

**“SCHEDULE D” TO BY-LAW 17-2021**

**Request for Delegation**

**Township of McMurrich/Monteith**

**At a Council Meeting to be held on \_\_\_\_\_**

Name of Individual (s): \_\_\_\_\_

Name of Organization: \_\_\_\_\_

Your title or interest in the group? \_\_\_\_\_

Have you appeared before Council in the past regarding this issue? \_\_\_\_ Yes \_\_\_\_ No

Address: \_\_\_\_\_

\_\_\_\_\_

Contact Phone #: \_\_\_\_\_

Reason for requesting Delegation (Max 10 minutes):

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\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ (attach additional pages as necessary)

What action are you hoping to receive from Council?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ (attach additional pages as necessary)

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**Note: DELEGATES ARE REQUESTED TO PROVIDE 7 COPIES OF ALL BACKGROUND MATERIAL/PRESENTATIONS TO THE CLERK’S OFFICE BY NOON, BEING AT LEAST ONE WEEK PRIOR TO THE COUNCIL MEETING. ONCE THE ABOVE INFORMATION IS RECEIVED BY THE CLERK, YOU WILL BE CONTACTED TO CONFIRM YOUR PLACEMENT ON THE APPROPRIATE AGENDA. THANK YOU.**

**ALL INCOMPLETE DELEGATION SUBMISSIONS WILL BE RETURNED TO THE REQUESTER AND WILL NOT BE PLACED ON THE AGENDA UNTIL COMPLETED TO THE SATISFACTION OF THE CLERK.**

**All presentations are granted 10 minutes. For groups of 5 or more, 2 speakers will be allowed and allotted 7 minutes each to speak.**

Communications addressed to Council and its Advisory Committees will become part of the public record and will be placed on a public agenda.

Anonymous communications sent to Council or to its Committees will NOT be accepted.

I acknowledge that personal information contained within my communication(s) may become part of the public record and may be made available to the public through the Council/Committee process.

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_