

Township of McMurrich/Monteith

POSITION DESCRIPTION

Position: Summer Roads Worker (Student)	Date revised:
Reports to: Public Works Superintendent	Approved by: Council Resolution: 2024-194

POSITION SUMMARY:

Under the direction of the Public Works Superintendent, operates various types of municipal equipment in the performance of Roads Department and Public Works duties.

Major Duties and Responsibilities:

- Traffic control and cold patching
- Assisting with maintenance of grounds, trails, parks, beaches and cemeteries
- Assisting with evaluating and replacing culverts and road signs
- Inventory
- Completes daily time sheets and maintains a logbook of daily activities.
- Performs routine housekeeping and maintenance duties at the public works building and yard, as directed by the Public Works Superintendent.
- Required to be available to work irregular hours due to emergencies and summer weather conditions.
- Adheres to all municipal safety policies and procedures and provincial standards and regulations in the performance of assigned duties.
- Performs other duties as assigned by the Public Works Superintendent.

Education/Experience/Skills

- Education:
- Must be a current student (14-24)
 - Follow direction with little supervision
 - Must be energetic and punctual
 - Respectful and polite in relations with the public