



Integrity Commissioner Office
for The Township of McMurrich Monteith

MICHAEL MAYNARD
Integrity Commissioner
Township of McMurrich/Monteith
E-mail: integrity@adr.ca

March 28, 2024

Sent by e-mail to:

Ms. Cheryl Marshall
Clerk/Treasurer
31 William Street
Sprucedale, Ontario P0A 1Y0
clerk@mcmurrichmonteith.com

**Re: File No.: IC-30115-0324: Township of McMurrich/Monteith Integrity Commissioner
Annual Report for the operating period of December 19, 2022 to December 18, 2023**

Dear Ms. Marshall:

Thank you for the opportunity to act as the Integrity Commissioner (the “IC”) for the Township of McMurrich/Monteith (the “Township”) over the past year. In accordance with the terms of the agreement with the Town, and pursuant to section 223.6(1) of the *Municipal Act, 2001*, we are providing our annual report for the operating period of December 19, 2022 to December 18, 2023.

As you know, the IC’s role is to help Members of Council (“Members”) ensure that they are performing their functions in accordance with the Township’s Code of Conduct (the “Code”) and the *Municipal Conflict of Interest Act* (the “MCIA”). The Integrity Commissioner is available to educate and provide advice to Members on matters governing their ethical behaviour and compliance with the Code and the MCIA.

The Integrity Commissioner is also responsible for receiving, assessing, and investigating appropriate complaints respecting alleged breaches of the Code or the MCIA.

Requests for Advice

During this operating period, the Integrity Commissioner received and responded to two requests for advice.

Code of Conduct Complaints

During this operating period, the Integrity Commissioner received two Code of Conduct complaints, one which the Integrity Commissioner had no jurisdiction over, and one which resulted in a finding of no breach of the Code and thus, was dismissed.

Billing

A summary of billing for the year is included in this report as Appendix 1.

Final Comments

We look forward to assisting the Township and its Members of Council in contending with the issues that may arise in connection with the administration of its Code of Conduct in the coming year.

Yours truly,

A handwritten signature in dark ink, appearing to read 'Michael Maynard', with a long horizontal flourish extending to the right.

Michael Maynard,
Office of the Integrity Commissioner for the Township of McMurrich/Monteith

APPENDIX 1
Summary of Billing

Billing for this operating period has totaled **\$16,037.53**, as detailed below.

Invoice Number	Date	Fees	HST	Total
8531	02/08/2023	\$3,955.00	\$514.15	\$4,469.15
8572	03/09/2023	\$300.00	\$39.00	\$339.00
8653	05/09/2023	\$8,012.50	\$1,041.63	\$9,054.13
8881	11/09/2023	\$1,925.00	\$250.25	\$2,175.25
TOTAL		\$14,192.50	\$1,845.03	\$16,037.53