless of their lawful nature. **Carried**

2025-182 Currie/Roeder-Martin

Be It Resolved that Council receives all correspondence listed on the agenda. **Carried**

2025-183 Currie/Roeder-Martin

Be It Resolved that Council adjourns this meeting at 8:55pm until Tuesday, August 19, 2025 at 7:00 pm.

Original Signed by:_____
Mayor, Glynn Robinson

Original Signed by:_____
Clerk, Cheryl Marshall